



ANNOUNCEMENT FOR OPEN TESTING
HEARING CONSERVATION SPECIALIST

Final Filing Date: ~~January 15, 2016~~
Extended Final Filing Date: **February 4, 2016**
Bulletin Release Date: December 15, 2015

TC30 -7974 5ha51

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY: Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

HOW TO APPLY: To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available at <https://jobs.ca.gov/Public/StateForms.aspx>, and may be filed in person or by mail with:

DEPARTMENT OF HEALTH CARE SERVICES (916) 552-8339
Selection and Certification Unit
In Person: 1501 Capitol Avenue, Suite 71.1501
By Mail: MS 1300
P.O. BOX 997411
Sacramento, CA 95899-7411

DO NOT SUBMIT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES (CalHR)

FINAL FILING DATE: Applications (Form STD. 678) must be submitted by **February 4, 2016**, the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after the filing deadline will not be accepted.

SALARY RANGES: \$5,080 - \$7,004 per month.

POSITION DESCRIPTION: Under the general direction of a Health Program Manager I in Maternal and Child Health, incumbents plan, organize, develop, implement, and conduct hearing conservation programs on a statewide basis. Incumbents formulate standards and criteria for, and recommend the granting of, certificates of registration as school audiometrists.

Positions exist with the Department of Health Care Services in **Sacramento**.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION: It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement by **February 4, 2016**, the final filing date. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, semester or quarter units, name of institution, completion dates, and degree (if applicable). **Applications/resumes received without this information will be rejected.**

MINIMUM QUALIFICATIONS: Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as either I, or II, or III, etc.

Possession of a valid license to practice audiology in California as determined by the Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board (formerly Speech Pathology and Audiology Examining Committee of the California Board of Medical Quality Assurance). (Includes possession of a Master's Degree in Audiology, Audiology/Speech Pathology, or deemed equivalent as defined by the Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board.) And

Experience: Three years of experience in developing standards for, and planning hearing conservation programs, which shall have included hearing testing. And

Education: Possession of a Master's Degree in Audiology, Audiology/Speech Pathology, or related field.

GENERAL QUALIFICATIONS: In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

EXAMINATION INFORMATION: This examination utilizes an evaluation of education and experience (E&E) weighted 100%, and is based solely upon information provided with the application. Information provided with the application will be assessed compared to a standard developed in relation to the elements of the job and linked to the knowledge and abilities required on the job.

Special care should be taken to submitting a complete description of your education and experience relevant to the typical tasks, scope, and minimum qualifications stated on this announcement. Supplemental information will be accepted but competitors should read the announcement carefully to determine what kind of information will be useful to those individuals completing the evaluation.

The Department of Health Care Services reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

SCOPE: Ratings will be determined based on the depth and breadth of professional education and experience beyond what is minimally required. Emphasis will be placed on measuring:

Knowledge of:

1. Audiology.
2. Current standard of practice
3. Infant and pediatric audiology
4. At risk factors for hearing loss
5. Audiometric equipment, including and pure tone audiometer, tympanometry, and speech audiometer
6. Pediatric cochlear implants including purpose and appropriateness of use
7. Pediatric hearing aids including purpose and appropriateness of use
8. Proper spelling, grammar, punctuation, and sentence structure
9. Hearing orders
10. Current hearing screening techniques and procedures
11. Statistics to be able to interpret, evaluate, and monitor data and relate them to issues and/or problems

Ability to:

1. Identify hearing disorders
2. Interpret an audiogram
3. Stay up to date with current screening techniques and procedures
4. Establish and maintain effective working relationship with others
5. Use the internet for research purposes
6. Make recommendations to resolve issues
7. Analyze and evaluate situations to determine appropriate courses of action
8. Integrate new information with existing knowledge to formulate conclusions
9. Listen to concerns and address them appropriately
10. Speak in front of large audiences
11. Recognize potential conflicts/problems and know where to direct concerns
12. Use a computer for word processing

ELIGIBLE LIST INFORMATION: A departmental open list will be established for use by the department(s) listed on this announcement. The list will expire 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. All candidates meeting the requirements for admittance to the exam will be placed on the eligible list in one of three ranks.

NOTE: Transfer of list eligibility is not permitted from a list established by an E&E examination to a list established by any other type of examination.

Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

VETERANS' PREFERENCE: Effective January 1, 2014, veterans' preference will be awarded as follows:

1. Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference.
2. An entrance examination is defined, under the law, as any open, competitive examination.

3. Veterans' preference is not granted once a person achieves permanent civil service status.

Directions for applying for veterans' preference credits are provided on the Veterans Preference Application form, which is available from the California Department of Human Resources or the department shown on this announcement.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922
Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379