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ADP BULLETIN

Title
PREVENTION ACTIVITIES DATA SYSTEM (PADS)
REPORTING PERIOD JULY 1, 2001 THROUGH JUNE 30, 2002

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ADP Bulletin Issue No. 00-27

Deputy Director Approval

DAVID MONTI
Acting Deputy Director
Prevention Services Division

Function:
[ ]Information Management
[ ]Quality Assurance
[ ]Service Delivery
[ ]Fiscal
[X]Administration

PURPOSE

The purpose of this bulletin is:

1. To transmit a copy of the Prevention Activities Data System (PADS) forms (revised 3/01) for fiscal year July 1, 2001 through June 30, 2002;
2. To transmit a copy of the User's Guide, July 2001, for fiscal year July 1, 2001 through June 30, 2002.

DISCUSSION

The third full fiscal year for reporting information to the Department of Alcohol and Drug Programs (ADP) for the Prevention Activities Data System (PADS) ended on June 30, 2001. Counties were to submit one set of forms for each primary prevention provider that received primary prevention dollars as listed on the county's Negotiated Net Amount (NNA) Contract. If you have not submitted your PADS forms for fiscal year July 1, 2000 through June 30, 2001, this bulletin is a reminder that they were due to ADP July 31, 2001.

Enclosed with this bulletin are single copies of the fiscal year 2001/2002 PADS forms and User's Guide for the county administrators. Multiple copies are being sent directly to the prevention coordinators to both prevent possible reproduction needs at the county level and to facilitate distribution to their primary prevention providers. Additional copies of the forms and User's Guide may be obtained by contacting Kami Browning, Analyst, at (916) 327-4425. She may also be reached through E-mail at kbrowning@adp.state.ca.us, fax number (916) 323-0633 or by mail at the California Department of Alcohol and Drug Programs, Prevention Services Division, Second Floor, 1700 K Street, Sacramento, CA 958154. These documents are also available via the PADS' web site at http://www.adp.ca.gov/PADS/padsmain.shtml.

Discussion of No.1. Revisions have been made to the fiscal year 2001/2002 PADS forms. These revisions are described below:

- The appearance of the seven forms is different, having been changed from portrait to landscape.

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- The demographic information has been realigned to directly correspond with the individual services within each strategy to clearly depict the populations receiving the services. This data has always been reported, but disassociated from the individual services.
- In the past, Section B, Service Populations, on forms 7235B-F differed from form 7235G. The service populations for all six strategies are now identical.

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- Section A, County/Provider Information, No. 10, *Type of Funding/Percentage* has been renamed *Funding Source(s).* An entry for percentages is no longer required. The *Other* category has been deleted. Funding is now identified by check boxes.
- Section B, Program Information, No. 3, *Principles of Effectiveness* has been renamed *ADP Negotiated Net Amount Contract Prevention Elements*. This aligns with the five NNA requirements for conducting primary prevention based on Principles of Effectiveness and CSAP research-based prevention.
- Section B, Program Information, No. 5, *Special Population Breakdown* now requests demographic information on age in addition to the number of persons served.

ADP 7235G

- Section C, Participant Characteristics, *C1 Race/Ethnicity, C2 Age, and C3 Gender* no longer request numerical entries. Participant Characteristics are now identified by check boxes.

Discussion of No. 2. The updated User's Guide, dated July 2001, for fiscal year July 1, 2001 through June 30, 2002 is also enclosed. It gives direction and suggestions on how to complete the PADS forms and represents the thoughts and ideas of numerous county officials and service providers who have worked to accurately represent prevention data. We welcome your thoughts and suggestions for enhancing the product to make it an even more useful document for the field.

REFERENCES

Negotiated Net Amount (NNA) Contract

HISTORY

ADP Bulletin – Issue No. _00-27, Issued August 24, 2000
PREVENTION ACTIVITIES DATA SYSTEM (PADS)

REPORTING PERIOD JULY 1, 2000 THROUGH JUNE 30, 2001

QUESTIONS/MAINTENANCE

The PADS' web page is located at http://www.adp.ca.gov/PADS/padsmain.shtml.

If you have any questions, please contact Kami Browning, Analyst, (916) 327-4425 or by E-mail at kbrowning@adp.state.ca.us.

EXHIBITS

(1) Prevention Activities Data System (PADS) ADP 7235A-G (revised 3/01) forms for fiscal year July 1, 2001 through June 30, 2002.
(2) User's Guide dated July 2001 for fiscal year July 1, 2001 through June 30, 2002.

DISTRIBUTION

County Alcohol and Drug Program Administrators

County Alcohol and Drug Program Prevention

Coordinators Director's Advisory Council

Wagerman Associates, Inc.