State of California—Health and Human Services Agency
Department of Health Care Services

JENNIFER KENT
DIRECTOR

EDMUND G. BROWN JR.
GOVERNOR

DATE: February 27, 2015

MHSUDS INFORMATION NOTICE NO.: 15-011

TO: COUNTY BEHAVIORAL HEALTH PROGRAM DIRECTORS
COUNTY DRUG & ALCOHOL ADMINISTRATORS
COUNTY BEHAVIORAL HEALTH DIRECTOR'S ASSOCIATION
CALIFORNIA COUNCIL OF COMMUNITY MENTAL HEALTH AGENCIES
COALITION OF ALCOHOL AND DRUG ASSOCIATIONS

SUBJECT: CHANGE IN PROCEDURE FOR THE SUBMISSION OF CLAIMS FOR SPECIFIC DELAY REASON CODES

Purpose

This Information Notice is to notify the trading partners (TP) of a change in procedure for submitting 837P files with specific Delay Reason Codes (DRC) for reimbursement. Specifically, the TP will no longer be required to complete the Claim Supplemental Information Paperwork (PWK) segment of the 837P file for the submission of DRC 4, 8 and 11.

Background

DRC's are required for claims that are submitted 30 days after the end of the month in which the service was provided. For DRC 4 and 11, prior approval was required and the completion of the PWK segment in Loop 2300 of the 837P file. The PWK was also required for DRC 8. Supporting paperwork was required for DRC 4, 8 and 11 that included an attachment control number that was reviewed and verified against the corresponding PWK segment. If matching, the claim was released for adjudication in the Short-Doyle Medi-Cal system.

New Procedure

For processing of DRC 4 and 11

- The TP is required to contact their Fiscal Management Accountability Branch analyst for pre-approval.
- Once approved, the TP completes the Good Cause Certification form DHCS 6065A, and submits to assigned FMAB analyst.

- The TP retains a copy of the form at the provider site for auditing or monitoring purposes.

For processing of DRC 8

- The TP completes the Good Cause Certification form DHCS 6065B and retains a copy at the provider site for auditing or monitoring purposes.

The DHCS forms 6065A and 6065B have been updated and are posted in the following link, http://www.dhcs.ca.gov/formsandpubs/forms/Pages/DMC-Forms.aspx. The Short-Doyle Medi-Cal companion guide for Drug Medi-Cal will be revised to reflect these changes and posted on our website at a later date.

Questions concerning this notice should be directed to:

Eleazer Munoz, Fiscal Analyst
SUD Prevention, Treatment, and Recovery Services Division
Department of Health Care Services, MS 2629
P.O. Box 997413
Sacramento, CA 95899-7413
(916) 327-2721
Eleazer.Munoz@dhcs.ca.gov

Sincerely,

Karen Baylor, Ph.D., LMFT, Deputy Director
Mental Health & Substance Use Disorder Services