



State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

APRIL 4, 2014

MHSUDS INFORMATION NOTICE NO.: 14-012

TO: COUNTY ALCOHOL AND DRUG PROGRAM ADMINISTRATORS  
COUNTY MENTAL HEALTH DIRECTORS  
LOCAL MENTAL HEALTH BOARDS

SUBJECT: ALCOHOL AND/OR DRUG RESIDENTIAL LICENSE AND/OR  
OUTPATIENT CERTIFICATION EXTENSION - REVISED

The Department of Health Care Services (DHCS) 5085-D (rev 5/13) Request for License/Certification Extension has been replaced with DHCS 5999 (rev 3/14) Request for License/Certification Extension and is now available on the DHCS webpage: <http://www.dhcs.ca.gov/provgovpart/Pages/SUD-ProvPartners.aspx>, under the 'Facility Certification' and 'Facility Licensing' links. This revision includes the change to a pdf format that can be electronically filled out and saved. There were minimal changes to the content; however the formatting was converted to a more comprehensive layout.

The new DHCS 5999 will be required for all providers, beginning with those licenses/certifications that expire July 31, 2014. After completion, please print, sign in blue ink, and mail the original application and required forms. **The Department will no longer accept e-mail or fax copies of applications.** All fields on the form must be fully completed or the application will be returned to the applicant for revision, which may potentially delay issuance of the updated license and/or certification.

If you have any further questions or concerns, you may contact the Officer of the Day at (916) 322-2911.

Sincerely,

Original Signed By

Karen Baylor, Ph.D., LMFT, Deputy Director  
Mental Health & Substance Use Disorder Services