August 16, 2005

TO: Local Educational Consortia and Local Governmental Agency Coordinators for Medi-Cal Administrative Activities

SUBJECT: Notification of Local Educational Consortia/Local Governmental Agency Medi-Cal Administrative Activities Time Survey for Local Educational Agencies Claiming Medi-Cal Administrative Activities for the Second Quarter of Fiscal Year 2005-2006

This Policy and Procedure Letter (PPL) is notification of the designated second quarter time survey week for fiscal year (FY) 2005-2006 for Local Educational Agencies (LEA). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the second quarter of FY 2005-2006 is December 12-16, 2005.

Local Educational Consortia/Local Governmental Agencies must use the official LEA MAA Time Survey form. It is available to download at www.dhs.ca.gov/maa.

If you have any questions concerning this PPL, please contact Mr. Fred Chow, Chief of the Administrative Claiming Operations Unit, at (916) 552-9618 or by email at Fchow@dhs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief Administrative Claiming, Local and Schools Services Section

cc: See Next Page
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