TO: Local Governmental Agency (LGA) 
Medi-Cal Administrative Activities (MAA) and 
Targeted Case Management (TCM) Coordinators 

SUBJECT: LGAs CLAIMING REIMBURSEMENT FOR FISCAL YEAR (FY) 2004-05 
MAA/TCM PARTICIPATION FEE (LGAs only) 

This Policy and Procedure Letter (PPL) is to advise LGAs that 45 percent of the 
participation fee for FY 2004-05 may be claimed to the MAA Program. 

PPL 97-020, dated October 3, 1997, and PPL No. 98-012, dated April 13, 1998, 
advised participating LGAs how to claim this reimbursement. LGAs seeking 
reimbursement for the participation fees for the first time must amend their MAA 
Claiming Plan to include specific reference to the participation fee as a cost under the 
category “MAA/TCM Coordination and Claims Administration.” 

Submit amendments to the MAA Claiming Plan before or during the quarter in which 
the cost will be claimed. These amendments are effective the quarter in which the 
amendment is submitted to the Department of Health Services. Failure to submit the 
required amendment to the MAA Claiming Plan shall result in the prohibition to claim 
the participation fee for FY 2004-05, and subsequent fiscal periods. 

If you have questions, please contact Ms. Linda Hayes, Chief, County-Based MAA 
Unit, at (916) 552-9712 or lhayes@dhs.ca.gov. 

Sincerely, 

Original Signed by Elizabeth Touhey 

Elizabeth Touhey, Chief 
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