



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

March 28, 2007

PPL No. 07-006

TO: All Local Educational Consortiums (LEC),
Local Governmental Agencies (LGA), and
Local Educational Agencies (LEA) Coordinators for
Medi-Cal Administrative Activities (MAA)

SUBJECT: 2007-08 County-Based MAA/TCM Time Survey Training, and
TCM Cost Report Training Dates

The California Department of Health Services' (CDHS) Administrative Claiming, Local and Schools Services Section (ACLSS) is conducting **mandatory** training workshops for CMAA/TCM Time Survey Training in July 2007, and TCM Cost Report Training in August 2007.

CMAA/TCM Time Survey training workshops will take place on three dates and at three locations as follows:

Friday July 20, 2007
9:00 am to 4:00 pm
Sacramento County Dept.
Health & Human Services
Administration Building
7001 East Parkway
Sacramento, CA 95823

Capacity -100

Tuesday July 24, 2007
9:00 am to 4:00 pm
Alameda Co. Children &
Families Commission
1100 San Leandro Blvd.
Ste. 100
San Leandro, CA 94577

Capacity -70

Thursday July 26, 2007
9:00 am to 4:00 pm
Social Services Agency
Children & Family Services
Annex Auditorium
744 N. Eckhoff Street
Orange, CA 92868

Capacity -100

TCM Cost Report training workshops will take place on three dates and at three locations as follows:

<u>Thursday, August 2, 2007</u>	<u>Tuesday, August 7, 2007</u>	<u>Thursday, August 9, 2007</u>
10:00 am to 4:00 pm Alameda Co. Children & Families Commission 1100 San Leandro Blvd. Ste. 100 San Leandro, CA 94577	10:00 am to 4:00 pm Sacramento County Dept. Health & Human Services Administration Building 7001 East Parkway Sacramento, CA 95823	10:00 am to 4:00 pm Social Services Agency Children & Family Services, Annex Auditorium 744 N. Eckhoff Street Orange, CA 92866
<i>Capacity -70</i>	<i>Capacity -100</i>	<i>Capacity -100</i>

Time Survey training attendance is **mandatory** for all LGA MAA/TCM Coordinators who will be claiming CMAA, TCM, and/or SMAA for fiscal year 2007/2008. If an LEA is claiming through an LGA, that LGA MAA/TCM Coordinator must attend both the County-Based MAA/TCM Time Survey Training and the School-Based MAA Time Survey training.

The School-Based MAA Time Survey training will be announced in a separate PPL.

LGAs will not be allowed to claim MAA for fiscal year 2007/2008 if their Coordinator **or** the Coordinator's authorized alternate representative fails to attend one session of the CMAA/TCM Time Survey training workshop. Similarly, attendance for CMAA/TCM Time Survey training is mandatory for the TCM time survey for fiscal year 2007/2008 to be considered valid.

Attendance for TCM Cost Report training is mandatory for the TCM Cost Report for fiscal year 2006/2007 to be considered valid.

If you are unable to attend this CMAA and TCM training and wish to send an authorized alternate representative in your place (i.e. an alternate representative from your staff and/or the claiming unit staff) a written notification must be sent to CDHS by May 18, 2007. CDHS will respond to all alternate notifications by May 25, 2007.

These training workshops are designed as "Train the Trainer" sessions and space is limited to between 70-100 participants at each location (note capacity in each location block). Priority will be given to LEC and LGA Coordinators and their designated training staff or authorized alternate.

All LEC/LGA/LEA Coordinators

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Registration for all of the training workshops is required. CMAA/TCM Time Survey and TCM Cost Report Training registration will be coordinated by CDHS. The enclosed CMAA/TCM Time Survey Training registration form should be sent to Wai Tin Wong at wtwong@dhs.ca.gov by June 18, 2007. The TCM Cost Report Training registration form should be sent to Wai Tin Wong at wtwong@dhs.ca.gov by July 7, 2007.

If you have any questions regarding CMAA, please contact your county analyst, or for questions regarding TCM please contact Vivian Sultan, of the TCM Unit at (916) 552-9475 vsultan@dhs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local
and Schools Services Section

Enclosure: CMAA / TCM Time Survey Training Registration Form
TCM Cost Report Training Registration Form

cc: Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
455 Pine Avenue
Half Moon Bay, CA 94019