



California
Department of
Health Services

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Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

April 23, 2007

PPL No. 07-007

TO: Local Governmental Agency Targeted Case Management Coordinators

SUBJECT: TCM CLAIM DUE DATES

This Policy and Procedure Letter (PPL) informs local governmental agencies (LGAs) participating in the Targeted Case Management (TCM) program that invoices will no longer be reduced when they are submitted seven to twelve months after the end of the month in which the services were provided. This PPL supersedes PPL 06-002 and previous PPLs on this topic.

Effective for dates of service beginning January 1, 2007, the California State Legislature¹ amended Welfare & Institutions Code (W&I Code) Section (§) 14115, to eliminate the reductions of claims submitted between seven and twelve months after the end of the month in which the services were provided through these programs.

W&I Code §14115(c)(1)(B)(3) now reads:

(3) The reductions specified in paragraph (1) shall not apply to a Medi-Cal program for which there is no state General Fund match, including, but not limited to, the Local Educational Agency (LEA) Medi-Cal Billing Option program and the Targeted Case Management (TCM) program.

However, the 12-month deadline for TCM claims continues to be in effect. W&I Code §14115 requires that a claim must be submitted not more than one year after the end of the month in which the service is rendered. Claims must be entered into the TCM claims processing systems within 12 months from the end of the month in which the service was provided. Claims invoiced later than the 12-month limit will not be reimbursed.

¹ Assembly Bill 2950 (Chapter 131, Statutes of 2006)

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TCM program invoices must be postmarked to the California Department of Health Services (CDHS) within 12 months from the end of the month in which the service was provided. CDHS considers the invoice submittal date to be the date the invoice is postmarked. TCM invoices postmarked after the 12-month limit will not be reimbursed. Because the invoice deadlines are based on the month of service, CDHS recommends that Local Governmental Agencies submit no more than one invoice per month per target group.

The TCM System is scheduled to be programmed to accommodate this change. If claims have been reduced in conflict with this revised policy, TCM staff will manually adjust the claims.

If you have any questions, please contact Ms. Vivian Sultan, Associate Governmental Program Analyst, Targeted Case Management Unit, at (916) 552-9475 or vsultan@dhs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local and
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cc: Ms. Cathleen Gentry
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