May 1, 2007

TO: Local Educational Consortia and
Local Governmental Agency Coordinators for
Medi-Cal Administrative Activities

SUBJECT: Notification of Local Educational Consortia/Local Governmental Agency
Medi-Cal Administrative Activities Time Survey for Local Educational
Agencies Claiming Medi-Cal Administrative Activities for the First Quarter
of Fiscal Year 2007-2008

This Policy and Procedure Letter (PPL) is notification of the designated first quarter time
survey week for fiscal year (FY) 2007-2008 for Local Educational Agencies (LEAs). The
time survey results are used to determine the percentage of time spent on allowable
Medi-Cal Administrative Activities (MAA).

The time survey week for the first quarter of FY 2007-2008 begins on Thursday,
August 9, 2007, and requires surveying for 5 consecutive days when students are in
attendance for that claiming unit in accordance with PPL 05-006.

Local Educational Consortia/Local Governmental Agencies must use the official LEA
MAA Time Survey form. It is available to download at www.dhs.ca.gov/maa.
If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at Bschultz@dhs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local and Schools Services Section

cc: Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
455 Pine Avenue
Half Moon Bay, CA 94019