August 20, 2007

PPL No. 07-016

TO: Local Educational Consortia and
Local Governmental Agency Coordinators for
Medi-Cal Administrative Activities

SUBJECT: Notification of Local Educational Consortia/Local Governmental Agency
Medi-Cal Administrative Activities Time Survey for Local Educational
Agencies Claiming Medi-Cal Administrative Activities for the Second
Quarter of Fiscal Year 2007-2008

This Policy and Procedure Letter (PPL) is notification of the designated second quarter
time survey week for fiscal year (FY) 2007-2008 for Local Educational Agencies (LEAs).
The time survey results are used to determine the percentage of time spent on
allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the second quarter of FY 2007-2008 begins on Tuesday,
November 20, 2007, and requires surveying for five consecutive days when students
are in attendance for that claiming unit in accordance with PPL 05-006.

Local Educational Consortia/Local Governmental Agencies must use the official LEA
MAA Time Survey form. It is available to download at www.dhs.ca.gov/maa.
If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at Barbara.Schultz@dhcs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local and Schools Services Branch

cc: Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
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