October 29, 2008

PPL No. 08-025

TO: Local Educational Consortia (LEC) and
Local Governmental Agency (LGA) Coordinators for
School-Based Medi-Cal Administrative Activities (SMAA)

SUBJECT: Notification of LEC/LGA MAA Time Survey for Local Educational Agencies (LEA)
Claiming MAA for the Third Quarter of Fiscal Year (FY) 2008-2009.

This Policy and Procedure Letter (PPL) is notification of the designated third quarter time survey week for FY 2008-2009 for LEAs. The time survey results are used to determine the percentage of time spent on allowable MAA.

The time survey week for the third quarter of FY 2008-2009 begins on Monday, March 2, 2009. In accordance with the 2007-2008 California SMAA Manual, this requires surveying time for five consecutive days when students are in session for that claiming unit.

LECs/LGAs must use the official LEA MAA Time Survey form. It is available to download at http://www.dhcs.ca.gov/provgovpart/Pages/SMAATimeSurveyForms.aspx

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at Barbara.Schultz@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY ELIZABETH TOUHEY

Elizabeth Touhey, Chief
Administrative Claiming Local and Schools Services Branch

cc: Ms. Cathleen Gentry
MAA/TCM Consultant
Local Governmental Agency
455 Pine Avenue
Half Moon Bay, CA  94019

Ms. Laurie Weaver
1615 Capital Ave, MS 8400
Sacramento, CA  95814