



DAVID MAXWELL-JOLLY
Director

State of California—Health and Human Services Agency
Department of Health Care Services



ARNOLD SCHWARZENEGGER
Governor

February 11, 2009

PPL No. 09-005

TO: Local Educational Consortia and
Local Governmental Agency Coordinators for
School-Based Medi-Cal Administrative Activities

SUBJECT: Notification of Local Educational Consortia and Local Governmental Agency
Medi-Cal Administrative Activities Time Survey for Local Educational Agencies
Claiming MAA for the Fourth Quarter of Fiscal Year 2008-2009.

This Policy and Procedure Letter (PPL) is notification of the designated fourth quarter time survey week for FY 2008-2009 for LEAs (Local Educational Agencies). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the fourth quarter of FY 2008-2009 begins on Monday, April 13, 2009. In accordance with the 2007-2008 School Based MAA Manual, this requires surveying time for five consecutive days when students are in session for that claiming unit

Local Educational Agencies (LECs) and Local Governmental Agencies (LGAs) must use the official LEA MAA Time Survey form. It is available to download at
<http://www.dhcs.ca.gov/provgovpart/Pages/SMAATimeSurveyForms.aspx>

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at Barbara.Schultz@dhcs.ca.gov.

Sincerely,

Original Signed by Elizabeth Touhey

Elizabeth Touhey, Chief
Administrative Claiming Local and
Schools Services Branch

cc: See next page

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Local Governmental Agency Coordinators for
School-Based Medi-Cal Administrative Activities
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