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*Director*

State of California—Health and Human Services Agency  
Department of Health Care Services



ARNOLD SCHWARZENEGGER  
*Governor*

May 11, 2009

**PPL No. 09-010**

TO: Local Educational Consortia and  
Local Governmental Agency Coordinators for  
School-Based Medi-Cal Administrative Activities

SUBJECT: Notification of Local Educational Consortia/Local Governmental Agency Medi-Cal  
Administrative Activities Time Survey for Local Educational Agencies Claiming  
MAA for the First Quarter of Fiscal Year 2009-2010.

This Policy and Procedure Letter (PPL) is notification of the designated first quarter time survey week for FY 2009-2010 for Local Educational Agencies (LEAs). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the first quarter of FY 2009-2010 begins on Saturday, August 22, 2009, and requires staff to time survey for five consecutive days when students are in session, in accordance with the 2007-2008 California School Based MAA Manual.

Although, the SMAA program was eliminated by CMS's rule, CMS-2287-F, the Americans Recovery and Reinvestment Act of 2009 placed a moratorium on this rule. The moratorium precludes CMS from taking any action, including the promulgation or implementation of rules, prior to June 30, 2009. In addition, CMS-2287-P2 was recently released, which if finalized, would rescind CMS-2287-F in its entirety.

LEAs participating in SMAA must use the official LEA MAA Time Survey form. It is available to download at <http://www.dhcs.ca.gov/provgovpart/Pages/SMAATimeSurveyForms.aspx>.

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at [Barbara.Schultz@dhcs.ca.gov](mailto:Barbara.Schultz@dhcs.ca.gov).

Sincerely,

**ORIGINAL SIGNED BY ELIZABETH TOUHEY**

Elizabeth Touhey, Chief  
Administrative Claiming Local and  
Schools Services Branch

cc: see next page

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