



State of California—Health and Human Services Agency  
Department of Health Care Services



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April 27, 2010

**PPL No. 10-003**

TO: Local Governmental Agency (LGA) Coordinators for  
Targeted Case Management (TCM) Program

SUBJECT: TCM System Newborn Claiming Requirements

The purpose of this Policy and Procedure Letter (PPL) is to clarify necessary requirements for correctly entering infant client information in the TCM system.

In addition to what is stated in PPL No. 98-017, which clarifies the claiming requirements for Medi-Cal eligible newborn infants, California Code of Regulations (CFR), Section 50733 (c) states a mother's Medi-Cal Benefits Identification Card (BIC) shall be authorization for services for her newborn child during the month of birth and the month following the month of birth. However, subsequent to the month following the month of birth, TCM services provided to the infant must be claimed by using the infant's own Medi-Cal Benefits Identification Card (BIC) and the infant's date of birth.

Therefore, please keep in mind that an infant client is considered a newborn *only* from the time of birth until the end of the month following the month of birth referred to as Newborn Date-Range. In accordance with the above regulation, encounters with a Newborn Date of Birth and with a date of service beyond the Newborn Date-Range will be marked as "EXPIRED" in the TCM System.

The following TCM System requirements are to be adhered to when creating encounters for services provided to infants.

Encounters with Dates of Service within the Newborn Date-Range

In order to claim for services for a newborn infant using the mother's Medi-Cal BIC number, the following information must be entered in the TCM System while the infant does not have its own Medi-Cal BIC number:

- The mother's date of birth must be entered in the client date of birth field (DOB).
- The mother's Medi-Cal BIC number must be entered in the Client ID field.
- The newborn infant's date of birth must be entered in the newborn date of birth field (Newborn DOB).

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In order to claim for services for a newborn infant using the infant's Medi-Cal BIC number, the following information must be entered in the TCM System:

- The infant's date of birth must be entered in the client date of birth field (DOB).
- The infant's Medi-Cal BIC number must be entered in the Client ID field.
- The newborn date of birth field (Newborn DOB) **must** be left blank. Failure to do so will result in the TCM system modifying the encounter status to "EXPIRED" when the date of service is after the Newborn Date-Range.

Encounters with Dates of Service after the Newborn Date-Range

In order to claim for services for an infant after the Newborn Date-Range, the infant's Medi-Cal BIC number must be used. The following information must be entered into the TCM System:

- The infant's date of birth must be entered in the client date of birth field (DOB).
- The infant's Medi-Cal BIC number must be entered in the Client ID field.
- The Newborn date of birth field (Newborn DOB) **must** be left blank.
- Failure to do so will result in the TCM system modifying the encounter status to "EXPIRED" when the date of service is after the Newborn Date-Range.

As stated in this PPL, encounters relevant to this issue must conform to these TCM System requirements in order to be claimed.

If you have any questions regarding this matter, please contact your TCM analyst for further assistance.

Sincerely,

**ORIGINAL SIGNED BY GERI BAUCOM**

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