



DAVID MAXWELL-JOLLY
Director

State of California—Health and Human Services Agency
Department of Health Care Services



ARNOLD SCHWARZENEGGER
Governor

DATE: November 15, 2010

PPL No. 10-010

TO: Local Educational Consortia and
Local Governmental Agency Coordinators for
School-Based Medi-Cal Administrative Activities

SUBJECT: Notification of the Time Survey Period for Local Educational Agencies
Claiming MAA for the Third Quarter of Fiscal Year 2010-2011

This Policy and Procedure Letter (PPL) is notification of the designated third quarter time survey week for FY 2010-2011 for Local Educational Agencies (LEAs). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the third quarter of FY 2010-2011 begins on Tuesday, January 25, 2011, and requires staff to time survey for five consecutive days when students are in session, in accordance with the latest approved California School-Based MAA Manual which is available for download at:

<http://www.dhcs.ca.gov/provgovpart/Pages/SMAAManual.aspx>.

Local Educational Consortias (LECs) and Local Governmental Agencies (LGAs) must ensure LEAs use the latest official Time Survey Template which is available for download at: <http://www.dhcs.ca.gov/provgovpart/Pages/SMAATimeSurveyForms.aspx>.

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz, Chief of the School-Based MAA Unit, at (916) 552-9616, or by email at:

Barbara.Schultz@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY GERI BAUCOM

Geri Baucom, Chief
Administrative Claiming, Local and Schools Services Branch

LEC and LGA Coordinators for
School-Based MAA
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cc: Mr. Patrick Sutton
LGA MAA/TCM Consultant
221 Encounter Bay
Alameda, CA 94502

cc: Laurie Weaver
Chief, Office of Family Planning
Center for Family Health
California Department of Public Health
1615 Capitol Avenue, MS 8400
Sacramento, CA 95814