



TOBY DOUGLAS
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

DATE: May 17, 2013

PPL No. 13-004

TO: Local Educational Consortia (LEC) and
Local Governmental Agency Coordinators (LGA) for
School-Based Medi-Cal Administrative Activities (SMAA)

SUBJECT: **Notification of Contractual Agreement Language changes to add the
Catalog of Federal Domestic Assistance Number 93.778 and
Definitions for Subrecipients and Vendors**

This Policy and Procedure Letter (PPL) is notification of the subrecipient monitoring finding as it relates to the Medicaid A-133 Audit-Single for State Fiscal Year 2011/12. The audit performed on the SMAA program contractual agreements between the Department of Health Care Services (DHCS) and the LGAs and LECs found relevant award language identifying the Catalog of Federal Domestic Assistance (CFDA) number 93.778 of the Medicaid program and written policies to determine whether a recipient is a vendor or a subrecipient were not included.

To ensure DHCS is in compliance with these audit findings, DHCS revised contract language to include the CFDA number 93.778 and the definitions for subrecipients and vendors.

LECs and LGAs must also include this language in contracts or agreements with their subrecipients and vendors.

LECs and LGAs can view and download the revised contractual agreement language at: <http://www.dhcs.ca.gov/formsandpubs/Pages/2013PolicyandProcedureLetters.aspx>

If you have any questions or require further assistance regarding this PPL, please contact Ms. Carolyn Cain-Smith, Chief, School-Based MAA Unit, at (916) 552-9049, Carolyn.Cain-Smith@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY GERI BAUCOM

Geri Baucom, Chief
Administrative Claiming, Local and School Services Branch