



State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

**PPL 13-013**

Date: November 7, 2013

To: Local Governmental Agency (LGA) Coordinators for the County Based  
Medi-Cal Administrative Activities (CMAA) Program

SUBJECT: CMAA/TCM Implementation Plan Amendment – MAA for Inmates

The purpose of this Policy & Procedure Letter is to notify LGA's participating in the CMAA Program of an amendment to the "Time Survey Methodology for the County Based Medi-Cal Administrative Activities (CMAA) and Targeted Case Management (TCM) Programs and CMAA Program Operational Plan".

Section 1905(a) of the Social Security Act and 42 CFR 435.1009 indicate, when a person is an inmate of a public institution, FFP is not available until the inmate is about to be released from the public institution. On November 1, 2013, the Centers for Medicare and Medicaid Services (CMS) issued the accompanying letter identifying specific guidelines for CMAA program participants regarding the FFP exclusion of Section 1905(a) of the Social Security Act and 42 CFR 435.1009. Per the CMS approval letter:

Providing Medi-Cal eligibility intake administrative activities to an inmate to facilitate their enrollment into Medi-Cal within thirty (30) days of their release date is exempt from the FFP exclusion; although, no other administrative activities or direct Medi-Cal services are allowable for inmates of public institutions. This activity is "proper and efficient for the administration of the State Plan."

In each circumstance, claims for FFP reimbursement must comply with the policies and procedures of the FFP program. Any claims that are not in compliance will be denied. Once the inmate is released from the State institution, Medi-Cal program activities or services can be performed and the exclusion described above no longer applies.

Therefore, effective immediately, CMAA program participants may include the time spent facilitating the Medi-Cal enrollment of an inmate within thirty (30) days of their release as MAA claimable time.

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Page six (6) of the "Time Survey Methodology for the CMAA and TCM Programs and CMAA Program Operational Plan" and slide fourteen (14) of Appendix C, Module 1- Introduction of the "CMAA/TCM Training Presentation" have been amended to comply with the guidance provided by CMS (Revision date 11/05/13).

If you have any questions or require further assistance regarding this PPL, please contact James "Rob" Williams, Chief, CMAA Unit at (916) 552-9075 or James.Williams2@dhcs.ca.gov.

Sincerely,

**ORIGINAL SIGNED BY JENNIFER BROOKS**

Jennifer Brooks, Acting Chief  
Safety Net Financing Division

Enclosure

cc: Mr. Patrick Sutton  
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