



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-2309

October 28, 2003

DMH INFORMATION NOTICE NO.: 03-11

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: INSTITUTIONS FOR MENTAL DISEASES PROVIDER NUMBERS

The purpose of this letter is to advise counties of changes that need to be made to the Department of Mental Health's (DMH) Provider File. When responsibility for payment for services provided in Skilled Nursing Facilities designated as Institutions for Mental Diseases (SNF IMD's) was transferred to the counties, a special statewide provider number series was established with all provider numbers beginning with two zeros. Recently, some of the SNF IMD's have changed licensing status to Mental Health Rehabilitation Centers (MHRC) while retaining their IMD designation, and others no longer meet the IMD criteria. Therefore, the provider numbers need to be reassigned to the facilities with county-specific provider numbers.

Enclosed are two tables that will help determine whether or not your county is affected by this change. Table 1 is a list of all of the affected facilities. It shows the previous provider number, the name, the address, the current licensing category or certification status, and the current status with respect to meeting the IMD criteria. Table 2 shows whether or not your county will need to obtain new provider numbers. The third column shows the provider numbers that need to be reassigned. The fourth column shows the provider numbers in the IMD series that do not need to be changed.

There is an additional provider number problem that we would also like to address at this time since it affects one of the facilities that has changed licensing status and one of its affiliates. As noted in Table 1, Crestwood Vallejo at 2201 Tuolumne Street, Provider Number 0046, has changed licensing categories from a SNF to a MHRC. The counties that will have to obtain new numbers for this facility are noted in Table 2. However, many counties also have this same provider number for Crestwood Vallejo at 115 Oddstat Street, which is also a SNF. The Provider File requires a different number for each provider based on the location of the provider. Although the facilities are only about one block apart, they do qualify as separate facilities. Therefore, the facility at



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Oddstat Street will be assigned a new Provider Number of 0075. Neither its license category type nor its IMD status has changed, but the number will change to reflect its correct location.

Please note that these provider number changes do not change a facility's status as an IMD. For more information on IMD-related policy issues, please see DMH Letter Number 02-06, dated November 14, 2002.

DMH will assist counties in making the changes. Carla Minor of DMH Statistics and Data Analysis will initiate the changes by faxing Provider File Update (PFU) forms to the Provider File contact person in each county affected, and will work with county staff to ensure the changes are made. Carla may be contacted at (916) 653-5939 or cminor@dmhhq.state.ca.us.

If you have any questions about the changes to the Provider File, please contact

Tom Wilson in Statistics and Data Analysis at (916) 653-4608 or twilson@dmhhq.state.ca.us. Thank you for your assistance with this effort.

Sincerely,

(Original Signed By)

STEPHEN W. MAYBERG, Ph.D.
Director

Enclosures