



C A L I F O R N I A   D E P A R T M E N T   O F  
**Mental Health**

1600 9th Street, Sacramento, CA 95814  
(916) 654-2309

April 17, 2007

DMH INFORMATION NOTICE NO.: 07-05

TO: LOCAL MENTAL HEALTH DIRECTORS  
LOCAL MENTAL HEALTH PROGRAM CHIEFS  
LOCAL MENTAL HEALTH ADMINISTRATORS  
COUNTY ADMINISTRATIVE OFFICERS  
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: REVISIONS TO LOCAL MENTAL HEALTH SERVICES FUND  
CASH FLOW STATEMENT INTERVAL PERIODS

REFERENCE IMPLEMENTATION OF THE MHSA, WELFARE AND  
INSTITUTIONS CODE (WIC) SECTION 5892(f) AND THE  
CALIFORNIA CODE OF REGULATIONS SECTION 3520(a)(1).

The purpose of this Department of Mental Health (DMH) Information Notice is to inform the Counties<sup>1</sup> that receive funding under the Mental Health Services Act (MHSA) that there is a change in the interval periods for the Local Mental Health Services Fund Cash Flow Statement (Cash Flow Statement).

The six-month intervals for the Cash Flow Statement, as currently described in California Code of Regulations Section 3520(a)(1), the County MHSA Performance Contract, and DMH Information Notice No.: 06-12, are October 1 through March 31 and April 1 through September 30. Please be advised that effective immediately that the new six-month intervals for the Cash Flow Statement are January 1 through June 30 and July 1 through December 31. The Cash Flow Statement submission dates remain 30 days following the end of each six-month period. The reasons for this change are to (1) correspond more appropriately to the fiscal reporting periods followed by most counties, (2) allow additional time for counties to implement proposed MHSA programs, and (3) incorporate additional policies regarding the MHSA Housing Program into the Cash Flow Statement. DMH plans to amend the regulations and the performance contract to accurately reflect the new interval periods for the Cash Flow Statement.

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<sup>1</sup> "County" means the County Mental Health Department, two or more County Mental Health Departments acting jointly, and/or city-operated programs receiving funds per WIC Section 5701.5.

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As announced in the DMH Information Notice No.: 06-12, the Pilot Program for the Cash Flow Statement is underway. Seven counties have and will continue to provide input into the design of the final Cash Flow Statement. DMH will use the information and experience gained through this pilot program to make additional improvements to the form and accompanying process before implementing it statewide. Additional information will be released by the DMH no later than June 30, 2007.

If you have any questions regarding this information, please contact your County Operations liaison identified on the following internet site:

<http://www.dmh.ca.gov/CountyOps/contact.asp>.

Sincerely,

Original signed by:

STEPHEN W. MAYBERG, Ph.D.  
Director