



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-5722

April 21, 2010

DMH INFORMATION NOTICE NO.: 10-10

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: PROCEDURE FOR DISTRIBUTION OF COMMUNITY TREATMENT
FACILITY SUPPLEMENTAL RATES

REFERENCE: SUPERSEDES DMH INFORMATION NOTICE 01-08

The purpose of this notice is to inform Mental Health Plans (MHP) of changes to the reporting procedures for the distribution of Community Treatment Facility (CTF) supplemental rates by the Department of Mental Health (DMH). These changes bring procedures in line with current practice and decrease the reporting requirements of the MHP.

The main changes include: 1) amending the requirement from sending to DMH the CTF's budget and estimated average number of children per month on an annual basis or prior to enrolling children in the facility to submitting actual child days per month, on an annual basis, within 30 days of the end of the fiscal year; and 2) deleting the requirement for the host county to report actual number of child days in each CTF to DMH within 30 days of the end of the month.

Enclosures have been updated to reflect the above changes.

Please note that the distribution of CTF supplemental rates by DMH is subject to funding availability in the State budget.

Please submit the information to:

Department of Mental Health
Local Program Financial Support
1600 9th Street, Room 120
Sacramento, California 95814

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If you have any questions or need additional information, please contact the
Local Program Financial Support help desk at (916) 654-2314.

Sincerely,

Original Signed by

STEPHEN W. MAYBERG, Ph.D.
Director

Enclosures