

INSTRUCTIONS FOR THE IMPLEMENTATION PROGRESS REPORT ON FY08/09 ACTIVITIES

Counties should complete this form and provide a brief narrative description of progress in providing service through CSS, WET, and PEI to unserved and underserved populations, with emphasis on improving access and reducing mental health disparities across racial/ethnic and socio economic groups.

Question #1: Counties should report on how the implementation of the MHSA is progressing.

Question #2: Counties should address in their description the progress in providing services to unserved and underserved populations.

Question #3: Below are instructions by component on how to complete the table on Exhibit C1 when providing the number of individuals being served for CSS, WET and PEI:

Community Services and Support: For the "Race/Ethnicity" and "Other Cultural Groups" sections, Counties should provide best estimates of the populations the County serves. If a County collects data on other ethnic groups, Counties should report this additional information and attach it to Exhibit C1. If a County is not collecting this data, the County should provide an explanation why the data is not being collected and describe their plans to start collecting Race/Ethnicity data.

Workforce Education and Training: Counties are to provide information on the numbers of individuals served within each WET funding category. Numbers reported are intended for the purpose of establishing demographic information. Counties are to provide best estimates on numbers served for all previously approved programs within each of the following funding categories.

- Workforce Staffing Support – Individuals served may include those for which direct funded staff time has been used to support, plan or administer local and state-administered programs that impact the County within the entire WET component.
- Training and Technical Assistance – Individuals served may include those who attend events and activities designed to better deliver services consistent with the fundamental principles intended by the Act.
- Mental Health Career Pathways – Individuals served may include participants of educational, training and counseling programs that are designed to recruit and prepare individuals for entry into a career in the Public Mental Health System.
- Residency & Internship – Individuals served may include participants in psychiatric residency programs, internship programs leading to licensure and physician assistant programs with a mental health specialty that are designed to address the workforce shortages.
- Financial Incentive – Individuals served may include participants in stipend, scholarship and/or loan assumption programs that are financial incentives to recruit and retain both prospective and current public mental health employees who can address workforce shortages of critical skills and under-represented racial/ethnic, cultural or linguistic groups in the workforce.

Prevention and Early Intervention: For PEI, please report data that is available. Do not reorganize County data to fit the forms, rather include a short explanation of the data that is being provided. With late implementation, a County may state that data is not available.