

CALOMS TX USERS GROUP CONFERENCE CALL

This is Alcohol and Drug Programs' (ADP) third California Outcomes Measurement System-Treatment (CalOMS Tx) Users' Group Conference Call since the Regional Trainings in 2008. These meetings occur on a quarterly basis, where the State, County and Providers can communicate CalOMS Tx issues and concerns. Sharing success as well as mistakes is a great learning and training tool and this users' group has been very successful and well received thus far. Thank you for being a participant in these meetings and sending your feedback and questions. We will use your feedback to make future calls productive and valuable to everyone.

INTRODUCTIONS/REMINDERS:

The Data Management Services Section (DMSS) has had a change in staff. Bradley Fong is no longer with ADP. Therefore, please contact Clifton (Rick) Richardson, crichardson@adp.ca.gov or 916-327-4556, for CalOMS Tx System Certification Testing or Recertification Testing. Certification Testing is required for all new CalOMS Tx data reporting providers. Recertification Testing is required when a provider who has been CalOMS Tx certified changes vendors. Phillis Soresi-Tam, psoresitam@adp.ca.gov or 916-324-1429, is the current contact for DATAR. Deborah Gregory has returned from medical leave. We will send out a revised liaison assignment list as soon as we reorganize the workload.

The DMSS webpage is located at www.adp.ca.gov/CalOMS/CalOMSmian.shtml including a CalOMS Tx calendar with deadlines and important dates. Updated CalOMS Tx reference material and documents are posted to this webpage, as well as, conference call agendas and meeting notes. A "frequently asked questions" (FAQ) section is in progress and will be complete prior to our next conference call. For specific questions regarding CalOMS Tx, please call your ADP DMSS Liaison or contact the help desk at 916-327-3010.

DMSS staff reminded the callers to please:

- MUTE your phone during the conference call so that side conversations are not heard by all callers and the conference call can proceed without distraction;
- Remember to pay attention to every tab that was sent and not just the first one.
- That the DMC/NTP Reconciliation, 2nd Notice and Final Cleanup of rejected data is due April 16, 2010.

AGENDA QUESTIONS:

1. Q: Has the CalOMS Tx report generation speed increased?

A: Report generation is usually slow the 10th of the month when DATAR data is due and the 15th of the month when CalOMS Tx data is due. Presently, ADP is experiencing a software upgrade with the Department of Mental Health and the Department of Technical Services that may be an additional reason for this condition.

Remember to run each report a few minutes apart, and keep in mind reports may fail around the tenth and fifteenth of every month due to high traffic. We have staff continually check the health of the system.

2. Q: "Doing Business As Usual" with a program that was formerly called SACPA (same source of referral, same rules regarding "admission" and "discharge", etc.).

A: The SACPA funding source has expired; however, reporting remains the same as always.

OPEN CALL IN QUESTIONS:

3. Q: Which referrals/penal codes do we use in regards to SACPA?

A: Parole Referrals/Penal Code 3063.1 and Probation Referrals/Penal Code 1210.

4. Q: What about admissions and discharges under SACPA Tx Episodes?

A: Reporting remains the same as always.

5. Q: When running a report if I use the wrong criteria, is there any way to stop the report from running?

A: No, but the "Help" button will give you a way to select parameters for your reports.

6. Q: What updates are being made to CalOMS/NTP in regards to Drug Medi-Cal changes?

A: We just keep trying to refine the processes. When NTP is cleaned up, we won't have to do it again.

7. Q: Has getting old clients off the dropdown list been resolved?
A: It has to be performed on an individual basis.
8. Q: Is there a special code for leaving against medical advice?
A: No.
9. Q: How does my county delete Annual Update Clients? Will ADP delete Annual Update clients for us?
A: ADP does not delete records. If you can see clients who need an Annual Update in your system that are no longer receiving treatment, you need to send a Discharge for that client.
10. Q: What happens when we can't discharge a client because they were treated at another facility?
A: You must complete an "administrative discharge."
11. Q: How do we fix records for NTP clients admitted prior to 2006?
A: Annual updates are required for all treatment program participants. New admissions entered on or after January 1, 2006 will require an annual update on the admission anniversary date in 2007 and each year thereafter that the client is in the same program and modality continuously. Annual updates are also required for admissions dated before January 1, 2006. For such admissions, the first and all subsequent annual updates should be collected no later than the anniversary date of the admission.
12. Q: How do we get data we have just submitted on the same day using the "Open Admissions Report?"
A: Insert "0" to get reports for the day.
13. Q: The CalOMS list has been open for more than five years and discharges did not take place when they were supposed to, do we do it ourselves now?
A: Yes.
14. Q: How do we report when a facility has a contract both with the state (Drug Medi-Cal) and the county?

A: You report the county data only. The state contracted services would be reported by the state contracted provider.

15.Q: For survey purposes, how do we run a report for demographics on a given date? For example, how do we show the demographics for March 31st?

A: Enter perimeter dates: Begins March 31, 2010, Ends March 31, 2010. There are 16 Treatment Outcome Reports that provide many different views of your CalOMS Tx data. Refer to the CalOMS Tx Reports Overview, April 2000.

16.Q: What is the difference between admission and discharge? Does the admission date refer to an initial diagnosis before treatment actually begins?

A: The admission date is the date the client's treatment services began. No, the admission date is not the date of the initial diagnosis. Refer to the CalOMS Tx Data Collection Guide, Section 6.1, Date of Admission (ADM-1).

17.Q: When there is a "special services contract", does the client have to be from the county that is providing the services?

A: No.

22.Q: Why does the county have to allocate funds for clients that are not in their own county?

A: Sometimes individuals seek services in a particular county, which either does not offer the needed services or does not have available slots for the needed services. In such event, the county would refer an individual to a county with the needed services available and pay that county, or the provider the individual was referred to in that county.

23.Q: How do I resolve unmatched records?

A: Edit discharges. Make sure there are 50 admissions if there are 50 discharges.

24.Q: Why do service contracts keep showing up for counties that they've never had contracts with?

A: This happens when one county refers an individual to a program in another county and pays for the services provided. For example, sometimes individuals seek services in a particular county, which either does not offer the needed services or does not have available slots for the needed

services. In such event, the county would refer an individual to a county with the needed services available and pay that county, or the provider the individual was referred to in that county.

Information on counties paying for services provided in a different county is necessary to ensure referring counties are credited for individuals whose services they pay for. In addition, this information will provide useful information for needs assessment.

The valid values for this field are:

- **01-58** - If services provided to an individual are being funded by a referring county, enter the county code of the referring county. Refer to Appendix B for a list of county codes.
- **99902** - Not applicable. Use this code if the services occur in and are paid for by the county the participant initially sought them in.

When an error occurs in the Special Services Contract Identification Number (ADM-11) it is usually a data entry error.

25.Q: Do we have to open a new admission or can we just transfer the client's information if they have been in the system before?

A: No. Personal client information may change daily. To obtain the most current client data, the information must be collected again.

POST CONFERENCE CALL COMMENTS/SUGGESTIONS:

- Comment: Please post the agendas regarding these quarterly conference calls on ADP's website.

Response: our New CalOMS Tx Webpage is up and running! Updated CalOMS Tx reference material and documents are posted to this webpage, including conference call agenda and meeting notes. DMSS also created a CalOMS Tx yearly Calendar to assist in tracking deadlines and important dates. A FAQ section is in progress.

If you notice any inconsistencies with any piece of the CalOMS Tx documentation, please notify ADP as soon as possible.

- Comment: This was mentioned in the last meeting and they commented again that counties are still very interested in receiving an unresolved error report, as it would be very helpful to see errors and rejections more clearly.

Response: Under the current version, this is not available. It is, however, on our internal "Issue log" for the CalOMS Tx system for bug fixes and future builds and is a high priority.

ACTION ITEMS:

- ADP will post all Quarterly Conference Call schedules, agendas, and meeting notes to the website 10 business days prior to the next conference call. The next conference call is scheduled for June 10, 2010.