

CALOMS TX USERS GROUP CONFERENCE CALL

This is Alcohol and Drug Programs' (ADP) fifth California Outcomes Measurement System-Treatment (CalOMS Tx) Users' Group Conference Call since the Regional Trainings in 2008. These meetings occur on a quarterly basis, where the State, County and Providers can communicate CalOMS Tx issues and concerns. Sharing success as well as mistakes is a great learning and training tool and this users' group has been very successful and well received thus far. Thank you for being a participant in these meetings and sending your feedback and questions. We will use your feedback to make future calls productive and valuable to everyone.

INTRODUCTIONS/REMINDERS:

The Data Management Services Section (DMSS) has had a change in staff. Bradley Fong is no longer with ADP. Therefore, please contact Clifton (Rick) Richardson, crichardson@adp.ca.gov or 916-327-4556, for CalOMS Tx System Certification Testing or Recertification Testing. Certification Testing is required for all new CalOMS Tx data reporting providers. Recertification Testing is required when a provider who has been CalOMS Tx certified changes vendors. Phillis Soresi-Tam, psoresi@adp.ca.gov or 916-324-1429, is the current contact for DATAR. Deborah Gregory has returned from medical leave. We will send out a revised liaison assignment list as soon as we reorganize the workload.

The DMSS webpage is located at www.adp.ca.gov/CalOMS/CalOMSmainshtml including a CalOMS Tx calendar with deadlines and important dates. Updated CalOMS Tx reference material and documents are posted to this webpage, as well as, conference call agendas and meeting notes. A "frequently asked questions" (FAQ) section is in progress and will be complete prior to our next conference call. For specific questions regarding CalOMS Tx, please call your ADP DMSS Liaison or contact the help desk at 916-327-3010.

DMSS staff reminded the callers to please:

- MUTE your phone during the conference call so that side conversations are not heard by all callers and the conference call can proceed without distraction;
- Remember to pay attention to every tab that was sent and not just the first one.

AGENDA QUESTIONS:

1. Q: On – Time Reports and PNA

A: If facility has no data to report, they must submit a Provider No Activity Report (PNA).

- They must also inform ADP in the event a provider has closed or is no longer doing business with the County.
- Counties may contact their liaison to rerun Error Reports

2. Q: If there is no resolution to an error, Can ADP remove it from the Error Report?

A: If there are errors due to duplicates, resubmissions or deletions, they cannot be corrected and will drop off.

- Best practice would be to not submit duplicate. Other errors should be resolvable. The only way to get rid of a record would be to delete it.

**** Contact your ADP liaison for a spreadsheet with instructions on deleting record.**

3. Q: Two spreadsheets to help with the Error Report

A: The first spreadsheet consists of instructions on how to administratively discharge a record the county may no longer have access to. The second will instruct on how to delete a record.

- Send an e-mail to the help desk (<mailto:CalOMShelp@adp.ca.gov>) requesting these spreadsheets.

4. Q: What to do when changing vendors

A: ADP must recertify counties if they change vendors. ADP needs to ensure that there is connectivity.

- Counties can send in an admission, discharge and deletion.
- Recertification will be brief, but it is important to endure the quality of data being transferred from one system to the other

**** ADP needs to confirm vendors have coded their system to include all relational edits. In the past, failure to do so has caused counties a number of problems.**

5. Q: Counties switching to Anasazi

A: Any county moving to Anasazi will need to start working on their open admission report.

- At some point, Anasazi will request a data extract from ADPs system to create a sync file which would match clients currently in treatment.
- Counties should allow longer than a month for testing.

6. Q: Question from Imperial County: Are there any plans for ADP to become a vendor or does ADP recommend a vendor over the others?

A: Imperial County has had issues with their vendor. When they clean up data, the vendor system shows everything clean. However, after submission, they receive a number of errors. They would like a system more consistent with ADPs requirements.

ADP does not have any plans to build a system and cannot recommend a particular system. ADP can supply counties with a list of vendors. Counties may also contact other Counties to inquire about the vendor they are using.

- Counties may also browse ADPs website for County Association of Alcohol and Drug Administrators (CADPAAC). Sue McVean is the administrator for Tehama County and also chairs the Minimum Based Allocation Committee. She would be happy to discuss the pros and cons of various vendors. Kirk Klemencic (916 – 327 – 2112) from ADP has offered to put Counties in direct contact with Sue.

7. Q: Data encryption – HIPAA

A: Data sent out from ADP will always be encrypted. Data being returned must be encrypted as well.

- Click “reply” on an encrypted message, and it will also be encrypted.
- This will protect the confidential information of the counties' clients.

8. Q: LBT deployment

A: The implementation of the LGBT data element will be optional. Updated documentation will be sent to Counties before January 1st, 2011

9. Q: How is LGBT data relevant and does it affect funding?

A: It does not affect funding. This is something the counties and the LGBT Constituent Committee at the department have been asking for. The benefit of collecting this data is to know if and how well AOD programs are serving the population.

10. Q: ITWS access for CCPs

A: Several months ago ADP requested from counties a list of providers they wanted to grant access to the ITWS system. ADP has everything ready to roll out and is waiting for the Department of Mental Health to make changes to their system.

- ADP has been granting access on a case by case basis.
- If you want to grant access to a particular provider, contact the ADP help desk at 916 – 327 – 3010

OPEN QUESTIONS:

11. Q: Will there be a new form with the additional question of the LGBT?

A: ADP does not create forms. Counties can ask the question just as it is listed.

12. Q: Though the LGBT is optional, does the system require a place holder in the data file for submission?

A: ADP's system has been updated. By adjusting the file header, data can be submitted in either version 1.0 or 1.1.

- The LGBT file will be version 1.1, but counties can continue to submit data with version 1.0 file format by having the correct header information.

13. Q: Will CalOMS be updated to include more information with the advent of the new electronic health care records?

A: This is not something the department personnel are aware of yet.

14. Q: In the past, when looking for late providers, Counties have had to request this information from Rick. Will this be available to the Counties on a regular basis in the future?

A: ADP advises Counties to use the DQCR and Open Provider Reports. These reports will show exactly which providers have not reported.

- ADP website has interpretation of DQCRs

15. Q: How do Counties add items to the Group Conference Meeting Agenda?
A: Email CalOMS Help or contact Phillis

16. Q: Where can Counties verify that their provider numbers are correct?
A: This information would be on Open Provider Reports.

17. Q: Placer County: Our IT department provides a list of non-reporting providers who have not submitted data. On contact Nellie finds some providers who do not have data or many do not finish until the 5th, and Placer runs their report on the first. This makes them appear late or shows that they have no data.

A: A provider showing up less than a month late is not of great concern as ADP understands how the providers are doing business. It is the providers who are 4 or 5 months late which are of greatest concern.

**** Counties should contact Karen Woolley to update the Master Provider File.**

18. Q: Will a provider who does not have data to report for several months be viewed as late?

A: If a PNA (Provider No Activity) is reported for that provider, ADP will know the provider did not have data to report. It signals as a County reporting that they have no data to report, as apposed to not have reported any data.

19. Q: The Department of Corrections has been revising a client tracking form which is similar to CalOMS.

A: For Hispanic, you would have to select White or Caucasian for race and then select Hispanic for ethnicity. This is similar for Asian Groupings.

20. Q: Should residential providers be reporting data?

A: The County would be responsible for reporting providers who are contracted with the County.