

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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October 15, 2009

To: **Alcohol and Other Drug (AOD) Counties and Direct Providers**

Subject: **FY 08-09 DMC/CalOMS Tx Data Reconciliation Project**

The Department of Alcohol and Drug Programs (ADP) has completed an analysis for Fiscal Year (FY) 2008-09 that indicates there are Drug Medi-Cal (DMC) client billing records that do not have corresponding California Outcomes Measurement System Treatment (CalOMS Tx) client records. In addition, the analysis revealed rejected client records that have not been corrected and resubmitted. ADP requests your assistance reconciling these data files.

CalOMS Tx data from client treatment records is used to produce program reports for State control agencies and the federal government. **The submission of CalOMS Tx data is critical since State and federal agencies use the data to assess the effectiveness of California's substance abuse treatment programs. Federal funding for California may be affected if the data is incomplete or inaccurate.** Resolving and correcting records that are missing or are in error would ensure ADP has sufficient data to support continued funding.

Attached is a list of DMC client billing records that do not have a corresponding CalOMS Tx client admission record. Also enclosed is a list of rejected records that must be corrected and resubmitted. The lists are in two separate zipped files, protected with your ITWS password.

ADP requests you review the list to determine the reason for the absence of CalOMS Tx client admission records. By **January 15, 2010** perform the following:

- Submit a CalOMS Tx client admission record to ADP that matches the DMC client billing record on the enclosed list; or,
- Provide the reason why a CalOMS Tx record cannot be entered. Write your reason on the list under comments next to the record you are referring to.

To resubmit rejected records, the record correction process is as follows:

- Delete Annual Update record first.
- Delete Discharge record next.
- Correct Admission record and resubmit it (Form 2).



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- To totally delete a record follow the above steps and delete the Admission record last.

Please email your CalOMS Tx Liaison, when you have completed your reconciliation.

Although ADP performed a thorough analysis to match DMC client billing records to CalOMS Tx client admission records, it is possible that the enclosed list contains some names for whom records were already submitted. For example, a client named Jane Doe in a DMC client record on the list may exist in CalOMS Tx data; but depending on how the client is recorded in CalOMS Tx, the query parameters did not find a match for the record. If you find such instances, please compile a list of those clients and send in a zipped file, with the following information:

- Form Serial Number
- Provider Number and/ Provider Participant ID Number
- Admission Date (which should relate to the service period on the list)

Thank you for your assistance and support to ensure that the DMC client billing records and CalOMS Tx client treatment records are reconciled, and that previously rejected records are corrected and resubmitted. This will ensure accurate and complete reporting of CalOMS Tx program activities to ensure continued alcohol and other drug substance abuse treatment funds for California.

If you have questions regarding this email, please contact your CalOMS Tx Liaison.

Sincerely,

CYNTHIA GUEST
Chief Technology Officer
Information Management Services Division