

**Local Education Agency Medi-Cal Billing Option Program  
Ad Hoc Workgroup Meeting  
April 3, 2013 Meeting Minutes**

**Location:** Natomas Unified School District (USD)

1.	Geri Baucom	DHCS, Safety Net Financing Division (SNFD)
2.	Rick Record	DHCS, SNFD
3.	Cheryl Ward	DHCS, SNFD
4.	Angelia Johnson	DHCS, SNFD
5.	Renzo Bernales	CDE, Special Education Department
6.	Martin Alvarez	DHCS, A&I Financial Audits Branch (FAB)
7.	Michelle Cowart	Contra Costa County Office of Education (COE)
8.	Lisa Chaney	Fresno COE
9.	Diane Torna	Fresno USD
10.	Sherry Purcell	Los Angeles USD
11.	Margie Bobe	Los Angeles USD
12.	Barbara Mahoney	Los Angeles COE
13.	Laura Baynham	Mendocino COE
14.	Tracy Cole	Natomas USD
15.	Jeremy Ford	Oakland USD
16.	Cathy Bennett	Sacramento City USD
17.	Patti Cassinerio	Stanislaus COE/California School Nurses Organization
18.	Angela Jones	San Bernardino City USD
19.	Marlene Burrue	San Joaquin COE
20.	Janice Holden	Stanislaus COE
21.	Kevin Harris	Navigant Consulting, Inc.
22.	Gloria Eng	Navigant Consulting, Inc.
23.	Kerry Chang	Navigant Consulting, Inc.

**Handouts**

Each participant was emailed an electronic copy of the following: Workgroup Meeting Agenda, February 2013 Meeting Minutes, April DHCS Status Update Summary, Models of Service Delivery verbiage from the CMS Technical Assistance Guide, and May 2012 Annual Report to the Legislature. In addition, copies of the FY 2010/11 Paid Claims Reimbursement Summary, FY 2011/12 Breakout Session Summary Status and San Bernardino City USD's presentation regarding Anderson's Special Olympics were distributed to Workgroup members.

**Purpose**

The meeting was convened by DHCS. The purpose of the Workgroup is to improve the Local Educational Agency (LEA) Program. The emphasis of the meeting is to strategize various goals and activities aimed at enhancing the Medi-Cal services provided on school sites and access by students to these services, while increasing federal reimbursement to LEAs for the cost of providing these services.

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**Review of Meeting Minutes**

The Workgroup reviewed the February meeting minutes and the minutes were approved as written. The minutes will be posted on the LEA Program website.

**California Department of Education (CDE) Updates**

- Effective March 18, 2013, new regulations amended the CFR, Title 34 regulations related to parental consent for use of public benefits or insurance to pay for services under Part B of IDEA. Previously, public agencies were responsible for providing a free appropriate public education to children under the IDEA to obtain parental consent each time access to public benefits or insurance (e.g., Medicaid) was sought. The new requirement will require the following:
  - The public agency must notify parents via written notification of the safeguards to protect their rights before the public agency accesses the child's or parent's public benefits or insurance to pay for services under the IDEA for the first time and annually thereafter
  - The public agency must obtain a one-time written consent from the parent, and also specifies that the parent understands and agrees that the public agency may access the child's or parent's public benefits or insurance to pay for special education or related services under part 300 (services under the IDEA)
- CDE is drafting a guidance document that will be posted on the AB 114 website and emailed via the SELPA blast. For the text of the letter sent by CDE on this subject please refer to:
  - <http://www.cde.ca.gov/sp/se/ac/ideainsrldsrvcsev.asp>
- The Office of Special Education Program (OSEP) has created guidance:
  - <http://www2.ed.gov/policy/speced/reg/idea/part-b/idea-part-b-parental-consent--ga.pdf>

**Department of Health Care Services Audits & Investigations Updates**

- FY 2006/07, FY 2007/08 and FY 2008/09 CRCS audit update: A&I FAB has completed minimal audits for the first 3 years. A&I FAB is continuing to issue the 15-day letters and audit reports.
- FY 2009/10 CRCS audit update: A&I FAB has started minimal, limited and field audits – about 10% will be field audits
- The Workgroup discussed the need for LEAs to understand the reconciliation process and the overpayment/underpayment process and withholds. The Workgroup requested a flow chart of the CRCS auditing process from start to finish.
- The Workgroup identified that the cost settlement payments are inconsistently applied to LEAs. The Workgroup will send SNFD CRCS cost settlement documentation for review and research.
- A&I will follow-up with the LEAs that have not submitted a CRCS report, but have received reimbursement for LEA claims

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**DHCS SNFD Status Updates**

**2011/12 PPA / 2010/11 Annual Report Process**

- SNFD has received 515 PPA/Annual Reports to date. Of these, 11 require corrections and 23 are new LEAs to the program. 16 PPA/Annual Reports have still not been submitted. [**\*\*NOTE TO SNF: FEBRUARY MINUTES LISTED 531 PPA/ARs SUBMITTED, WHICH IS HIGHER THAN THE NUMBER REPORTED IN APRIL. PLEASE CONFIRM\*\***]
- Office of Legal Services has issued guidance on LEAs who have not submitted PPAs
  - LEAs with outstanding PPAs for FY 2010/11, 2011/12 and 2012/13 will be contacted and will have withholds on future claims until the PPA/AR is submitted

**LEA Website Updates**

- The May 2012 Annual Report to the Legislature, LEA Provider Manual searchable PDF format, and new LEA TCM Labor Survey have been posted on the LEA website
  - LEAs were notified March 8, 2013 via eblast

**RAD Code 9921/9922 (Annual Assessment) EPC**

- Phase 2 (dates of service 7/1/09 – 6/30/10)
  - SNFD is working with Information Technology Management Branch (ITMB) and Xerox to implement – projected implementation date of June 30, 2013

**FY 2011/12 Rate Inflation EPC**

- SNFD is working with ITMB and Xerox to implement – projected implementation date of June 30, 2013

**TCM Claims Denied with RAD Code 033 EPC**

- SNFD is working with ITMB and Xerox to reprocess denied TCM claims – projected implementation date of June 30, 2013

**AB 2608 Withhold**

- SNFD will establish the 1% administrative withhold and 2% A&I/SB 231 withhold to begin FY 2013/14 and run through entire fiscal year
- DHCS will collect Fair Share claims data for each LEA starting FY 2013/14
  - FY 2013/14 Fair Share Report tentatively scheduled for completion December 31, 2014
  - SNFD is in the process of determining various methodologies to collect the fair share withholds and reconcile at the end of every fiscal year. SNFD will discuss the options with the Workgroup co-chairs.

**AB 2608 Transportation**

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- SNFD/NCI are preparing proposed regulation language to update transportation policy in the California Code of Regulations

**Telehealth**

- SNFD is drafting the LEA Provider Manual Telehealth section for Speech-Language Pathology
  - SNFD is working with Benefits, Waiver Analysis and Rates Division (BWARD) to determine how to implement telehealth for Speech-Language Pathology services

**Model 4 Delivery of Service**

- SNFD drafted Model 4 Service Delivery (mix of employed and contracted providers) for Workgroup discussion
- SNFD will determine the next steps to implement model 4, update the LEA Provider Manual, and determine the effective date and implementation date of the new model of service delivery policy
- SNFD will also discuss the communication process to inform LEAs

**Healthy Families Transition to Medi-Cal**

- The strategic plan for the Healthy Families (HF) Transition to Medi-Cal will be implemented in four phases affecting approximately 1 million children
- According to the HF Transition workplan, the Aid Code 7x bridge to HF will eventually be eliminated since all HF beneficiaries will be transitioned Managed Care
- SNFD is waiting for direction from the HF Transition workplan to make any modifications to the 7x Aid Code, if necessary
- The impact to the LEA Program billing is unknown

**LEA Site Visits**

- SNFD conducted three site visits: Sacramento City USD, Los Angeles USD and San Bernardino City USD
- San Joaquin COE site visit is scheduled for April 18, 2013
- A fifth site visit is to be determined – preferably a rural and/or an LEA that has lower claims reimbursement

**LEA Program FAQs**

- SNFD reviewed and updated the LEA Program FAQs as necessary
- Emailed for AHWG feedback
- Responses and feedback from AHWG are due by April 12, 2013
- DHCS will finalize, create separate documents by topic and post on related LEA Program website pages

**FY 2010/11 Paid Claims**

- NCI is reviewing and analyzing FY 2010/11 paid claims data and trends

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- NCI presented their preliminary analysis on LEA Program reimbursement, LEA providers participating in the program, percentage of reimbursement by service type, and IEP/IFSP services by beneficiary and service types
- NCI also analyzed trained health care aide trends since this is the highest growth area in the recent years
  - The Workgroup discussed trained health care aide procedures and scope of practice and the need to emphasize what is reimbursable and not during future trainings and in the LEA Provider Manual
  - The Workgroup identified that Oakland USD has a checklist of best practices and CSNO has a publication with nursing guidelines and this should be a future Workgroup breakout session

**DHCS /Navigant Consulting Update**

- NCI recapped the recommendations, results and progress of all the breakout sessions for FY 2012/13 in the breakout session summary status presentation
- NCI briefly reviewed the completed breakout session topics, which included the following:
  - Breakout session reporting standard
  - Non-participating school districts
  - PPA/AR issues and training
  - CRCS fall training
- NCI focused on updating the Workgroup on the progress of their current and longer-term work, which includes:
  - Finalizing LEA Program FAQs
  - Updating the reinvestment of funds guidelines
  - Implementing transportation policy per AB 2608
  - Researching and implementing telehealth, practitioner assistants and aides, and specialized assessments
    - The Workgroup identified that specialized assessments should be a future Workgroup breakout session
- The Workgroup also discussed the May 2012 Annual Report to the Legislature and potential recommendations for future reports. The Workgroup requested reviewing the Annual Report to the Legislature annually when published.
- The Workgroup also discussed that all official LEA Program policy information comes directly from SNFD through the various communication channels such as Policy and Procedure Letters (PPLs), LEA Provider Manual, LEA Program website, and SELPA emails
- The Workgroup briefly discussed the San Francisco final judgment regarding reimbursement for Free Care services. SNFD will review the final judgment and determine if there is an impact for other LEAs.

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**Guest Speaker- Angela Jones**

Angela Jones from San Bernardino City USD presented information about the annual Anderson Special Olympics, which highlights physical health as well as behavioral and social skill building. In addition, Angela spoke about the significance of the inclusive learning model.

**Next Meeting**

- Wednesday, June 5, 2013 10:30am-4:00pm at Natomas USD