

**Local Education Agency Medi-Cal Billing Option Program  
Ad Hoc Workgroup Meeting  
June 6, 2012 Meeting Minutes**

**Location:** Natomas Unified School District (USD)

- |     |                     |  |
|-----|---------------------|--|
| 1.  | Geri Baucom         | DHCS, Safety Net Financing Division (SNFD) |
| 2.  | Rick Record         | DHCS, SNFD                                 |
| 3.  | Cheryl Ward         | DHCS, SNFD                                 |
| 4.  | Martin Alvarez      | DHCS, A&I Financial Audits Branch (FAB)    |
| 5.  | Cori Miglietto      | DHCS, A&I FAB                              |
| 6.  | Renzo Bernales      | CDE, Special Education Department          |
| 7.  | Tom Herman          | CDE  |
| 8.  | Shalonn Woodard     | CDE  |
| 9.  | Michelle Cowart     | Contra Costa COE                           |
| 10. | Lisa Chaney         | Fresno COE                                 |
| 11. | Roni Tunick         | Los Angeles COE                            |
| 12. | Sherry Purcell      | Los Angeles USD                            |
| 13. | Margie Bobe         | Los Angeles USD                            |
| 14. | Laura Baynham       | Mendocino COE                              |
| 15. | Tracy Cole          | Natomas USD                                |
| 16. | Jeremy Ford         | Oakland USD                                |
| 17. | Cathy Bennett       | Sacramento City USD                        |
| 18. | Cynthia White-Piper | San Bernardino City USD                    |
| 19. | Marlene Burruel     | San Joaquin COE                            |
| 20. | Greg Englar         | Sonoma COE                                 |
| 21. | Janice Holden       | Stanislaus COE                             |
| 22. | Kevin Harris        | Navigant Consulting, Inc.                  |
| 23. | Gloria Eng          | Navigant Consulting, Inc.                  |
| 24. | Kerry Chang         | Navigant Consulting, Inc.                  |

**Handouts**

Each participant was e-mailed an electronic copy of the Workgroup Meeting Agenda, April 2012 Meeting Minutes, and June DHCS Status Update Summary. Copies of the February and April Breakout Session Summary and Results, LEA Workgroup Breakout Group Instructions, and prep materials for the breakout sessions were distributed to Workgroup members.

**Purpose**

The meeting was convened by DHCS. The purpose of the Workgroup is to improve the Local Educational Agency (LEA) Program. The emphasis of the meeting is to strategize various goals and activities aimed at enhancing the Medi-Cal services provided on school sites and access by students to these services, while increasing federal reimbursement to LEAs for the cost of providing these services.

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**Review of Meeting Minutes**

The Workgroup reviewed the April meeting minutes and the minutes were approved as written. The minutes will be posted on the LEA Program website.

**California Department of Education (CDE) Updates**

- The AB 114 workgroup provided a variety of guidance documents for schools that is available on the AB 114 website (<http://www.cde.ca.gov/sp/se/ac/ab114twg.asp>).
- CDE is finalizing four additional guidance documents related to wraparound services, assessments, day treatment, and frequently asked questions.
- CDE is also conducting workshops and presenting information regarding AB 114 and mental health services to both educational and mental health stakeholders.
  - CDE intends to post the presentations on the AB 114 website.

**Audits & Investigations Updates (A&I) Updates**

- A&I will start to issue FY 2006/07 CRCS audit reports to LEAs in the next few weeks.
- A&I audited 393 FY 2006/07 CRCS reports.
- There were 461 LEAs that received FY 2006/07 LEA reimbursement. A&I is in the process of reconciling and identifying the LEAs that have not submitted a CRCS report.
- A&I is currently auditing FY 2007/08 and FY 2008/09 CRCS reports concurrently.
- The Workgroup discussed the audit process and requested a flow chart be developed to document the audit process for LEAs.

**DHCS SNFD Update Summary**

**LEA Webinar Training – Provider Participation Agreement (PPA)/Annual Report**

- Total number of webinar participants: 315
- DHCS is reviewing the questions from the training and the training FAQs will be posted on the LEA Program website.
- The PowerPoint presentation, PPA/Annual Report form, and sample form are posted on the LEA Program website.

**PPA/Annual Report Process**

- DHCS has received 472 PPA/Annual Reports to date. Of these, 45 still require corrections.
- Total number of new LEAs for FY 2011/12: 15
- Planned PPA/Annual Report Updates:
  - Due date for the 2012/2013 PPA/Annual Report is October 10, 2012 (CCR §51270).
  - DHCS will allow an extension to submit by November 30, 2012.
  - The PPA/Annual Report contains instructions, definitions and citations that will pop up when completing the form; this is intended to assist LEAs with completing the form.

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**Vendor Billing**

- Billing vendors may not be paid based on a contingency percentage of LEA Program reimbursement.
- DHCS released a Policy and Procedure Letter (PPL) regarding prohibition on claiming reimbursement for contingency fees.
  - PPL 12-012 can be found on the LEA web site at:  
<http://www.dhcs.ca.gov/formsandpubs/Pages/2012PolicyandProcedureLetters.aspx>.
- OMB Circular A-87 § 33(a); and 45 CFR 74.45. (Contingency costs are payments made to a professional, consultant, or vendor contingent upon recovery from the federal government to cover those costs.)

**SPA 05-010 PPL**

- PPL 12-008 was released on 4/17/12 can be found on the LEA web site at:  
<http://www.dhcs.ca.gov/formsandpubs/Pages/2012PolicyandProcedureLetters.aspx>.
- DHCS will post the SPA 03-024 and SPA 05-010 on the LEA Program website.

**FY 2011/2012 Rate Inflation OIL**

- Projected date of 6/25/12 for ACS to implement the rate inflation OIL.

**1% A&I Withhold**

- This withhold was instructed to be shut-off for the April 9<sup>th</sup> check-write, but due to a programming error, this was erroneously increased to 10%. The error was corrected on the April 16<sup>th</sup> check-write and affected LEAs were issued reimbursements on April 26<sup>th</sup>.

**2.5% Withhold**

- This withhold was shut-off for the June 4<sup>th</sup> check-write and \$78,866.50 was over collected. Affected providers will be credited by the July 16<sup>th</sup> check-write.

**FY 2009/2010 CRCS Resubmission Form**

- DHCS has finalized the FY 2009/10 CRCS resubmission form and it is posted on the LEA Program website.
- All LEAs have the option to resubmit their FY 2009/10 CRCS reports under the revised instructions.
- Deadline for the optional FY 2009/10 resubmission is November 30, 2012.

**FY 2010/2011 CRCS Form**

- DHCS is updating and revising the FY 2009/10 CRCS forms and the sample instructional packet and will have them posted on the LEA Program website by July 15, 2012.
- Deadline for the FY 2010/2011 is November 30, 2012.

**Tape Match/Data Release Update**

- **Option 1:** LEA continues to order eligibility data tape match
  - LEA must submit Data Use Agreement (DUA) by November 30, 2012

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- DUA will be available on LEA Program website on July 1, 2012
- DUA must be resubmitted every two years by November 30<sup>th</sup>
- DHCS is revising data input and output fields
  - No SS# (fields 110-009 and 120-128)
  - No detailed health insurance info (fields 266 and beyond)
  - LEA submits School County Code (001-002)
  - DHCS has requested BIC issue date as output (TBD)
  - Other existing fields will not be disturbed
- **Option 2:** LEA orders eligibility information via Medi-Cal web portal
  - LEA must submit a Medi-Cal Point of Service Network/Internet Agreement <http://www.medi-cal.ca.gov/signup.asp> and establish a PIN
  - LEA can call Telephone Service Center at 1-800-541-5555 to get started
- DHCS intends to present information regarding the updated tape match and data release requirements during the Fall webinar training.

**RAD Code 9921/9922 (Annual Assessment EPC)**

- Claims are approaching two year claiming limit for the period from 4/1/10 - 6/30/10 (FY 2009/10 Q4) and SNF will prepare a placeholder (CMS 64) to preserve claiming if EPC is not implemented by June 30, 2012.

**CMS 6028 Stakeholder Workgroup**

- As of June 5, 2012, PED indicated no new developments to report regarding CMS 6028.
- Per PED small stakeholder group meetings will take place June 25, 2012 and will address Ordering and Referring, and Revalidation. This is not open to the public and is by invitation only. Dates for additional meetings have not been established.
- Per PED a general stakeholder meeting, open to all interested parties, will take place in the next few months. We will be informed once a date has been established.

**MPES Audit Update**

- Per Medical Review Board MPES files are currently being entered and are incomplete.
- Errors assigned will be re-reviewed the last week in June by MRB MD's.
- There is no MPES information which can be shared presently.

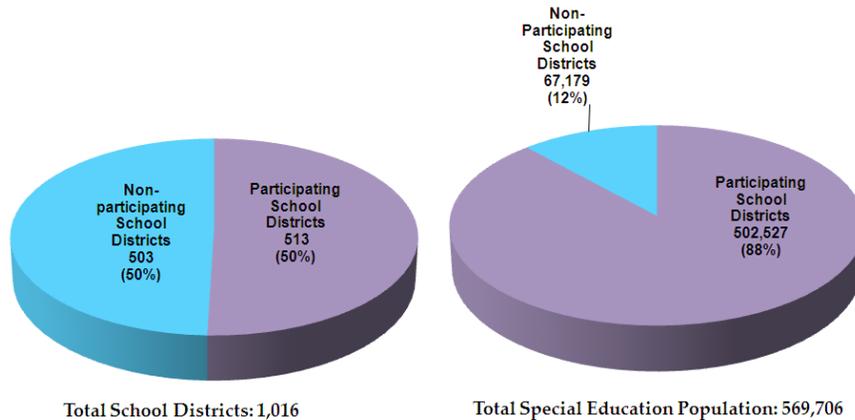
**DHCS/NCI Update**

- The Workgroup discussed expanding the LEA Program and reimbursement by increasing LEA Program participants and increasing LEA benefits and practitioners that are qualified to bill under the LEA Program.
- SNFD/NCI analyzed the non-participating school districts and special education enrollment and presented a summary of findings to the Workgroup. This included analyses based on county and special education enrollment population figures.
- Half of the school districts in California are participating in the LEA Program; the other half are non-participating school districts.

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- Although half of the school districts are not participating, the non-participating school districts have a total special education population of less than 12 percent (not all Medi-Cal eligible).

**SCOPE OF PARTICIPATION IN THE LEA PROGRAM**



**Workgroup Breakout Sessions**

The goal of the Workgroup breakout sessions is to break into smaller groups during the Workgroup meetings to brainstorm challenges and barriers, and use the combined expertise to provide guidance to DHCS and suggest planning and solutions.

Workgroup members split into four groups to discuss: 1) CRCS training outline and key CRCS training points for the Fall 2012 webinar; 2) Refining the recruiting work plan for non-participating districts with special education populations; 3) Identifying ideas to implement telehealth/telemedicine in a school-based setting; and 4) Identifying and defining types of “specialized assessments” that are conducted for which LEA are not currently receiving reimbursement. Each group was provided a flip chart and pens to document their problem statement, issue and solutions. The groups then presented their statements and recommendations to the larger group. SNFD will review the information and recommendations and address, as appropriate.

**Next Meeting**

- Wednesday, August 1, 2012 10:30am-3:00pm at Natomas USD