

**Local Education Agency Medi-Cal Billing Option Program  
Ad Hoc Workgroup Meeting  
April 4, 2012 Meeting Minutes**

**Location:** Natomas Unified School District (USD)

1.	Geri Baucom	DHCS, Safety Net Financing Division (SNFD)
2.	Rick Record	DHCS, SNFD
3.	Cheryl Ward	DHCS, SNFD
4.	Angelia Johnson	DHCS, SNFD
5.	Martin Alvarez	DHCS, A&I Financial Audits Branch (FAB)
6.	Alan Eng	DHCS, A&I FAB
7.	Cori Miglietto	DHCS, A&I FAB
8.	Renzo Bernales	CDE, Special Education
9.	Stacey Wofford	CDE, Special Education
10.	Anysia Drumheller	Butte COE
11.	Michelle Cowart	Contra Costa COE
12.	Lisa Chaney	Fresno COE
13.	Cynthia White-Piper	San Bernardino City USD
14.	Roni Tunick	Los Angeles COE
15.	Sherry Purcell	Los Angeles USD
16.	Margie Bobe	Los Angeles USD
17.	Tracy Cole	Natomas USD
18.	Jeremy Ford	Oakland USD
19.	Marlene Burruel	San Joaquin COE
20.	Greg Englar	Sonoma COE
21.	Janice Holden	Stanislaus COE
22.	Gloria Eng	Navigant Consulting, Inc.
23.	Kerry Chang	Navigant Consulting, Inc.

**Handouts**

Each participant was emailed an electronic copy of the Workgroup Meeting Agenda, February 2012 Meeting Minutes, and April DHCS Status Update Summary. Copies of the following were passed out to Workgroup members: LEA Workgroup Breakout Group Instructions, LEA Program Contact List, and draft of the February LEA Workgroup Breakout Topics Summary.

**Purpose**

The meeting was convened by DHCS. The purpose of the Workgroup is to improve the Local Educational Agency (LEA) Program. The emphasis of the meeting is to strategize various goals and activities aimed at enhancing the Medi-Cal services provided on school sites and access by students to these services, while increasing federal reimbursement to LEAs for the cost of providing these services.

**Review of Meeting Minutes**

The Workgroup reviewed the February minutes and they were approved as written with one minor revision. The minutes will be updated and posted on the LEA Program website.

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**Acknowledgments**

The Workgroup acknowledged SNF for their hard work and contributions to improving the LEA Program. Additionally, the Workgroup acknowledged A&I FAB and CDE Special Education Division for participating in the LEA Workgroup and other meetings.

**California Department of Education (CDE)**

- Renzo Bernales and Stacey Wofford are the new CDE representatives that will be attending the LEA Workgroup meetings.
- The AB 114 workgroup started in July 2011 and stakeholder meetings were held to address the changes created by AB 114 and identify available funding sources.
  - No additional workgroup meetings are scheduled.
- The AB 114 workgroup provided a variety of guidance documents for schools that is available on the website (<http://www.cde.ca.gov/sp/se/ac/ab114twg.asp>).

**DHCS SNFD Update Summary**

**Audits & Investigations (A&I) Updates**

- 373 FY 2006/2007 Cost and Reimbursement Comparison (CRCS) Minimal Audits are completed.
- Over half of the 15 Day Letters have been sent to LEAs; the remainder will be sent to LEAs within the next couple of weeks.
- A&I will also begin issuing CRCS Audit Reports to LEAs. These will be sent via certified mail.
- If LEAs have any questions regarding the 15 Day Letters of Audit Reports, they can email A&I.
- A&I will start CRCS Minimal Audits for FY 2007/2008 and FY 2008/2009.
- Issues and solutions for the FY 2009/2010 CRCS are being researched by SNFD, A&I and NCI.
- The Workgroup discussed the impact of the withholds on CRCS settlements. SNFD will follow-up with FI-COD and ACS to discuss the CRCS settlement processing and withhold application.

**LEA Webinar Training – Provider Participation Agreement (PPA)/Annual Report (AR) Issues**

- On May 9, 2012 from 1:00-3:00pm, SNFD will provide a webinar training that will focus on the PPA/AR process and will emphasize key issues including interagency collaborative requirements, authorized signers and the new suspension process.

**PPA/Annual Report Process**

- DHCS has received 458 PPA/AR to date. Of these, 120 require LEA corrections.
- Planned PPA/Annual Report updates:
  - DHCS is evaluating the Annual Report submission requirement as part of the PPA process.

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- Additional PPA/Annual Report updates will be reviewed at May 9, 2012 training.

**Electronic Claims Submissions – Authorized Signers**

- FI-COD and ACS has been instructed to accept a list of authorized signers and their equivalent. The list was subsequently amended to include State Trustee as an equivalent to Superintendent. These changes have been implemented.

**Notification Letter regarding the Ad Hoc Workgroup Review and Approval Process for Policy and Procedure Letters (PPLs)**

- The revised Notification Letter was disseminated to LEAs on February 6, 2012 and the review and approval process is implemented.

**SACS Code 5640 PPL**

- PPL 12-006 regarding changes to the LEA Medi-Cal Billing Option Program- SACS Resource Code 5640 was released on March 30, 2012.
- This was emailed to LEA contacts and available on the LEA website.

**LEA Suspension Process PPL**

- SNFD is planning to institute a suspension process for LEAs that do not submit an annual PPA/Annual Report.
- The draft PPL is undergoing final SNFD edits.

**SPA 05-010 PPL**

- The draft PPL was submitted to the Workgroup for review on March 7, 2012 and is currently under final SNFD review.
- Robert Powell, from the California Speech-Language-Hearing Association assisted to review the language and provided feedback.
- The Workgroup discussed that the LEA provider community is misinformed about what SPA 05-010 allows and the supervision requirements of credentialed speech-language practitioners. SNFD and the co-chairs clarified that there is no “grandfathering in” credentialed speech-language pathologists that hold older credentials. Practitioners with a clinical or rehabilitative services credential in language, speech and hearing (or older credential) issued by the California Commission on Teacher Credentialing still require supervision in order to bill for LEA services in the LEA Program. Only practitioners who hold a valid preliminary or professional clear services credential in speech-language pathology may bill for LEA services without supervision.

**Automation of LEA Withholds**

- The automation of the 1 percent A&I and 2.5 percent withholds and maximum caps has been cancelled. The business need to automate these processes is not cost effective. SNFD will continue to manually track these withholds.

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**CMS Rule 6028**

- CMS Rule 6028 provides that each state Medicaid agency require all ordering or referring physicians and other professionals providing Medicaid services obtain a National Provider Identifier (NPI) and be enrolled as a participating provider.
- DHCS attended three CMS Rule 6028 stakeholder meetings and is researching the potential impact to the LEA Program, and examining ways to minimize that impact.
- SNFD will be joining the stakeholder workgroup to identify potential barriers to access of care related to implementation of CMS Rule 6028.
  - If any LEAs are also interested in joining the stakeholder workgroup, they can email [pedaca@dhcs.ca.gov](mailto:pedaca@dhcs.ca.gov).
- Target date for full implementation of the new requirements is January 1, 2013.

**5010 Compliance**

- HIPAA 5010 is a new set of standards that regulates the electronic transmission of specific health care transactions to ensure security and consistent data reporting requirements. LEA providers that submit claims electronically to Medi-Cal may need to do one or more of the following:
  - Determine if their software is ready for HIPAA 5010
  - Speak with their practice management software vendors (or billing agent or clearing house if applicable) to determine what they will need to do differently. For instance, additional data may be required and data fields now used may no longer be required.
  - Ask their vendor how and when they will be making HIPAA 5010 changes and document this in their files
  - Remind their vendors to contact Medi-Cal to coordinate testing of their systems
- The current target date for full compliance is July 1, 2012.

**Tape Match/Data Release**

- Changes to the LEA Tape Match and data release are required. SNFD is working with ITSD and Provider Enrollment to implement the necessary changes. LEAs have the following options below to continue to receive LEA eligibility information.
- Option 1: LEA uses Medi-Cal web portal to request and receive eligibility information.
  - LEA must submit a Medi-Cal Point of Service Network/Internet Agreement and establish a PIN
  - LEA can call Telephone Service Center at 1-800-541-5555 to get started
- Option 2: LEA continues to order eligibility data tape match. Changes will be made to data input and output fields to ensure minimum information necessary. LEA must submit a Data Usage Agreement (DUA) Package.
  - Revise data input fields to eliminate social security number, add student BIC number as optional and add student address using available information
- Revise data output fields to eliminate social security number and eliminate fields 266 and beyond (HIS - detailed health insurance information)
- Submit DUA Package
  - Includes DUA, Data File Attachment, Security Controls, Notification of Breach, Social Security Administration Agreement
  - Due November 30, 2012 with a term of two years

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**Workgroup Breakout Sessions**

The goal of the Workgroup breakout sessions is to utilize smaller groups during the Workgroup meetings to brainstorm challenges and barriers, and use combined expertise to provide guidance to DHCS and suggest solutions.

Workgroup members split into three groups to discuss: 1) PPA/Annual Report training outline and key training points for the May 2012 webinar; 2) Introduction letters to non-participating districts to increase LEA Program awareness; and 3) LEA Workgroup breakout session reporting standard to summarize Workgroup efforts. Each group was provided a flip chart and pens to document their problem statement, issue and solutions. The groups then presented their statements and recommendations to the larger group. SNFD will review the information and recommendations and take action, as appropriate.

**Next Meeting**

Wednesday, June 6, 2012 10:30am-3:00pm at Natomas USD