

**Local Education Agency Medi-Cal Billing Option Program
Ad Hoc Workgroup Meeting
October 3, 2012 Meeting Minutes**

Location: Natomas Unified School District (USD)

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|-----|-----------------|--|
| 1. | Geri Baucom | DHCS, Safety Net Financing Division (SNFD) |
| 2. | Rick Record | DHCS, SNFD |
| 3. | Cheryl Ward | DHCS, SNFD |
| 4. | Angelia Johnson | DHCS, SNFD |
| 5. | Renzo Bernales | CDE, Special Education Department |
| 6. | Michelle Cowart | Contra Costa COE |
| 7. | Lisa Chaney | Fresno COE |
| 8. | Sherry Purcell | Los Angeles USD |
| 9. | Margie Bobe | Los Angeles USD |
| 10. | Leilani Yee | Los Angeles USD |
| 11. | Laura Baynham | Mendocino COE |
| 12. | Tracy Cole | Natomas USD |
| 13. | Jeremy Ford | Oakland USD |
| 14. | Cathy Bennett | Sacramento City USD |
| 15. | Marlene Burrue | San Joaquin COE |
| 16. | Greg Englar | Sonoma COE |
| 17. | Janice Holden | Stanislaus COE |
| 18. | Gina Plate | California Charter School Association (CCSA) |
| 19. | Kevin Harris | Navigant Consulting, Inc. |
| 20. | Gloria Eng | Navigant Consulting, Inc. |
| 21. | Kerry Chang | Navigant Consulting, Inc. |

Handouts

Each participant was emailed an electronic copy of the following: Workgroup Meeting Agenda, August 2012 Meeting Minutes, October DHCS Status Update Summary, February, April and June Breakout Session Summary and Results, Workgroup Meeting Breakout Session Process Flow, CRCS Audit Process Flow Chart, A&I's Audit Activities Report for budget year 2011/12, LEA Workgroup Breakout Group Instructions, and prep materials for the breakout sessions. In addition, copies of AB 2608 legislation and CCSA presentation were distributed to Workgroup members.

Purpose

The meeting was convened by DHCS. The purpose of the Workgroup is to improve the Local Educational Agency (LEA) Program. The emphasis of the meeting is to strategize various goals and activities aimed at enhancing the Medi-Cal services provided on

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school sites and access by students to these services, while increasing federal reimbursement to LEAs for the cost of providing these services.

Review of Meeting Minutes

The Workgroup reviewed the August meeting minutes and the minutes were approved as written. The minutes will be posted on the LEA Program website.

California Department of Education (CDE) Updates

- CDE is currently engaged in making changes to affected sections of regulations in Title 2 of the California Code of Regulations (which requires that CDE collaborate with other affected stated agencies), and Title 5 of the California Code of Regulations so that they are in alignment with AB 114.

Department of Health Care Services Audits & Investigations Updates

- A&I provided a report which identifies the personnel costs of A&I's audit activities for budget year 2011/12.
- In the future, A&I will continue to generate the reports on a quarterly basis and also generate a similar report for each quarter that will have cumulative totals.
- FY 2006/07 CRCS audit update: 365 15-day letters and 180 audit reports have been issued to LEAs.
 - A&I expects 80 percent of all audit reports to be issued by the end of the calendar year.
- FY 2007/08 CRCS audit update: 100 percent of submitted CRCS reports have been audited and A&I is in the process of sending 15-day letters.
 - 100 15-day letters have been sent to LEAs; another 200 15-day letters will be mailed in the next 3 months.

DHCS SNFD Updates

LEA September 19th Annual Webinar Training

- Approximately 279 attendees.
- Training PowerPoint presentation and recorded webinar is currently posted on the LEA Program website.
- Training FAQs will be posted on website by 11/1/12.
- DHCS will follow up on specific issues raised during training including the LEA Billing Consortium page of the Annual Report.

FY 2010/11 CRCS Supplemental Document

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- DHCS and NCI are in the process of creating a stand-alone supplemental CRCS PowerPoint to be posted on the LEA Program website, intended for new LEA staff.
- Information includes: FY 2010/11 CRCS form flow, calculations and sample documentation.

2011/12 PPA / 2010/11 Annual Report Process

- DHCS has received 504 PPA/Annual Reports to date. Of these, 12 require corrections and 18 are new LEAs to the program. 20 PPA/Annual Reports are still not submitted.
- The Workgroup discussed requesting CDE to contact the LEAs that have not submitted their PPA/Annual Reports.

Upcoming Due Dates

- 10/10/12: 2011 – 2012 Annual Report (AR)
- 10/10/12: 2012 – 2015 Provider Participation Agreement (PPA)
- 11/30/12: 2010 – 2011 CRCS
- 11/30/12: 2009 – 2010 OPTIONAL CRCS Resubmission and is only allowed for this fiscal year
- 11/30/12: 2012 – 2015 Data Use Agreement

RAD Code 9921/9922 (Annual Assessment) EPC

- Phase 1 (dates of service 7/1/10 through 9/26/11) implemented on 7/18/12.
- Phase 2 (dates of service 7/1/09 – 6/30/10).
 - DHCS is working with FI-COD and Xerox to expedite –implementation date to be determined.

FY 2011/12 Rate Inflation EPC

- DHCS is working with FI-COD and Xerox to expedite –implementation date to be determined.

TCM Claims Denied with RAD Code 033 – “The recipient is not eligible for the special program billed and/or restricted services billed”

- As of July 2012, TCM claims may be denying due to a system update implemented by another Medi-Cal Program (Every Woman Counts Cancer Detection OIL).
- An OIL amendment was submitted to exempt LEA providers from the original OIL policy.
- Estimated claims processing fix: To be determined.
- An EPC will be required to reprocess denied TCM claims.

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FY 2010/11 IRUS Report

- DHCS and NCI are in the process of reviewing the FY 2010/11 paid claims data and IRUS Report generated by Xerox.
 - Analyzing and comparing data sources and verifying reimbursement, units and encounter totals.
- The IRUS Report will be posted on the LEA Program website as soon as possible.
- Similar to previous years, LEAs will be able to download the Excel file and utilize the filter functions to identify their NPI number and reimbursement by LEA service and FMAP period.

A&I 1% Withhold

- This withhold was initiated on the 8/27/12 check-write.
- DHCS is tracking the withhold collected (not to exceed \$650,000).

SB 231 2.5% Withhold

- DHCS is tracking the paid claims reimbursement before implementing the 2.5% withhold.
- DHCS projects that the 2.5% withhold \$60,000,000 base will be reached 11/26/12.
- AB 2608 was signed by the governor and removed the requirement that the withhold be collected only after the fiscal year LEA Program reimbursement reaches \$60,000,000.

CRCS Overpayment/Underpayment Process Update

- Currently providers who have received overpayment are issued a 60-day demand letter stating amount owed, and that it is due within 60 days with interest starting day 61.
- Going forward, providers who have received overpayment will receive Xerox's Statement of Account Status cover letter identifying the overpayment amount, Statement of Account Status and a copy of A&I's Audit Opinion letter, and future claims will be placed on 100% withhold until the overpayment is recovered, with no interest accrual.
- Providers who have already received a 60-day letter stating interest will start day 61, and do not pay within 60 days, will be put on 100% withhold with no interest accrual.
- Providers who were underpaid will receive Xerox's Statement of Account Status cover letter identifying the amount of the underpayment and the check write pay date, Statement of Account Status and a copy of A&I's Audit Opinion Letter. The underpayment will be identified on the Remittance Advice Detail (RAD) as RAD code 0710 "payment to provider of final cost settlement."

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- DHCS will email the LEAs that received the 60-day demand letters to notify them that they can disregard the process specified.

Medi-Cal Payment Error Study (MPES) Audit Update

- DHCS met with MPES on 8/20/12 to discuss overview of MPES claims reviewed.
- MPES requested Xerox to randomly pull 50 LEA claims from 2011.
- MPES examined the claims and less than half had any errors.
- Since there was no indication of fraud there will probably be no notification of results.
- If there are questions, LEA may contact individual from MPES that collected their documentation.
- This is possibly the last year the Medical Review Board conducts the MPES.

Conversion to 5010 Electronic Claim Submission

- On 9/19/12 DHCS announced 12/31/12 will be the last day current standards for electronic claims submissions will be accepted.
- As of 1/1/13 all HIPAA covered entities must be compliant with Version 5010
- DHCS is working with FI-COD and Xerox regarding testing issues (including Line Item Control Numbers).
- For more information:
 - http://files.medi-cal.ca.gov/pubsdoco/hipaa/articles/hipaanews_20048.asp
 - http://files.medi-cal.ca.gov/pubsdoco/hipaa/hipaa_5010_home.asp

Data Use Agreement (DUA) & Tape Match Revisions

- DUA and related attachments are posted on the LEA website under “Eligibility Verification” located under “Getting Started” and “Tools and Templates.”
- LEA or consortium must complete and return only the DUA by 11/30/12 in order to utilize the tape match; otherwise, LEAs must use an alternative method to determine Medicaid eligibility (i.e., Point of Service/Network Internet Agreement).
- If an LEA participates in both the LEA and SMAA programs they must submit a DUA for the LEA Program. If an LEA participates in only the SMAA program and uses the tape match only for the SMAA program they are not required to submit a DUA (LEA may not use tape match ordered for the SMAA program for any other purpose).
- Tape match revisions are undergoing testing and are targeted for completion in October 2012. These enhancements are intended to increase tape match accuracy and comply with privacy requirements.
 - LEAs are encouraged to submit student Social Security Number (SSN) on input field as this will provide an accurate match in entries with matching names and birth dates.
 - Option to submit School County Code on input field if SSN is not available.

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- LEA will not receive student SSN or HIS policy information on output field.
- LEA will receive student BIC issue date on output field.
- DHCS is responding to any DUA questions and will be posting FAQs on the LEA Program website.

CMS 6028 (NPI Numbers for Ordering & Referring Providers)

- DHCS is preparing a position statement to submit to PED which would exempt the LEA Billing Option Program from the requirement that ordering and referring practitioners providing Medicaid services obtain a NPI and be enrolled as a participating provider.
- PED's projected schedule:
 - 10/22/12: Public hearing for Provider Bulletins
 - 12/1/12: Issue Provider Bulletins
 - 1/1/13: Implement Provider Bulletins

Telehealth

- DHCS is participating in the weekly Telehealth Workgroup regarding implementation of AB 415. On 9/19/12 DHCS and NCI met separately with the chairpersons of the Workgroup to determine how Telehealth can be implemented into the LEA Billing Option Program. Issues to be resolved include but are not limited to:
 - Coordinate with FI-COD and Xerox to add GT (live interactive real time) and GQ (store and forward) modifiers to current LEA Billing Option Program billing codes which are not included in the Medi-Cal Telehealth Manual.
 - Determine which services are appropriate for Telehealth modality.
- DHCS will prepare an implementation action plan for submission to the Telehealth Workgroup.

DHCS SNFD/Navigant Consulting Update

- NCI restated the breakout session communication process for information to be provided back to the Workgroup.
- The Workgroup discussed having a year-end breakout session summary which identifies the status of each topic discussed during the year.

Workgroup Breakout Sessions

The goal of the Workgroup breakout sessions is to break into smaller groups during the Workgroup meetings to brainstorm challenges and barriers, and use the combined expertise to provide guidance to DHCS and suggest planning and solutions.

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- Workgroup members split into four groups to discuss two topics: 1) Defining policy information regarding the transportation changes as a result of AB 2608 and how to effectively communicate this to LEA providers; and 2) Defining the roles of Physical Therapy Assistants, Occupational Therapy Assistants and Speech-Language Pathology Assistants in schools and provide additional insight for future implementation. Guest speaker Leilani Aguinaldo Yee provided an overview of AB 2608 to the Workgroup and provided context for the breakout session.
- Each group was provided a flip chart and pens to document their problem statement, issue and solutions. The groups then presented their statements and recommendations to the larger group. SNFD will review the information and recommendations and address, as appropriate.

California Charter Schools Association – Gina Plate

- In previous Workgroup meetings, the Workgroup discussed expanding the LEA Program and reimbursement by increasing LEA Program participants and increasing LEA benefits and practitioners that are qualified to bill under the LEA Program.
- DHCS and NCI identified that California charter schools may be part of the non-participating school population and research on charter schools would be required.
- To provide insight, Gina Plate from the California Charter School Association was invited to present about the CCSA and special education structures for charter schools.

Next Meeting

- Wednesday, December 5, 2012 10:30am-4:00pm at Natomas USD