

## **LEA Medi-Cal Billing Option Program Addendum to 2006 CRCS Training DVD**

A taped CRCS training session from April 2006 is currently available from the Department of Health Care Services (DHCS) on DVD. Updates to the CRCS forms, as well as modifications to LEA versus State reporting responsibilities have been made since the original April 2006 training session was conducted. Although the CRCS training occurred several years ago, the instructions to complete the CRCS forms and appropriate supporting documentation are still relevant to LEAs as they prepare the practitioner cost and hours information for CRCS fiscal years. Summarized updates to the 2006 CRCS training DVD follow:

- The LEA Program website address has changed and is now located at:  
<http://www.dhcs.ca.gov/ProvGovPart/Pages/LEA.aspx>
- The Department is now referred to as the Department of Health Care Services (DHCS), not the Department of Health Services (DHS).
- In addition to the LEA responsibilities identified on the CRCS training DVD, LEAs will also be responsible for inputting interim reimbursement and units of service information for the respective reporting period, and certifying to total Medi-Cal overpayments/(underpayments). Note that the certification in the CRCS training DVD was only related to LEA Personnel Costs (e.g., salaries, benefits and other costs and hours associated with the direct provision of health services by practitioner type); the certification now includes interim reimbursement, units of service and the total Medi-Cal overpayment/(underpayment) amount.
  - DHCS has determined an efficient way to provide reimbursement and units of service information to each The State intends to summarize the information and continue to send the reports out to each LEA for inclusion on their CRCS for each CRCS fiscal year. The form on which to report reimbursement and units of service information has been included in the updated CRCS forms on Worksheet A-4, available on the LEA Program website at: <http://www.dhcs.ca.gov/provgovpart/Pages/LEACRCSTraining.aspx>. Although Worksheet A-4 differs slightly from the sample Medi-Cal Paid Claims Report included on slide 80 of the CRCS training DVD, the concept is identical. Providers will input total reimbursement and units of service by practitioner type on Worksheet A-4 in order to arrive at interim reimbursement and estimated Medi-Cal hours reimbursed for LEA services by each type of qualified rendering practitioner. The reimbursement figures input on Worksheet A-4 will flow up to Line g of Worksheets A-1 (for IEP/IFSP services) and B-1 (for Non-IEP/IFSP services). The total hours by practitioner type will flow up to Columns F and H of Worksheet A-3/B-3, and will be used in the resulting calculations in Columns G and I (Percent of Time Providing LEA Services). The Percent of Time figures by practitioner type will then flow up to Worksheets A-1 and B-1, and be used in the resulting calculation of the Medi-Cal overpayment/(underpayment).
  - As indicated in the CRCS training DVD, the State will still be responsible for intake and reviewing of the CRCS forms for completeness, performing desk and/or field reviews, as necessary, and comparing the Medi-Cal paid claims interim reimbursement to audited

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LEA costs to calculate the overpayment or underpayment.

- CRCS forms have been updated, largely to reflect new standards implemented by DHCS' Forms Management Unit. Most changes are minor and were intended to create forms that are more user-friendly for the provider community. For example, instructions for each CRCS form are now located directly on the form, rather than in a separate Instructions document. Accordingly, slide 41 of the training DVD (showing an excerpt of a separate Instructions document) is no longer relevant. Other changes to the CRCS forms resulted from the change in reporting responsibilities, previously noted. Areas of the forms that were previously shaded in black, indicating State responsibility, are now unshaded so that each LEA can complete the entire form and determine the resulting overpayment/(underpayment). The Participant Handout Packet, referenced in the training DVD, has been updated as of April 2010 to reflect the new forms. This handout packet will be available on the LEA Program Website at the following location:  
<http://www.dhcs.ca.gov/provgovpart/Pages/LEACRCSTraining.aspx>

Due to these changes, any references to the LEA versus State responsibility on the CRCS training DVD are no longer relevant. For example, CRCS training slides 139 to 147 reference the State responsibility after the LEA has completed its portion of the CRCS. As noted, forms that were shaded in black have now been unshaded so that the LEA can complete the entire CRCS packet, including the input of reimbursement and units of service information that is used in the calculation of the overpayment/(underpayment). The training slides are still applicable regarding the process of developing the overpayment/(underpayment).

- The first CRCS was not due in November 2007, as indicated in the CRCS training DVD. Due to claims processing errors that occurred after implementation of the HIPAA-compliant national coding structure, this deadline was extended. LEAs should have already prepared practitioner costs and hours for each CRCS fiscal year.