

Department of Health Care Services (DHCS) Milestones and Timeline ¹
 School-Based Medi-Cal Administrative Activities (SB MAA) Program

FINAL

August 2013	September 2013	October 2013
<p>15 – Reasonableness Test Criteria Meeting with CMS. DHCS presented CMS with three reasonableness test scenarios (Kern County LEC Review Process, Authorized Job Classifications, and Cost Per Medi-Cal Eligible –Regular General Teachers and County Population. CMS has requested DHCS provide write-ups of the parameters of the unauthorized job classifications and Cost Per Medi-Cal Eligible – County Population.</p> <p>21- Meet with CMS to discuss write-ups of the parameters of the unauthorized job classifications, Cost Per Medi-Cal Eligible-County Population, and “Draft” Milestones and Timeline. CMS recommended DHCS develop a reasonableness test criteria based on Authorized Job Classifications w/codes, claiming data, and vendor fees using Kern County methodology as “model”.</p> <p>28 – DHCS submits “Final” Milestones and Timeline document to CMS, based on CMS feedback.</p>	<p>6 – DHCS submits to CMS a “draft” proposal for reasonableness test criteria based on Authorized Job Classifications – and the Kern County model.</p> <p>CMS staff acknowledge intent to recommend leadership approve the “Final” Milestones and Timeline document and approve Interim Claiming to resume for 2013/14 State Fiscal Year (SFY).</p> <p>10 – CMS will recommend to leadership approval of “Final” Milestones and Timeline document and emails DHCS approval of 2013-14 interim claiming.</p> <p>16 - DHCS issues Policy and Procedure Letter (PPL) regarding 2013-14 interim claiming.</p> <p>CMS recommends leadership approves of reasonableness test criteria within a one year timeframe for the submission of supporting documentation related to the deferral.</p> <p>20 - DHCS issues a PPL notifying LGAs/LECs and LGAs of the approved reasonableness test criteria. DHCS gives the LECs/LGAs 6 months to apply the test and resubmit deferred invoices. CMS gives DHCS 6 months to submit deferred invoices to CMS. CMS will notify DHCS within 30 days of approval to release</p>	<p>1 – Meet with LEC and LGA Co-Chairs to review the draft revised statewide claiming plan and new time survey methodology prior to submission to CMS for review and approval.</p> <p>7 - 15 – DHCS receives responses from LEC and LGA Co-Chairs on the draft revised statewide claiming plan and new time survey methodology. DHCS makes changes and prepare for submission to CMS for review.</p> <p>21 – DHCS submits draft revised statewide claiming plan and new time survey methodology with training materials to CMS for review and comments.</p>

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	<p>payment for deferred invoices. DHCS will notify accounting section via memo of adjustments to CMS-64 for the quarters ending December 31, 2011, March 31, 2012, June 30, 2012 and September 30, 2012.</p> <p>3 - 30 – DHCS continue to refine and develop draft RMTS statewide claiming plan and listed items as directed by CMS, to be approved by CMS beginning July 1, 2014.</p>	
November 2013	December 2013	January 2014
<p>1 – DHCS receives comments from CMS on draft revised statewide claiming plan and new time survey methodology submitted October 21, 2013.</p>		<p>24 – DHCS makes changes as required by CMS and resubmits draft revised statewide claiming plan and new RMTS time survey methodology to CMS.</p>

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February 2014	March 2014	April 2014
<p>1 – 28 – DHCS works with the LEC and LGA Co-Chairs and Advisory Committees on RMTS software development.</p> <p>14 – DHCS receives second review comments from CMS on the draft revised statewide claiming plan, new time survey methodology, and training materials.</p> <p>28 – DHCS makes changes, if necessary, and resubmits to CMS for review and approval.</p>	<p>14 - DHCS receives comments from CMS on draft revised statewide claiming plan, new time survey methodology, and training materials.</p> <p>21 – DHCS makes changes as required by CMS and resubmits revised statewide claiming plan, new time survey methodology, and training materials for final approval.</p>	<p>9 – DHCS conducts RMTS software demonstration for CMS.</p> <p>30 – CMS grants DHCS conditional approval of revised statewide claiming plan, new time survey methodology, and training materials.</p>
May 2014	June 2014	July 2014
<p>1 – LEC and LGA MAA Coordinators install state approved RMTS software with all participating LEAs/school claiming units.</p> <p>9 – DHCS conducts a trial RMTS software demonstration with LEC and LGA Coordinators to ensure proper functioning of the system. And DHCS' ability to access at all times for oversight and monitoring.</p>	<p>2 – CMS issues a conditional letter of approval to California for the new revised statewide claiming plan, new time survey methodology, and training materials.</p> <p>6 – DHCS conducts annual SB MAA Program Training on RMTS for the 2014/15 SFY.</p>	<p>1 – 2014/15 SFY Time Survey begins with the implementation of the RMTS methodology.</p> <p>DHCS develops a back casting methodology to CMS once data is available after the close of the 2014/15 SFY, based on data collected through RMTS to reconcile prior period costs.</p>

^{1/} Upon agreement between DHCS and CMS, Milestones and Timeline dates may change. DHCS and CMS recognize that some of the dates in this document require clearance through CMS leadership team, which may result in possible delays and the need to adjust any other impacted milestones.

^{2/} If milestones are not met by the specified dates, CMS will discontinue the interim claiming unless agreement has been reached to revise milestone date by both parties.

^{3/} DHCS will schedule monthly meetings for guidance and direction as needed.