



**DATE: Wednesday, September 21, 2016**

**TIME: 9AM – 10AM**

**Conference Call: 866-793-1397**

**Participant: 3070028**

---

## **SUMMARY NOTES: SEPTEMBER 21, 2016 SMAA WORKGROUP MEETING**

---

### 1. Discussion Topics

- a. New Tape Match Submission Process Via Movelt Software
    - I. PHI Protected Under LEC/LGA Contract and LEA Sub-Contracts
      1. No Separate Data Use Agreements Required
      2. Non-Contractors Prohibited
    - II. Draft PPL on New FTP Account Creation and Tape Match Process to be Issued for Stakeholder Review First Week of October
  - In the SMAA contract with the LECs/LGAs, Exhibit F: Business Associate Addendum (BAA) includes language that addresses data usage, transfer and protection of data. No separate agreement is needed for the LECs/LGAs because this addendum covers all the information.
    - Vendors and non-DHCS contractors are not covered by this exhibit and are prohibited from submitting or receiving the Tape Match information.
  - There will be a draft Policy and Procedure Letter (PPL) in regards to the Movelt Software and New Submission and Receipt Process for requesting Tape Match data. The draft will be sent to stakeholders for comments before posting.
  - LEAs have access to this data as long as their contracts with their LECs/LGAs includes provisions for the protection of personal health information (PHI). DHCS will review the LEA contracts to ensure LECs and LGAs can share the health data information.
- b. Questions on SMAA Program Update for September 9, 2016
  - DHCS has posted the invoice extensions dates for 14/15 Q3 and Q4.
  - DHCS will address the invoice extensions date for 15/16 Q1 in the October Program Update.
    - FY 15/16 Q1 averaged invoice will reflect the average of FY 14/15 Q3 and Q4 and FY 15/16 Q2.
    - FY 16/17 Q1 will reflect the average of FY 15/16 Q2, Q3 and Q4.
- c. Invoice Review – LEA Workgroup – Status Update
  - The LEA workgroup has composed a letter reflecting the data sent to David and will be sending a letter to DHCS reflecting the new information.

## 2. Action Items

- LCFF – DHCS' legal team is reviewing the information and should be providing feedback soon.
- DHCS is meeting with CMS next week regarding the IEP issues and manual updates. DHCS will provide the group with the CMS concerns as soon as possible.
- CMS will be meeting with DHCS regarding the new invoice, on September 22, 2016, and DHCS will provide an update to the group.
- If CMS does not approve the new invoice, DHCS will discuss the options for claiming. Coder and Invoice Training is pending approval of the SMAA Manual by CMS.

## 3. Future Topics

- None.

## 4. Open Discussion

Next meeting – October 5, 2016 9:00 am – 10:00 am.

- Agenda items due September 30, 2016 COB.