

HTG QUICK REFERENCE TASK TOOL (ATTACHMENT C)

MPP 30-757.1(a):

When assessing time for services (both within and outside the time guidelines), the time authorized shall be based on the recipient's individual level of need necessary to ensure his/her health, safety, and independence based on the scope of tasks identified for service.

- In determining the amount of time per task, the recipient's ability to perform the tasks based on his/her functional index ranking shall be a contributing factor, but not the sole factor. Other factors could include the recipient's living environment, and/or the recipient's fluctuation in needs due to daily variances in the recipient's functional capacity (e.g., "good days" and "bad days").
- In determining the amount of time per task, universal precautions should be considered. Universal precautions are protective practices necessary to ensure safety and prevent the spread of infectious diseases. Universal precautions should be followed by anyone providing a service, which may include contact with blood or body fluids such as saliva, mucus, vaginal secretions, semen, or other internal body fluids such as urine or feces. Universal precautions include the use of protective barriers such as gloves or facemask depending on the type and amount of exposure expected, and always washing hands before and after performing tasks. More information regarding universal precautions can be obtained by contacting the National Center for Disease Control.

| Task Definition | Grid | Factors/Exception Examples | | | | | | | | | | | | | | | |
|---|---|----------------------------|-----|------|--------|------|------|--------|------|------|--------|------|------|--------|------|------|---|
| <p>Meal Preparation (MPP 30-757.131) Preparation of meals which includes planning menus; removing food from refrigerator or pantry; washing/drying hands before and after meal preparation; washing, peeling, and slicing vegetables; opening packages, cans, and bags; measuring and mixing ingredients; lifting pots and pans; trimming meat; reheating food; cooking and safely operating stove; setting the table; serving the meals; pureeing food; and cutting the food into bite-size pieces.</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="width: 33%;">Low</th> <th style="width: 33%;">High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td style="text-align: center;">3.02</td> <td style="text-align: center;">7.00</td> </tr> <tr> <td>Rank 3</td> <td style="text-align: center;">3.50</td> <td style="text-align: center;">7.00</td> </tr> <tr> <td>Rank 4</td> <td style="text-align: center;">5.25</td> <td style="text-align: center;">7.00</td> </tr> <tr> <td>Rank 5</td> <td style="text-align: center;">7.00</td> <td style="text-align: center;">7.00</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 3.02 | 7.00 | Rank 3 | 3.50 | 7.00 | Rank 4 | 5.25 | 7.00 | Rank 5 | 7.00 | 7.00 | <p style="text-align: center;">Factors For Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ Types of food the recipient usually eats for breakfast, lunch, dinner, and snacks and the amount of time needed to prepare the food (e.g., more cooked meals versus meals that do not require cooking). ▪ Whether the recipient is able to reheat meals prepared in advance and the types of food the recipient eats on days the provider does not work. ▪ The frequency the recipient eats. ▪ Time for universal precautions, as appropriate. <p style="text-align: center;">Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient must have meals pureed or cut into bite-sized pieces. ▪ If the recipient has special dietary requirements that require longer preparation times or preparation of more frequent meals. ▪ If the recipient eats meals that require less preparation time (e.g., toast and coffee for breakfast). |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 3.02 | 7.00 | | | | | | | | | | | | | | | |
| Rank 3 | 3.50 | 7.00 | | | | | | | | | | | | | | | |
| Rank 4 | 5.25 | 7.00 | | | | | | | | | | | | | | | |
| Rank 5 | 7.00 | 7.00 | | | | | | | | | | | | | | | |
| <p>Meal Cleanup (MPP 30-757.132) Loading and unloading dishwasher; washing, rinsing, and drying dishes, pots, pans, utensils, and culinary appliances and putting them away; storing/putting away leftover foods/liquids; wiping up tables, counters, stoves/ovens, and sinks; and washing/drying hands.</p> <p>Note: This does <u>not</u> include general cleaning of the refrigerator, stove/oven, or counters and sinks, as these IHSS services are assessed as "domestic services" (MPP 30-757.11).</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="width: 33%;">Low</th> <th style="width: 33%;">High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td style="text-align: center;">1.17</td> <td style="text-align: center;">3.50</td> </tr> <tr> <td>Rank 3</td> <td style="text-align: center;">1.75</td> <td style="text-align: center;">3.50</td> </tr> <tr> <td>Rank 4</td> <td style="text-align: center;">1.75</td> <td style="text-align: center;">3.50</td> </tr> <tr> <td>Rank 5</td> <td style="text-align: center;">2.33</td> <td style="text-align: center;">3.50</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 1.17 | 3.50 | Rank 3 | 1.75 | 3.50 | Rank 4 | 1.75 | 3.50 | Rank 5 | 2.33 | 3.50 | <p style="text-align: center;">Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. <ul style="list-style-type: none"> ○ EX: A recipient with a Rank 3 in "meal cleanup" who has been determined able to wash breakfast/lunch dishes and utensils and only needs the provider to clean up after dinner would require time based on the provider performing cleanup for the dinner meal only. ○ EX: A recipient who has less control of utensils and/or spills food frequently may require more time for cleanup. ▪ The types of meals requiring the cleanup. <ul style="list-style-type: none"> ○ EX: A recipient who chooses to eat eggs and bacon for breakfast would require more time for cleanup than a recipient who chooses to eat toast and coffee. ▪ If the recipient can rinse the dishes and leave them in the sink until provider can wash them. ▪ The frequency that meal cleanup is necessary. ▪ If there is a dishwasher appliance available. ▪ Time for universal precautions, as appropriate. <p style="text-align: center;">Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient must eat frequent meals which require additional time for cleanup. ▪ If the recipient eats light meals that require less time for cleanup. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 1.17 | 3.50 | | | | | | | | | | | | | | | |
| Rank 3 | 1.75 | 3.50 | | | | | | | | | | | | | | | |
| Rank 4 | 1.75 | 3.50 | | | | | | | | | | | | | | | |
| Rank 5 | 2.33 | 3.50 | | | | | | | | | | | | | | | |

HTG QUICK REFERENCE TASK TOOL (ATTACHMENT C)

| Task Definition | Grid | Factors/Exception Examples | | | | | | | | | | | | | | | |
|---|---|----------------------------|-----|------|--------|------|------|--------|------|------|--------|------|------|--------|------|------|--|
| <p>Bowel and Bladder Care (MPP 30-757.14(a)) Assistance with using, emptying, and cleaning bed pans/bedside commodes, urinals, ostomy, enema and/or catheter receptacles; application of diapers; positioning for diaper changes; managing clothing; changing disposable barrier pads; putting on/taking off disposable gloves; wiping and cleaning recipient; assistance with getting on/off commode or toilet; and washing/drying recipient's and provider's hands.</p> <p>Note: This does not include insertion of enemas, catheters, suppositories, digital stimulation as part of a bowel program or colostomy irrigation, as these are assessed as "paramedical services" (MPP 30-757.19).</p> | <table border="1" style="margin: auto;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td>0.58</td> <td>2.00</td> </tr> <tr> <td>Rank 3</td> <td>1.17</td> <td>3.33</td> </tr> <tr> <td>Rank 4</td> <td>2.91</td> <td>5.83</td> </tr> <tr> <td>Rank 5</td> <td>4.08</td> <td>8.00</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.58 | 2.00 | Rank 3 | 1.17 | 3.33 | Rank 4 | 2.91 | 5.83 | Rank 5 | 4.08 | 8.00 | <p style="text-align: center;">Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The frequency of the recipient's urination and/or bowel movements. ▪ If there are assistive devices available which result in decreased or increased need for assistance. <ul style="list-style-type: none"> ○ EX: Situations where elevated toilet seats and/or Hoyer lifts are available may result in less time needed for "bowel and bladder" care if the use of these devices results in decreased need for assistance by the recipient. ○ EX: Situations where a bathroom door is not wide enough to allow for easy wheelchair access may result in more time needed if its use results in an increased need. ▪ Time for universal precautions, as appropriate. <p style="text-align: center;">Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient has frequent urination or bowel movements. ▪ If the recipient has frequent bowel or bladder accidents. ▪ If the recipient has occasional bowel or bladder accidents that require assistance from another person. ▪ If the recipient's morbid obesity requires more time. ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.58 | 2.00 | | | | | | | | | | | | | | | |
| Rank 3 | 1.17 | 3.33 | | | | | | | | | | | | | | | |
| Rank 4 | 2.91 | 5.83 | | | | | | | | | | | | | | | |
| Rank 5 | 4.08 | 8.00 | | | | | | | | | | | | | | | |
| <p>Feeding (MPP 30-757.14(c)) Includes assistance with consumption of food and assurance of adequate fluid intake consisting of feeding or related assistance to recipients who cannot feed themselves or who require other assistance with special devices in order to feed themselves or to drink adequate liquids.</p> <p>Includes assistance with reaching for, picking up, and grasping utensils and cup; cleaning recipient's face and hands; washing/drying hands before and after feeding.</p> <p>Note: This does not include cutting food into bite-sized pieces or puréeing food, as these are assessed as part of "meal preparation" (MPP 30-757.131).</p> | <table border="1" style="margin: auto;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td>0.70</td> <td>2.30</td> </tr> <tr> <td>Rank 3</td> <td>1.17</td> <td>3.50</td> </tr> <tr> <td>Rank 4</td> <td>3.50</td> <td>7.00</td> </tr> <tr> <td>Rank 5</td> <td>5.25</td> <td>9.33</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.70 | 2.30 | Rank 3 | 1.17 | 3.50 | Rank 4 | 3.50 | 7.00 | Rank 5 | 5.25 | 9.33 | <p style="text-align: center;">Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The amount of time it takes the recipient to eat meals. ▪ The type of food that will be consumed. ▪ The frequency of meals/liquids. ▪ Time for universal precautions, as appropriate. <p style="text-align: center;">Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the constant presence of the provider is required due to the danger of choking or other medical issues. ▪ If the recipient is mentally impaired and only requires prompting for feeding him/herself. ▪ If the recipient requires frequent meals. ▪ If the recipient prefers to eat foods that he/she can manage without assistance. ▪ If the recipient must eat in bed. ▪ If food must be placed in the recipient's mouth in a special way due to difficulty swallowing or other reasons. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.70 | 2.30 | | | | | | | | | | | | | | | |
| Rank 3 | 1.17 | 3.50 | | | | | | | | | | | | | | | |
| Rank 4 | 3.50 | 7.00 | | | | | | | | | | | | | | | |
| Rank 5 | 5.25 | 9.33 | | | | | | | | | | | | | | | |
| <p>Routine Bed Baths (MPP 30-757.14(d)) Cleaning basin or other materials used for bed/sponge baths and putting them away; obtaining water/supplies; washing, rinsing, and drying body; applying lotion, powder, and deodorant; and washing/drying hands before and after bathing.</p> | <table border="1" style="margin: auto;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td>0.50</td> <td>1.75</td> </tr> <tr> <td>Rank 3</td> <td>1.00</td> <td>2.33</td> </tr> <tr> <td>Rank 4</td> <td>1.17</td> <td>3.50</td> </tr> <tr> <td>Rank 5</td> <td>1.75</td> <td>3.50</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.50 | 1.75 | Rank 3 | 1.00 | 2.33 | Rank 4 | 1.17 | 3.50 | Rank 5 | 1.75 | 3.50 | <p style="text-align: center;">Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ If the recipient is prevented from bathing in the tub/shower. ▪ If bed baths are needed in addition to baths in the tub/shower. ▪ Time for universal precautions, as appropriate. <p style="text-align: center;">Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient is confined to bed and sweats profusely requiring frequent bed baths. ▪ If the weight of the recipient requires more or less time. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.50 | 1.75 | | | | | | | | | | | | | | | |
| Rank 3 | 1.00 | 2.33 | | | | | | | | | | | | | | | |
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HTG QUICK REFERENCE TASK TOOL (ATTACHMENT C)

| Task Definition | Grid | Factors/Exception Examples | | | | | | | | | | | | | | | |
|--|---|----------------------------|-----|------|---------------------------------|------|------|--|------|------|--------|------|------|--------|------|------|--|
| <p>Dressing (MPP 30-757.14(f)) Washing/drying of hands; putting on/taking off, fastening/unfastening, buttoning/unbuttoning, zipping/unzipping, and tying/untying of garments, undergarments, corsets, elastic stockings, and braces; changing soiled clothing; and bringing tools to the recipient to assist with independent dressing.</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td style="text-align: center;">0.56</td> <td style="text-align: center;">1.20</td> </tr> <tr> <td>Rank 3</td> <td style="text-align: center;">1.00</td> <td style="text-align: center;">1.86</td> </tr> <tr> <td>Rank 4</td> <td style="text-align: center;">1.50</td> <td style="text-align: center;">2.33</td> </tr> <tr> <td>Rank 5</td> <td style="text-align: center;">1.90</td> <td style="text-align: center;">3.50</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.56 | 1.20 | Rank 3 | 1.00 | 1.86 | Rank 4 | 1.50 | 2.33 | Rank 5 | 1.90 | 3.50 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The type of clothing/garments the recipient wears. ▪ If the recipient prefers other types of clothing/garments. ▪ The weather conditions. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient frequently leaves his/her home, requiring additional dressing/undressing. ▪ If the recipient frequently bathes and requires additional dressing or soils clothing, requiring frequent changes of clothing. ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient is immobile. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.56 | 1.20 | | | | | | | | | | | | | | | |
| Rank 3 | 1.00 | 1.86 | | | | | | | | | | | | | | | |
| Rank 4 | 1.50 | 2.33 | | | | | | | | | | | | | | | |
| Rank 5 | 1.90 | 3.50 | | | | | | | | | | | | | | | |
| <p>Menstrual Care (MPP 30-757-14(j)). Menstrual care is limited to external application of sanitary napkins and external cleaning and positioning for sanitary napkin changes, using, and/or disposing of barrier pads, managing clothing, wiping and cleaning, and washing/drying hands before and after performing these tasks.</p> <p>EX: In assessing menstrual care, it may be necessary to assess additional time in other service categories such as "laundry," "dressing," "domestic," "bathing, oral hygiene, and grooming" (MPP 30-757).</p> <p>EX: In assessing menstrual care if the recipient wears diapers, time for menstrual care would not be necessary. This time would be assessed as part of "bowel and bladder" care.</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>*Functional rank does not apply</td> <td style="text-align: center;">0.28</td> <td style="text-align: center;">0.80</td> </tr> </tbody> </table> | | Low | High | *Functional rank does not apply | 0.28 | 0.80 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ If the recipient has a menstrual cycle. ▪ The duration of the recipient's menstrual cycle. ▪ If there are medical issues that necessitate additional time. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient is combative. | | | | | | | | | |
| | Low | High | | | | | | | | | | | | | | | |
| *Functional rank does not apply | 0.28 | 0.80 | | | | | | | | | | | | | | | |
| <p>Ambulation (MPP 30-757.14(k)) Assisting a recipient with walking or moving from place to place inside the home, including to and from the bathroom; climbing or descending stairs; moving/retrieving assistive devices, such as a cane, walker, or wheelchair, etc., and washing/drying hands before and after performing these tasks. "Ambulation" also includes assistance to/from the front door to the car (including getting in and out of the car) for medical accompaniment and/or alternative resource travel.</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td style="text-align: center;">0.58</td> <td style="text-align: center;">1.75</td> </tr> <tr> <td>Rank 3</td> <td style="text-align: center;">1.00</td> <td style="text-align: center;">2.10</td> </tr> <tr> <td>Rank 4</td> <td style="text-align: center;">1.75</td> <td style="text-align: center;">3.50</td> </tr> <tr> <td>Rank 5</td> <td style="text-align: center;">1.75</td> <td style="text-align: center;">3.50</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.58 | 1.75 | Rank 3 | 1.00 | 2.10 | Rank 4 | 1.75 | 3.50 | Rank 5 | 1.75 | 3.50 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The distance the recipient must move inside the home. ▪ The speed of the recipient's ambulation. ▪ Any barriers that impede the recipient's ambulation. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient's home is large or small. ▪ If the recipient requires frequent help getting to/from the bathroom. ▪ If the recipient has a mobility device, such as a wheelchair that results in a decreased need. ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.58 | 1.75 | | | | | | | | | | | | | | | |
| Rank 3 | 1.00 | 2.10 | | | | | | | | | | | | | | | |
| Rank 4 | 1.75 | 3.50 | | | | | | | | | | | | | | | |
| Rank 5 | 1.75 | 3.50 | | | | | | | | | | | | | | | |
| <p>Moving in and out of Bed - Renamed to Transfer (MPP 30-757.14(h)) Assisting from standing, sitting, or prone position to another position and/or from one piece of equipment or furniture to another. This includes transfer from a bed, chair, couch, wheelchair, walker, or other assistive device generally occurring within the same room.</p> <p>Note: Transfer does not include:</p> <ul style="list-style-type: none"> ▪ Assistance on/off toilet, as this is evaluated, as "bowel and bladder" care specified at MPP 30-757.14(a). ▪ Changing the recipient's position to prevent skin breakdown and to promote circulation. This task is assessed as part of "repositioning/rubbing skin" at section MPP 30-757.14(g). | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Low</th> <th>High</th> </tr> </thead> <tbody> <tr> <td>Rank 2</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">1.17</td> </tr> <tr> <td>Rank 3</td> <td style="text-align: center;">0.58</td> <td style="text-align: center;">1.40</td> </tr> <tr> <td>Rank 4</td> <td style="text-align: center;">1.10</td> <td style="text-align: center;">2.33</td> </tr> <tr> <td>Rank 5</td> <td style="text-align: center;">1.17</td> <td style="text-align: center;">3.50</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.50 | 1.17 | Rank 3 | 0.58 | 1.40 | Rank 4 | 1.10 | 2.33 | Rank 5 | 1.17 | 3.50 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The amount of assistance required. ▪ The availability of equipment, such as a Hoyer lift. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient gets in and out of bed frequently during the day or night due to naps or use of the bathroom. ▪ If the weight of the recipient and/or condition of his/her bones requires more careful, slow transfer. ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.50 | 1.17 | | | | | | | | | | | | | | | |
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HTG QUICK REFERENCE TASK TOOL (ATTACHMENT C)

| Task Definition | Grid | Factors/Exception Examples | | | | | | | | | | | | | | | |
|---|--|----------------------------|-----|------|---------------------------------|------|------|--|------|------|--------|------|------|--------|------|------|---|
| <p>Bathing, Oral Hygiene, and Grooming (MPP 30-757.14 (e))</p> <p>Bathing (Bath/Shower) includes cleaning the body in a tub or shower; obtaining water/supplies and putting them away; turning on/off faucets and adjusting water temperature; assistance with getting in/out of a tub or shower; assistance with reaching all parts of the body for washing, rinsing, and drying and applying lotion, powder, deodorant; and washing/drying hands.</p> <p>Oral Hygiene includes applying toothpaste, brushing teeth, rinsing mouth, caring for dentures, flossing, and washing/drying hands.</p> <p>Grooming includes hair combing/brushing; hair trimming when recipient cannot get to the barber/salon; shampooing, applying conditioner, and drying hair; shaving; fingernail/toenail care when these services are not assessed as "paramedical services" for the recipient; and washing/drying hands.</p> <p>Note: This does not include getting to/from the bathroom. These tasks are assessed as mobility under "ambulation" (MPP 30-757.14(k)).</p> | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Low</th> <th style="text-align: center;">High</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Rank 2</td> <td style="text-align: center;">0.50</td> <td style="text-align: center;">1.92</td> </tr> <tr> <td style="text-align: center;">Rank 3</td> <td style="text-align: center;">1.27</td> <td style="text-align: center;">3.15</td> </tr> <tr> <td style="text-align: center;">Rank 4</td> <td style="text-align: center;">2.35</td> <td style="text-align: center;">4.08</td> </tr> <tr> <td style="text-align: center;">Rank 5</td> <td style="text-align: center;">3.00</td> <td style="text-align: center;">5.10</td> </tr> </tbody> </table> | | Low | High | Rank 2 | 0.50 | 1.92 | Rank 3 | 1.27 | 3.15 | Rank 4 | 2.35 | 4.08 | Rank 5 | 3.00 | 5.10 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ The number of times the recipient may need help to bathe. ▪ If the recipient requires assistance in/out of tub/shower. ▪ If the recipient needs assistance with supplies. ▪ If the recipient requires assistance washing his/her body. ▪ If the provider must be present while the recipient bathes. ▪ If the recipient requires assistance drying his/her body and/or putting on lotion/powder after bathing. ▪ If the recipient showers in a wheelchair. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the provider's constant presence is required. ▪ If the weight of the recipient requires more or less time. ▪ If the recipient has spasticity or locked limbs. ▪ If a roll-in shower is available. ▪ If the recipient is combative. |
| | Low | High | | | | | | | | | | | | | | | |
| Rank 2 | 0.50 | 1.92 | | | | | | | | | | | | | | | |
| Rank 3 | 1.27 | 3.15 | | | | | | | | | | | | | | | |
| Rank 4 | 2.35 | 4.08 | | | | | | | | | | | | | | | |
| Rank 5 | 3.00 | 5.10 | | | | | | | | | | | | | | | |
| <p>Repositioning/Rubbing Skin (MPP 30-757.14(g))</p> <p>Includes rubbing skin to promote circulation and/or prevent skin breakdown; turning in bed and other types of repositioning; and range of motion exercises which are limited to:</p> <ul style="list-style-type: none"> ▪ General supervision of exercises which have been taught to the recipient by a licensed therapist or other health care professional to restore mobility restricted because of injury, disuse, or disease. ▪ Maintenance therapy when the specialized knowledge and judgment of a qualified therapist is not required and the exercises are consistent the patient's capacity and tolerance. <ul style="list-style-type: none"> ○ Such exercises include carrying out of maintenance programs (e.g., the performance of repetitive exercises required to maintain function, improve gait, maintain strength, or endurance; passive exercises to maintain a range of motion in paralyzed extremities; and assistive walking). <p>Note: "Repositioning and rubbing skin" does not include:</p> <ul style="list-style-type: none"> ▪ Care of pressure sores (skin and wound care). This is assessed as part of "paramedical" specified at MPP 30-757.19. ▪ Ultraviolet treatment (set up and monitor equipment) for pressure sores and/or application of medicated creams to skin. These tasks are assessed as part of "assistance with prosthetic devices" at MPP 30-757.14(i). | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Low</th> <th style="text-align: center;">High</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">*Functional rank does not apply</td> <td style="text-align: center;">0.75</td> <td style="text-align: center;">2.80</td> </tr> </tbody> </table> | | Low | High | *Functional rank does not apply | 0.75 | 2.80 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient can assist or perform tasks safely. ▪ If the recipient's movement is limited while in the seating position and/or in bed, and the amount of time the recipient spends in the seating position and/or in bed. ▪ If the recipient has circulatory problems. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient has a condition that makes him/her confined to bed. ▪ If the recipient has spasticity or locked limbs. ▪ If the recipient has or is at risk of having decubitus ulcers which require the need to turn the recipient frequently. ▪ If the recipient is combative. | | | | | | | | | |
| | Low | High | | | | | | | | | | | | | | | |
| *Functional rank does not apply | 0.75 | 2.80 | | | | | | | | | | | | | | | |

HTG QUICK REFERENCE TASK TOOL (ATTACHMENT C)

| Task Definition | Grid | Factors/Exception Examples | | | | | | |
|--|--|----------------------------|-----|------|---------------------------------|------|------|--|
| <p>Pre and Assistance with Prosthetic Devices and Assistance with Self-Administration of Medications (MPP 30-757.14(i)) Assistance with taking off/putting on, maintaining, and cleaning prosthetic devices, vision/hearing aids, and washing/drying hands before and after performing these tasks.</p> <p>Also includes assistance with the self-administration of medications consisting of reminding the recipient to take prescribed and/or over-the-counter medications when they are to be taken, setting up Medi-sets and distributing medications.</p> | <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%;">Low</th> <th style="width: 35%;">High</th> </tr> </thead> <tbody> <tr> <td>*Functional rank does not apply</td> <td style="text-align: center;">0.47</td> <td style="text-align: center;">1.12</td> </tr> </tbody> </table> | | Low | High | *Functional rank does not apply | 0.47 | 1.12 | <p>Factors for Consideration Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ The extent to which the recipient is able to manage medications and/or prosthesis independently and safely. ▪ The amount of medications prescribed for the recipient. ▪ If the recipient requires special preparation to distribute medications (e.g., cutting tablets, putting medications into Medi-sets, etc.). ▪ If the recipient has cognitive difficulties that contribute to the need for assistance with medications and/or prosthetic devices. ▪ Time for universal precautions, as appropriate. <p>Exceptions Include, But Not Limited To:</p> <ul style="list-style-type: none"> ▪ If the recipient takes medications several times a day. ▪ If the pharmacy sets up medications in bubble wraps or Medi-sets for the recipient. ▪ If the recipient has multiple prosthetic devices. ▪ If the recipient is combative. |
| | Low | High | | | | | | |
| *Functional rank does not apply | 0.47 | 1.12 | | | | | | |

