

## **Local Educational Agency Medi-Cal Billing Option Program (LEA BOP) Quarterly Stakeholder Meeting Minutes July 26, 2023**

### **Meeting Materials**

- » Meeting materials were distributed to participants via e-mail and are available on the Department of Health Care Services ([DHCS\) LEA BOP Stakeholder Meeting website](#)).
- » Total number of attendees: 187

### **Stakeholder Meeting Minutes**

- » April 2023 Meeting minutes are available [online](#).
- » Comments on the July 2023 Stakeholder Meeting minutes should be sent via e-mail to the LEA Inbox at [LEA@DHCS.ca.gov](mailto:LEA@DHCS.ca.gov).
  - If no feedback is received, the meeting minutes will be considered final.
  - If feedback is received that substantively changes the minutes, the modified minutes will be sent via eblast and posted online.

### **Introductions**

- » The LEA BOP is celebrating 30 years as a DHCS Medi-Cal Program. LEA BOP was first created in 1993 with five participating LEAs. The Program has now grown to over 500 participating LEAs.
- » DHCS displayed an organization chart in response to questions from the last School-Based Medi-Cal Administrative Activities (SMAA) meeting.
  - Stephanie Magee is the new Chief of the School-Based Claiming Services Section, which includes both LEA BOP and SMAA.

### **Update by the California Department of Education (CDE)**

- » CDE provided an update on the lead LEA Medi-Cal Billing Specialist grant program, administered through the Santa Clara County Office of Education. CDE informed stakeholders of opportunities that will be available to LEAs, including professional learning networks, coaching sessions, and trainings to provide

formal education to LEAs. LEAs that would like information on these opportunities may contact Rico Petrino ([RPetrino@cde.ca.gov](mailto:RPetrino@cde.ca.gov)) at CDE.

### **DHCS – Children and Youth Behavioral Health Initiative (CYBHI)**

- » An update was shared about the 2024 fee schedule, which is being developed as a sustainable funding source and to increase access to school-linked behavioral health services.
- » There will be a phased approach to implementation of the fee schedule, starting in January 2024 with a small learning pilot cohort. LEAs interested in participating in the January 2024 cohort must have capacity and infrastructure, as well as be current participants in the Student Behavioral Health Incentive Program (SBHIP). Additional providers will be added in July 2024, with a planned statewide implementation for all interested LEAs in 2025. Eligible providers include LEAs, community colleges, California State Universities and University of California campuses. There are four areas of LEA infrastructure being evaluated to determine program readiness.

### **California Department of Public Health (CDPH) – Vaccines for Children (VFC) Program**

- » A speaker from CDPH provided updates on the VFC Program. The VFC Program is a federally funded program that provides vaccines at no cost for children who might not otherwise be vaccinated due to an inability to pay. There are a total of 67 school-based clinics enrolled in VFC as providers.
- » CDPH provided information on the program, shared updates on immunization supports for vaccines required to enter schools and provided information about school located vaccination events (SLVEs).
- » Contact [CDPHSchoolsWFD@cdph.ca.gov](mailto:CDPHSchoolsWFD@cdph.ca.gov) for additional information.

### **DHCS Status Update Summary (SUS) Highlights**

- » Due to time constraints, DHCS asked meeting participants to review the SUS and e-mail any questions to the LEA inbox at [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov).

### **Ad Hoc Workgroup**

- » DHCS provided information on the formation of an Ad Hoc Workgroup to obtain collaborative feedback on current topics of interest. This workgroup will replace the sub-committees that were previously part of the Advisory Workgroup Meeting.

### **Educationally Related Mental Health Services (ERMHS)/ Educationally Related Intensive Counseling Services (ERICIS)**

- » LEA BOP is still in conversation with the Centers for Medicare & Medicaid Services (CMS) on this topic. Additional information will be provided to stakeholders once DHCS and CMS have finalized this policy.

### **Unsatisfactory Immigration Status (UIS) Update and UIS Erroneous Payment Correction (EPC)**

- » DHCS provided an update on the UIS overpayment recoupment methodology to address stakeholder concerns of double recoupment. DHCS clarified the three related UIS adjustments: (1) recoupment of erroneous interim payments via EPC related to UIS beneficiaries in State Fiscal Year (SFY) 2021-22; (2) a Medi-Cal Eligibility Rate (MER) reduction based on a calculation approved by CMS and implemented on Cost Reimbursement Comparison Schedule (CRCS) reports between SFY 2015-16 and SFY 2020-21, and (3) recoupment of erroneous interim payments via EPC related to UIS beneficiaries in SFY 2022-23. No additional action is required by LEAs related to these adjustments.

### **Newly Released CMS 2023 School-Based Claiming Guidance**

- » DHCS provided updates on CMS's May 2023 comprehensive school-based claiming guide, including new flexibilities on rate methodologies, billing, documentation, and time studies. At this time, DHCS is still reviewing the Guidance and will be working closely with the Ad Hoc Workgroup.

### **Mental Health Coordination (Policy and Procedure Letter (PPL) 20-051)**

- » DHCS reminded LEAs that DHCS encourages the coordination of mental health related services with Special Education Local Plan Areas (SELPA)s, County Offices of Education (COE)s, County Mental Health Plans (MHPs) and Managed Care Organizations (MCOs).

### **Annual Accounting of Funds and Fair Share Reconciliation Related to the Two Percent Withhold**

- » DHCS explained the annual accounting of funds process and the fair share reconciliation related to the two percent withhold. DHCS provided information on the fair share analysis process and upcoming publication of the Annual Accounting of Funds reports for SFYs 2016-17 through 2021-22.

- » DHCS provided an update on distribution of surplus funds that were previously identified at \$7.45 million. DHCS informed stakeholders that it was discovered that previous fair share payments made to LEAs were made from the State General Fund and not from the LEA BOP account that holds the withhold funds paid by LEAs to DHCS. Accordingly, most of the \$7.45 million surplus that was identified will be used to replenish the State General Fund and will not be distributed to LEAs.
- » DHCS will provide additional updates in the October 2023 Quarterly Stakeholder Meeting.

### **Medi-Cal Provider Portal**

- » DHCS provided information on the new Medi-Cal provider portal. The portal includes updates to support and manage billing needs more efficiently. The new portal is available at: <https://provider-portal.apps.prd.cammis.medi-cal.ca.gov/e-mail>. If there are questions related to billing, LEAs and billing vendors are to refer this link as the LEA BOP teams are unable to provide specific guidance relating to the portal.

### **Data Use Agreement (DUA) Redetermination**

- » DHCS provided updates that on April 1, 2023, California began the process of redetermining eligibility for Medi-Cal members following the official end of the Coronavirus Disease (COVID-19) Public Health Emergency (PHE). Given the number of members impacted by this, stakeholders requested that the LEA BOP MOVEit eligibility confirmation output files be available to use to determine when coverage terminated for members, in an attempt to provide assistance with the re-enrollment process.
- » DHCS reminded LEAs that they will need to complete a new Data Use Agreement (DUA) and receive DHCS confirmation before using MOVEit eligibility confirmation output files for this purpose. There is no deadline for submitting this new DUA.
- » If LEAs need a copy of the new DUA for re-enrollment outreach purposes, they may reach out to [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov). Once the DUA is fully executed and returned to the LEA with signature from DHCS, the LEA BOP provider may use the data match output file to identify students who have lost Medi-Cal coverage. At that time, LEAs may use that information for SMAA outreach and application assistance. LEAs may not use the MOVEit information for this purpose prior to executing a new DUA.

### **Unfiled CRCS Reports and Corrective Action Plans**

- » DHCS provided updates that all unfiled CRCS reports for SFYs 2015-2016 through 2021-2022 are overdue and must be filed immediately. Rejected CRCS submissions are required to be corrected and resubmitted by LEAs in a timely manner. DHCS reminded LEAs that they will receive an acceptance e-mail from Audits & Investigations (A&I) when their CRCS is accepted, indicating that the CRCS has been filed and is in review at DHCS.
- » If an LEA is placed on a 100 percent withhold for not submitting its CRCS, then a Corrective Action Plan (CAP) will be issued. If an LEA is issued a CAP, it could result in the LEA being suspended from Random Moment Time Survey (RMTS) participation if the CRCS is not submitted within the timeline indicated in the CAP. Suspension from the RTMS could result in loss of reimbursements for impacted quarters. Finally, non-compliance could result in termination from LEA BOP and a requirement to repay all uncertified interim payments received by the LEA for the reporting period.

### **Technical Assistance**

- » DHCS reminded LEAs that information about the CRCS, including forms, instructions, and due dates, is available [online](#).
- » The CRCS due date for SFY 2022-2023 is March 1, 2024.
- » The CRCS due date for SFY 2023-2024 is March 1, 2025.
- » LEAs that do not receive any Medi-Cal reimbursement for a SFY must submit a Certification of Zero Reimbursement. This form is only available by e-mailing the LEA inbox at [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov).
- » DHCS reminded LEAs that if they are in need of Technical Assistance (TA) they can fill out the [Technical Assistance Form](#) available on the LEA BOP website and submit it to [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov).

### **RMTS Reminders**

- » DHCS reminded LEAs that an updated TSP list will be due in September 2023 for participation in the Quarter 2 SFY 2023-24 RMTS, beginning on October 1, 2023.

### **General Reminders**

- » LEAs needing to communicate an address change: Submit the first two pages of the Annual Report (Medi-Cal Provider Enrollment Information Sheet) to: [LEA.AnnualReport@dhcs.ca.gov](mailto:LEA.AnnualReport@dhcs.ca.gov).

- » When e-mailing information that may contain Protected Health Information (PHI), send the message securely by using the “encrypt” feature on Microsoft Outlook or by adding the word “[SECURE]” in brackets in the e-mail subject line.
- » Subscribe to the LEA BOP list serv to receive important information at: <http://apps.dhcs.ca.gov/listssubscribe/default.aspx?list=DHCSLEA>.

## **Afternoon Presentation**

### **DHCS A&I – Special Programs Section (SPS)**

- » SPS provided an overview of its audit process as it relates to the CRCS, including roles and responsibilities, accepted, or rejected reports, types of audits, settlements, appeals, and timelines. SPS answered questions submitted through the registration.
- » DHCS explained the final settlement is the amount determined by A&I at the conclusion of the audit process that determines the LEA’s over- or underpayment amount.
- » Contact SPS at [LEAAuditQuestions@dhcs.ca.gov](mailto:LEAAuditQuestions@dhcs.ca.gov) with any questions specific to your LEA’s audit.

### **DHCS A&I - Cost Report Tracking Section (CRTS)**

- » CRTS presented on the CRCS process and provided information on the requirements, tips, and steps for the CRCS submission.

### **CRCS Audit Tools**

- » A draft version of audit tools and checklists developed based on breakout session results from the workshop series titled: “From Surviving to Thriving Audits” was presented.

**Next LEA BOP Quarterly Stakeholder Meeting:  
Wednesday, October 18, 2023, 10:30am – 12:00pm PT (Webinar via WebEx)**