



Department of Health Care Services
MEMORANDUM

Date: JUN 15 2016

To: Kevin Morrill, Chief
Office of Medi-Cal Procurement
1501 Capitol Avenue, MS 4200

From: Ginny Veneracion-Alunan, Chief
Internal Audits
1500 Capitol Avenue, MS 2001
(916)445-0759

Subject: Review of the Office of Medi-Cal Procurement's Evaluation Process for
Request for Proposal Denti-Cal Fiscal Intermediary Services –
RFP # 13-90270 - Report (16032)

On April 28, 2016, Internal Audits (IA) was asked to review the Department of Health Care Services (DHCS) Office of Medi-Cal Procurement's (OMCP) evaluation process of the proposals received for the Denti-Cal Fiscal Intermediary (FI) Services. As part of OMCP's request, IA reviewed the evaluation process, the accuracy of the proposal narrative scoring, and the proposal scores. The evaluation was conducted in an unbiased manner and was in compliance with DHCS policies, procedures, and the criteria established in the Request for Proposal (RFP) instructions.

This was a review and was not considered an audit. Due to the special nature of this review, some of the Generally Accepted Auditing Standards and Institute of Internal Auditors' Standards may not have been followed.

Our limited review did not reveal any issues that would be considered pervasive in the evaluation and scoring of the proposal. It appears that OMCP evaluated the proposal fairly and calculated the scores accurately.

Compliance Review

IA reviewed 100% of each compliance checklist. Proposals and related documentation were examined for content, and data was accounted for, including authorized signatures. A review for completeness and required supporting data was matched to the compliance certification checklists as required in the RFP.

Narrative Proposal Evaluation/Scoring

IA reviewed and tested the narrative evaluation and the evaluators' scoring of each proposal. IA reviewed 100% of the evaluators' scores. IA sampled 41% of the evaluators' comments, and there were no narrative scoring anomalies. In addition, there were no minority business scoring for this procurement. Narrative scores were rolled up into the final scores for each proposal.

Cost Proposal Scoring

IA reviewed and tested 100% the costs and cost scoring for each of the proposals. Cost scores were rolled up into the final scores for each proposal.

Final Score Calculation

IA reviewed and verified 100% of the final scores, reviewed OMCP's evaluation comments, and reviewed the Disabled Veteran Business Enterprise participation preferences incentive scoring.

IA concurs with OMCP's evaluation. If you have any questions, you may call me at (916)445-0759.

cc: Karen Johnson, Chief Deputy Director
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