

# HEALTHCARE REFORM COMMITTEE CHARTER

ADOPTED 10/17/12

## OVERVIEW

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The California Mental Health Planning Council (CMHPC) is mandated by federal and state statute to advocate for children with serious emotional disturbances and adults and older adults with serious mental illness, to provide oversight and accountability for the public mental health system, and to advise the Governor and the Legislature on priority issues and participate in statewide planning.

## PURPOSE

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The purpose of the Healthcare Reform Committee (HCR) is to develop a framework for tracking, addressing, and responding to the multitude of issues resulting from Federal Healthcare Reform that impacts California's mental health system.

The HCR promotes the inclusion of five core elements from the Mental Health Services Act to guide all mental health work:

- Promoting Consumer and Family oriented services at all Levels
- Ensuring Cultural Competence
- Increasing Community Collaboration
- Promoting Recovery/wellness/resilience orientation
- Providing Integrated service experiences for clients and families

## MEMBERSHIP

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The Committee membership is listed in Attachment A.

The Chairperson and two Vice-Chairs will be appointed by the CMHPC Leadership. In the Chairperson's absence one of the Vice Chairs will serve as the Chairperson. Terms will begin with the first meeting of the calendar year, and end with the last meeting of the calendar year.

## MEETING TIMES

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The Committee meets four times a year, rotating locations in conjunction with the standing meeting times of the plenary and other committees. The Committee meets on Wednesday from 1:30 to 5:00 PM. Future meeting dates are listed below:

2013:

April 17 in Ontario  
June 19 in Oakland

October 16 in Sacramento

Regular attendance of committee members is expected in order for the Committee to function effectively. If a committee has difficulty achieving a quorum due to the continued absence of a committee member, the committee chairperson will discuss with the member the reasons for his or her absence. If the problem persists, the committee chair can request that the Executive Committee remove the member from the committee.

The Chair and Vice Chairs hold meetings as needed to plan for the full Committee meetings.

## ROLES AND RESPONSIBILITIES

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Members are expected to serve as advocates for the Committee's charge, and as such, could include, but are not limited to:

- Attend meetings. Speaking on behalf as requested.
- Speak at relevant conferences and summits when requested by the Committee leadership
- Develop products such as white papers, opinion papers, and other documents
- Distribute the Committee's white papers and opinion papers to their represented communities and organizations
- Assist in identifying speakers for presentations

Materials will be distributed as far in advance as possible in order to allow time for review before the meetings. Members are expected to come prepared in order to ensure effective meeting outcomes.

## GENERAL PRINCIPLES OF COLLABORATION

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The following general operating principles are proposed to guide the Committee's deliberations:

- The Committee's mission will be best achieved by relationships among the members characterized by mutual trust, responsiveness, flexibility, and open communication.
- It is the responsibility of all members to work toward the Committee's common goals.
- To that end, members will:
  - Commit to expending the time, energy and organizational resources necessary to carry out the Committee's mission
  - Be prepared to listen intently to the concerns of others and identify the interests represented
  - Ask questions and seek clarification to ensure they fully understand other's interests, concerns and comments
  - Regard disagreements as problems to be solved rather than battles to be won
  - Be prepared to "think outside the box" and develop creative solutions to address the many interests that will be raised throughout the Committee's deliberations

## MEETING PROTOCOLS

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The Committee's decisions and activities will be captured in a highlights document, briefly summarizing the discussion and outlining key outcomes during the meeting. The meeting highlights will be distributed to the Committee within one month following the meeting. Members will review and approve the previous meeting's highlights at the beginning of the following meeting.

#### DECISION-MAKING

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Council and non-council members of the Committee will work to find common ground on issues and strive to seek consensus on all key issues. Every effort will be made to reach consensus, and opposing views will be explained. In situations where there are strongly divergent views, members may choose to present multiple recommendations on the same topic. If the Committee is unable to reach consensus on key issues, decisions will be made by majority vote using the gradients of agreement. Minority views will be included in the meeting highlights.

#### MEDIA INQUIRIES

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In the event the Committee is contacted by the press, the Chairperson will refer the request to the CMHPC's Executive Officer.

#### SUPPORT

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Attachment A: Healthcare Reform Committee Membership

NAME	ORGANIZATION
Beverly Abbott, Chairperson	Consultant
Steven Grolnic-McClurg, Co-Vice Chair	Mental Health Director, Contra Costa County
Cindy Clafin, Co-Vice Chair	United Advocates for Children & Families
Joseph Robinson	California Association of Social Rehabilitation Agencies
Josephine Black	Independent Living Center, Inc.
Dale Mueller	
Jaye Vanderhurst	Mental Health Director, Napa County
Cheryl Treadwell	Department of Social Services
Terry Lewis	Department of Mental Health, Los Angeles County
Suzie Gulshan	Mental Health Board, Orange County