

**California Department of Mental Health  
Client and Services Information System (CSI)  
CSI County Submission Status Report**

**CSI System Description:**

The Department of Mental Health's (DMH) Client and Services Information (CSI) System is the central repository for data pertaining to individuals who are the recipients of mental health services provided at the county level. The data is processed and stored on a secure server at the DMH Headquarters. The fifty-eight county mental health plans (MHPs) are required to send a CSI submission file to DMH monthly. The CSI system includes Client, Service, and Periodic client records.

- **Client** records are uniquely identified by the CLIENT KEY, which is composed of the Submitting County Code and the County Client Number (CCN).
- **Service** records are uniquely identified by the combination of the CLIENT KEY and a Record Reference Number (RRN), which must be unique and must remain the same over time.
- **Periodic** records are uniquely identified by the combination of the CLIENT KEY and the Date Completed.

The CSI system includes both Medi-Cal and non-Medi-Cal recipients of mental health services provided by County/City/Mental Health Plan program providers. Mental Health Program providers include legal entities that are reported to the County Cost Report under the category Treatment Program, and individual and group practitioners, most of which were formerly included in the Medi-Cal "Fee-For-Service" system.

**CSI County Submission Status Report:**

A monthly update of each county's CSI Submission Status is issued by the Data Management and Analysis Section. In the report each county's CSI reporting status is displayed using color coded bars (Green, Orange, Red) to show the most current date of submitted data and the degree to which reporting frequency meets the 60 day reporting deadline that is set in County Performance Contracts.

While the coding reflects how current the county is with respect to the 60 day reporting requirement, it does not show completeness or accuracy of the data. Some counties that are depicted in Green are actually missing substantial quantities of data and/or contain data that is not correct. The DMH is examining a number of initiatives to improve data reporting timeliness and accuracy.

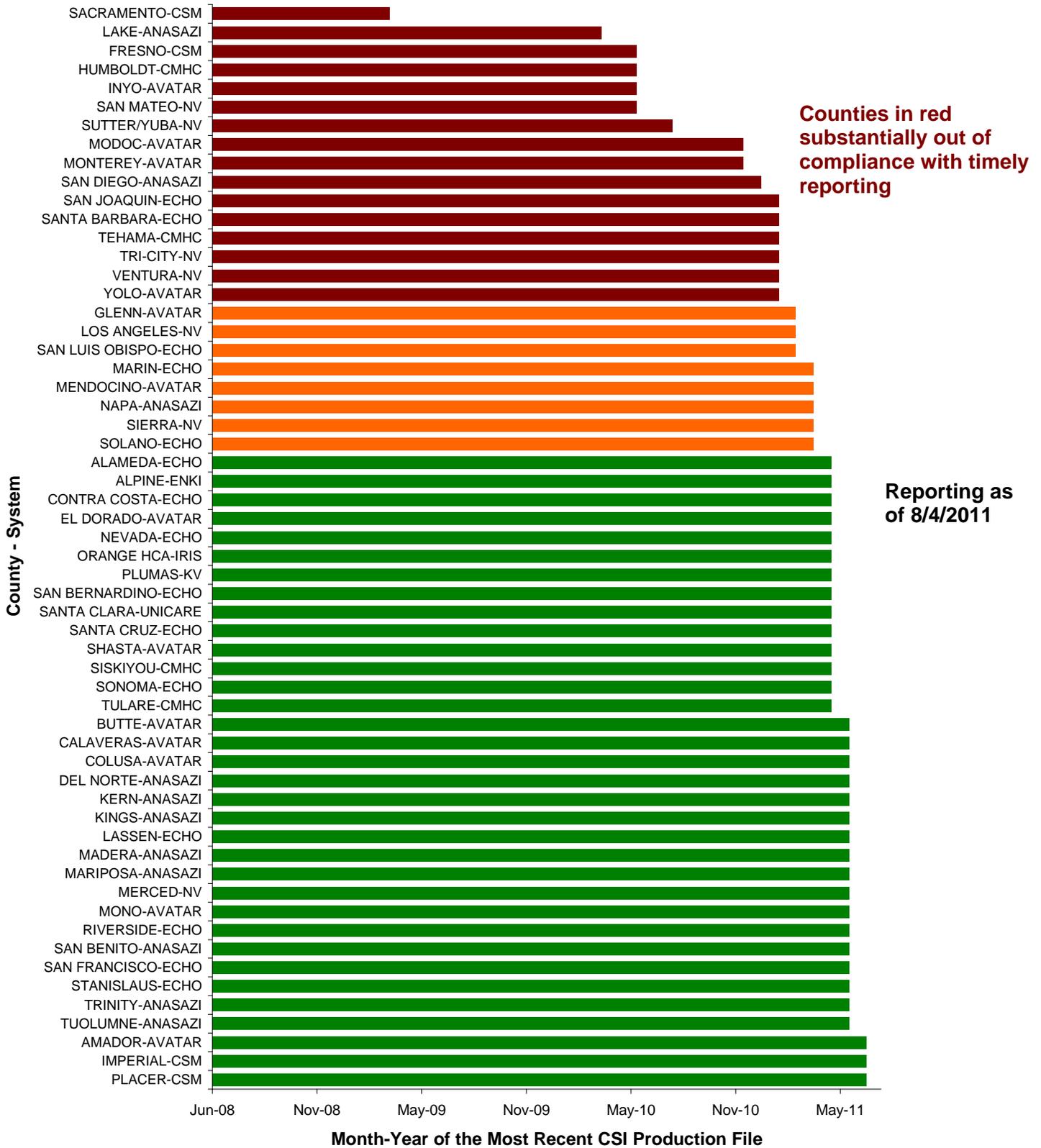
**Reasons for counties to fall behind in data reporting include:**

- Rollout of new or modified vendor reporting systems
- Testing required to pass basic data quality intake edits, often necessitated by changes to county or state reporting systems
- Incomplete county provider and/or case manager reporting
- Low priority within county
- County staff limitations

**CSI Strengths:**

- Most complete report of California county mental health services
- Allows DMH to respond to federal reporting requirements
- Source of client demographic information
- Provides data for academic research and analyses

## CSI REPORTING BY COUNTY



ANASAZI=ANASAZI, CMHC=Comm. Mental Health Center, CSM=Creative Socio-Medics, ECHO=ECHO Mgmt. Group, ENKI=ENKI, IRIS=Integrated Records Information System, KV=KingsView, NV=No Vendor, UNI/CARE=UNI/CARE

- At least 3 months behind the 60-day CSI reporting requirement
- 1 to 2 months behind the 60-day CSI reporting requirement
- Within the 60-day CSI reporting requirement

Coding reflects a county's status for the 60 day reporting requirement and not the completeness or accurateness of the data. Some counties depicted in Green are missing substantial quantities of data and/or contain incorrect data. DMH is considering initiatives to improve data reporting timeliness and accuracy.

## CSI Submission Status - Number of Months Behind

August 4, 2011

COUNTY (#)	Most Recent Production File	Number of Months Behind (- 60 days)	COMMENTS
ALAMEDA (01)	05/11	-	
ALPINE (02)	05/11	-	
AMADOR (03)	07/11	-	
BUTTE (04)	06/11	-	
CALAVERAS (05)	06/11	-	
COLUSA (06)	06/11	-	
CONTRA COSTA (07)	05/11	-	
DEL NORTE (08)	06/11	-	
EL DORADO (09)	05/11	-	
FRESNO (10)	06/10	11	
GLENN (11)	03/11	2	
HUMBOLDT (12)	06/10	11	
IMPERIAL (13)	07/11	-	
INYO (14)	06/10	11	Testing
KERN (15)	06/11	-	
KINGS (16)	06/11	-	
LAKE (17)	04/10	13	
LASSEN (18)	06/11	-	
LOS ANGELES (19)	03/11	2	
MADERA (20)	06/11	-	
MARIN (21)	04/11	1	
MARIPOSA (22)	06/11	-	
MENDOCINO (23)	04/11	1	
MERCED (24)	06/11	-	
MODOC (25)	12/10	5	Testing
MONO (26)	06/11	-	
MONTEREY (27)	12/10	5	
NAPA (28)	04/11	1	
NEVADA (29)	05/11	-	
ORANGE HCA (30)	05/11	-	
PLACER (31)	07/11	-	
PLUMAS (32)	05/11	-	
RIVERSIDE (33)	06/11	-	
SACRAMENTO (34)	04/09	25	Testing
SAN BENITO (35)	06/11	-	
SAN BERNARDINO (36)	05/11	-	
SAN DIEGO (37)	01/11	4	
SAN FRANCISCO (38)	06/11	-	Testing
SAN JOAQUIN (39)	02/11	3	
SAN LUIS OBISPO (40)	03/11	2	Testing
SAN MATEO (41)	06/10	11	
SANTA BARBARA (42)	02/11	3	
SANTA CLARA (43)	05/11	-	
SANTA CRUZ (44)	05/11	-	
SHASTA (45)	05/11	-	
SIERRA (46)	04/11	1	
SISKIYOU (47)	05/11	-	
SOLANO (48)	04/11	1	
SONOMA (49)	05/11	-	
STANISLAUS (50)	06/11	-	
SUTTER/YUBA (63)	08/10	9	
TEHAMA (52)	02/11	3	
TRI-CITY (66)	02/11	3	
TRINITY (53)	06/11	-	
TULARE (54)	05/11	-	
TUOLUMNE (55)	06/11	-	
VENTURA (56)	02/11	3	
YOLO (57)	02/11	3	
<b>TOTAL COUNTIES IN CSI PRODUCTION:</b>		<b>53</b>	

Coding reflects a county's status for the 60 day reporting requirement and not the completeness or accurateness of the data. Some counties depicted in Green are missing substantial quantities of data and/or contain incorrect data. DMH is considering initiatives to improve data reporting timeliness and accuracy.

## CSI Submission Status

August 4, 2011

COUNTY (#)	Current Analyst	Vendor	Date of Most Recent Test File	CSI Production Release	Most Recent Production File
ALAMEDA (01)	Bryan/Yoshie	ECHO		01/17/07	05/11
ALPINE (02)	Yoshie S.	ENKI		02/23/07	05/11
AMADOR (03)	Yoshie S.	CSM AVATAR		04/30/08	07/11
BUTTE (04)	Bryan F.	CSM AVATAR		05/13/10	06/11
CALAVERAS (05)	Yoshie S.	CSM AVATAR		07/18/08	06/11
COLUSA (06)	Bryan F.	CSM AVATAR		05/13/08	06/11
CONTRA COSTA (07)	Bryan/Yoshie	ECHO		05/25/07	05/11
DEL NORTE (08)	Bryan F.	KV/ANASAZI		10/02/07	06/11
EL DORADO (09)	Yoshie S.	CSM AVATAR		07/31/08	05/11
FRESNO (10)	Yoshie S.	CSM		01/26/07	06/10
GLENN (11)	Bryan F.	CSM AVATAR		05/08/08	03/11
HUMBOLDT (12)	Bryan F.	CMHC		04/03/07	06/10
IMPERIAL (13)	Bryan F.	CSM		04/03/07	07/11
INYO (14)	Bryan F.	ECHO		01/20/09	06/10
KERN (15)	Bryan F.	ANASAZI		04/30/08	06/11
KINGS (16)	Yoshie S.	KV/ANASAZI		03/10/08	06/11
LAKE (17)	Bryan/Yoshie	ANASAZI		09/24/09	04/10
LASSEN (18)	Bryan/Yoshie	ECHO s/c		06/25/07	06/11
LOS ANGELES (19)	Bryan F.	NV		03/08/08	03/11
MADERA (20)	Yoshie S.	KV/ANASAZI		05/14/08	06/11
MARIN (21)	Bryan/Yoshie	ECHO		05/10/07	04/11
MARIPOSA (22)	Yoshie S.	KV/ANASAZI		03/28/08	06/11
MENDOCINO (23)	Bryan/Yoshie	CSM AVATAR		06/02/08	04/11
MERCED (24)	Yoshie S.	KV/ANASAZI		10/01/10	06/11
MODOC (25)	Bryan/Yoshie	CSM AVATAR		05/05/08	12/10
MONO (26)	Yoshie S.	ECHO s/c		05/01/08	06/11
MONTEREY (27)	Bryan/Yoshie	CSM AVATAR		10/06/09	12/10
NAPA (28)	Bryan/Yoshie	ANASAZI		01/14/09	04/11
NEVADA (29)	Bryan/Yoshie	ECHO		06/14/07	05/11
ORANGE HCA (30)	Bryan F.	IRIS		09/20/06	05/11
PLACER (31)	Yoshie S.	CSM		01/19/07	07/11
PLUMAS (32)	Bryan/Yoshie	KV		09/22/06	05/11
RIVERSIDE (33)	Bryan F.	ECHO		12/06/06	06/11
SACRAMENTO (34)	Yoshie S.	CSM	06/11	10/11/07	04/09
SAN BENITO (35)	Bryan/Yoshie	KV/ANASAZI		09/18/07	06/11
SAN BERNARDINO (36)	Bryan F.	ECHO		04/24/07	05/11
SAN DIEGO (37)	Bryan F.	ANASAZI		11/10/09	01/11
SAN FRANCISCO (38)	Bryan/Yoshie	ECHO		04/10/07	06/11
SAN JOAQUIN (39)	Yoshie S.	ECHO		06/11/07	02/11
SAN LUIS OBISPO (40)	Bryan F.	ECHO		07/24/07	03/11
SAN MATEO (41)	Bryan/Yoshie	NV		09/20/06	06/10
SANTA BARBARA (42)	Bryan F.	ECHO		11/27/06	02/11
SANTA CLARA (43)	Bryan/Yoshie	UNICARE		03/22/07	05/11
SANTA CRUZ (44)	Bryan/Yoshie	ECHO		07/19/07	05/11
SHASTA (45)	Yoshie S.	CSM AVATAR		04/30/08	05/11
SIERRA (46)	Yoshie S.	NV		02/23/07	04/11
SISKIYOU (47)	Yoshie S.	CMHC		07/18/08	05/11
SOLANO (48)	Bryan/Yoshie	ECHO t/s		05/02/07	04/11
SONOMA (49)	Bryan/Yoshie	ECHO t/s		04/20/07	05/11
STANISLAUS (50)	Yoshie S.	ECHO		10/12/06	06/11
SUTTER/YUBA (63)	Yoshie S.	NV		04/13/07	08/10
TEHAMA (52)	Yoshie S.	CMHC		09/20/06	02/11
TRI-CITY (66)	Bryan F.	NV		04/05/07	02/11
TRINITY (53)	Yoshie S.	KV/ANASAZI		07/27/09	06/11
TULARE (54)	Yoshie S.	CMHC		10/12/06	05/11
TUOLUMNE (55)	Yoshie S.	KV/ANASAZI		05/14/08	06/11
VENTURA (56)	Bryan F.	NV		12/14/10	02/11
YOLO (57)	Yoshie S.	CSM AVATAR		04/30/08	02/11
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## EXPLANATION OF TERMS

**CSI** - Client and Services Information System is the reporting system that counties will use to report data on mental health clients and services in California. Data will include demographic, diagnostic, and limited outcome information.

**County (#)** - California county name and the sequential number assigned to each county.

**Current Analyst** - DMH Statistics and Data Analysis staff analyst currently providing CSI support to the county.

**Vendor** - Software vendor contracted by the county to provide software support for CSI reporting.

**Date of Most Recent Test File** - The date DMH received the most recent CSI test file from the county or county's vendor.

**CSI Production Release** - The date DMH approved county to submit CSI production data.

**Most Recent Production File** - The month of the most recent CSI Production file submitted by the county.

**s/c** - ECHO Sharecare (ECHO's new product).

**t/s** - ECHO Timeshare Counties (A group of small California counties that employ ECHO to report CSI to DMH).

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