

**California Mental Health Planning Council
Executive Committee Meeting**

December 19, 2014

9:00 to 10:30 a.m.

1501 Capitol Avenue
Suite 3001
Sacramento CA 95814
1-866-647-2156 code 1875269

Item #	Time	Topic	Presenter or Facilitator	Tab
1.	9:00 am	Review and approve minutes from the October 2014 Executive Committee Meeting	Monica Wilson, Chairperson	1
2.	9:10 am	Report on Council Membership	Jane Adcock, Executive Officer	2
3.	9:20 am	Review of Council Budget and Expenditures for FY 2014-15 budget	Tamara Jones, Chief of Operations	3
4.	9:35 am	Overview of Council Reports for review/approval in January	Jane Adcock	4
5.	9:45 am	Discussion of Strategic Development of Council Process Structure, Communication and Focus	Jane Adcock	5
6.	10:15 am	Public Comment	Monica Wilson	
7.	10:20 am	New Business	Monica Wilson	
10.	10:30 am	Adjourn		

The scheduled times on the agenda are estimates and subject to change. Committee Members:

Members:	Monica Wilson	Chairperson
	John Ryan	Past Chair
	Cindy Clafin	Chair Elect
	Patricia Bennett	Cont Sys Improvemnt
	Noel O'Neill	CBHDA Liaison
	Susan Wilson	CALMHB/C Liaison
	Steven Grolnic-	Health Care
	McClurg	Integration
	Barbara Mitchell	Advocacy
	Daphne Shaw	Patients' Rights
	Walter Shwe	At-Large Consumer
	Jane Adcock	Executive Officer

___ INFORMATION

TAB SECTION: 1

X ACTION REQUIRED: Approval

DATE OF MEETING: 12/19/14

PREPARED BY: Adcock

DATE MATERIAL
PREPARED: 12/08/14

AGENDA ITEM: Review and Approve Minutes from October 2014 meeting

ENCLOSURES: • Draft Minutes from October meeting

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

Review and approve draft minutes.

Executive Committee
Meeting Highlights
Wednesday, October 15, 2014 9:00 a.m.
Lake Natoma Inn
702 Gold Lake Drive, Folsom, CA 95630

Members Present

Monica Wilson, Chair
Cindy Claflin, Chair- Elect
Susan Wilson
Steven Grolnic-McClurg
Daphne Shaw
Walter Shwe
Barbara Mitchell
Susan Wilson

Staff

Jane Adcock
Tamara Jones

Others Present

Kathleen Derby

Review and approve minutes from the June 2014 Executive Committee Meeting

A motion made by Susan Wilson and seconded by Walter Shwe: The June 2014 Minutes were approved as written.

No Abstentions

Report on Council Activities, Membership, and Future Meeting Agendas

- The council has held public forums around the state. Some issues raised thus far are early childhood trauma education for families, more mental health education for children, and language and ethnic appropriate services. A lack of workforce is also a large issue.
- There are 4 vacancies on the CMHPC. In January there will be 5 vacancies. There are 3 new appointees. Re-appointments are currently in process.
- In January the CMHPC will focus on Health Care Integration.
- A meeting in 2015 focused on CRDP is an idea.
- Barbara Mitchell: How are we fulfilling our responsibilities to Workforce Education and Training beyond just reviewing the 5 Year Plan? We may want to focus a meeting on workforce issues. *Answer:* At every meeting OSHPD is present to provide updates. We also asked them to come back at the 18 month mark to discuss budget issues.

Review of Council Budget and Expenditures for end of FY 2013-14 and projected FY 2014-15

Tamara Jones provided a report on the budget and expenditures. The CMHPC was credited back for some errors in charges. There are no significant changes in the budget.

- Steven Grolnic-McClurg: What is our plan for spending? *Answer:* We have money available for consulting. We may hire a consultant for the Master Plan that would be a major project. There is a possibility the CMHPC could contract with CiMH to work with the Mental Health Boards and provide training. This idea will be fleshed out further.
- Adcock: There is a need in the community for the development activities to the curriculum and all that goes into instituting peer certification in California. But this is not part of our statute to engage in that kind of development activity.
- Grolnic-McClurg: It is an ongoing issue that the mental health boards are struggling and it is our mandate to do evaluation on the efficiency of the mental health system. It seems there should be some way to disseminate money to the mental health boards so they can do evaluation and be supported.

Overview and Discussion of MH Master Plan Revision Options

Cynthia Burt provided an overview of the MH Master Plan Revision Options. Burt advised that she interviewed both the staff and the Ad Hoc Committee members. The Ad Hoc committee has had two calls thus far to discuss the history of the MH Master Plan. What are the expectations of the CMHPC with regards to the MP - who is the intended audience and who is going to read this document? The Ad Hoc Committee has eliminated a few options thus far:

- Update the Master Plan: The committee decided this was not a viable option.
- Create a Master Plan based upon collaboration with other state entities.

Amending and streamlining the existing document may be an option.

The full council will reach a consensus at the January 2015 meeting.

- Grolnic-McClurg: It is important that we have an external document that will address the needs of the mental health system.
- Adcock: I think it would be helpful if we could work on reviewing our statutes and picking a few areas of focus for each year. The CMHPC could make a point to look at those things that other organizations are not looking at. This would assist us with for strategic planning purposes.
- Grolnic-McClurg: I think a consultant would work well for this project. You could do this type of planning every year with a consultant and possibly even keep someone on retainer. I am not as interested in looking at things in minute detail because we may miss the big picture.

Overview and Discussion of Council Actions to Explore Becoming a Behavioral Health Council

Karen Baylor will be providing a presentation at the upcoming CMHPC meeting to educate members on what the substance use system is like in California. What do we want to do next in terms of our public conversation about integrating? Should the council also include public health care in this equation as well?

- Barbara Mitchell: We are going to representing all the issues then. We need to look at other states, their agendas, their notes.
- Adcock: We may need to hear from the Substance Abuse side and hear their issues.
- Grolnic-McClurg: It makes sense to look at how other groups have done it, what the pros and cons are, and what the time frame is.

Liaison Reports for CALMHBD and CCMH

Susan Wilson provided a brief update on the CALMHB/C

- The CALMHB/C held elections at the last meeting.
- The CMHPC has received 30 Data Notebooks. Staff will gather feedback on the process.

Daphne Shaw provided a brief update on the CCMH

- The CCMH met in San Diego at the People Assisting the Homeless facility. It has permanent housing, transitional housing up to 90 days, and a number of programs. The current President of the San Diego City Council named Todd Gloria spoke at the meeting. There was also a presentation by the San Diego Police Department discussing their Homeless Outreach Team (HOT), by the Psychiatric Response Team (PRT), and by Rocky J Chavez, Assembly member.

Public Comment

Kathleen Derby: There is money to evaluate the statewide PEI projects.

New Business

There was no new business at this time.

X INFORMATION

TAB SECTION: 2

___ ACTION REQUIRED:

DATE OF MEETING: 12/19/14

PREPARED BY: Adcock

DATE MATERIAL
PREPARED: 12/08/14

AGENDA ITEM: Report on Council Membership

ENCLOSURES:

- Council Appointment Roster
- Committee Appointment Roster

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

For your information and planning.

**CALIFORNIA MENTAL HEALTH PLANNING COUNCIL
BREAKDOWN OF PLANNING COUNCIL APPOINTMENTS
2015**

Ap pt #	First Name	Last Name	Appointment Category	Region	Gender	Ethnicity	Appointment Date	Expiration Date
1	Celeste	Hunter	Family Member Parent of SED Child	South	Female	Afr. Amer.	01/01/97	12/31/15
2	Karen	Hart	Family Member Parent of SED Child	Bay Area	Female	Caucasian	03/30/95	12/31/15
3	Cindy	Claflin	Family Member Parent of SED Child	Central	Female	Caucasian	12/31/10	12/31/16
4	Kathleen	Derby	Family Member Parent of SED Child	South	Female	Caucasian	1/1/14	12/31/16
5	Lorraine	Flores	Family Member	Bay Area	Female	Latino	01/01/13	12/31/15
6	Terry	Lewis	Family Member	South	Female	Afr. Amer.	01/01/13	12/31/15
7	Susan	Wilson	Family Member	North	Female	Caucasian	01/13/10	12/31/14
8	Robert	Powelson	Family Member	Bay Area	Male	Caucasian	10/03/14	12/31/17
9	Carmen	Lee	Direct Consumer	Bay Area	Female	Caucasian	01/08/02	12/31/14
10	Steve	Leoni	Direct Consumer	Bay Area	Male	Caucasian	01/01/14	12/31/16
11	Karen	Bachand	Direct Consumer	Bay Area	Female	Caucasian	01/01/13	12/31/15
12	Bill	Wilson	Direct Consumer	South	Male	Caucasian	01/01/13	12/31/15
13	Arden	Tucker	Direct Consumer	Central	Female	Afr. Amer.	05/14/14	12/31/16
14	Kathleen	Casela	Direct Consumer	Central	Female	Asian	10/03/14	12/31/14
15	Walter	Shwe	Direct Consumer	Central	Male	Asian	10/23/03	12/31/14
16	Josephine	Black	Direct Consumer	Central	Female	Caucasian	12/31/10	12/31/15
17	Raja	Mitry	Cons-Rel. Advct.	Bay Area	Male	Asian	10/03/14	12/31/17
18	Daphyne	Watson	Cons-Rel. Advct.	South	Female	Afr. Amer.	10/03/14	12/31/14
19	Monica	Wilson	Cons-Rel. Advct.	South	Female	Afr. Amer.	05/08/09	12/31/14
20	VACANT	VACANT	Cons-Rel. Advct.	VACANT	VACANT	VACANT		
21	Patricia	Bennett	Profess/Provider	Bay Area	Female	Caucasian	12/31/10	12/31/16
22	Barbara	Mitchell	Profess/Provider	Bay Area	Female	Caucasian	01/01/00	12/31/14

Breakdown of Planning Council Appointments

Ap pt #	First Name	Last Name	Appointment Category	Region	Gender	Ethnicity	Appointment Date	Expiration Date
23	Maya	Petties	Profess/Provider	South	Female	Afr. Amer.	05/14/14	12/31/16
24	Noel	O'Neill	Profess/Provider	North	Male	Caucasian	07/27/14	12/31/16
25	Steven	Grolnic-McClurg	Profess/Provider	Bay Area	Male	Caucasian	12/31/10	12/31/16
26	Dale	Mueller	Profess/Provider	South	Female	Caucasian	04/06/01	12/31/15
27	Joseph	Robinson	Profess/Provider	Bay Area	Male	Caucasian	01/01/13	12/31/15
28	Darlene	Prettyman	Profess/Provider	Central	Female	Caucasian	1/1/14	12/31/16
29	John	Ryan	Profess/Provider	South	Male	Caucasian	03/30/95	12/31/15
30	Deborah	Pitts	Profess/Provider	South	Female	Caucasian	01/01/13	12/31/15
31	Adam	Nelson	Profess/Provider	Bay Area	Male	Caucasian	12/31/10	12/31/16
32	Daphne	Shaw	CA Coal. For MH	Central	Female	Caucasian	01/01/95	12/31/15
33	Cheryl	Treadwell	State Employee (DSS)	Central	Female	Afr. Amer.	State	N/A
34	Nadine	Ford	State Employee (HCD)	Central	Female	Caucasian	State	N/A
35	Amy	Eargle	State Employee (CDCR)	Central	Female	Caucasian	State	N/A
36	Kiyomi	Burchill	State Employee (HHSA)	Central	Female	Asian	State	N/A
37	Jeff	Riel	State Employee (DOR)	Central	Male	Caucasian	State	N/A
38	Monica	Nepomuceno	State Employee (CDE)	Central	Female	Latino	State	N/A
39	VACANT	VACANT	State Employee (DHCS)	VACANT	VACANT	VACANT		
40	VACANT	VACANT	State Employee	VACANT	VACANT	VACANT		

Committee Representation 2015

Advocacy	
Chair	Adam Nelson (P)
Chair Elect	Kathleen Derby (FM)
	Monica Wilson (CRA)
	Nadine Ford (State)
	Barbara Mitchell (P)
	Daphne Shaw (CCMH)
	Karen Bachand (DC)
	Darlene Prettyman (P)
	John Ryan (P)
	Steve Leoni (DC)
	Maya Peties (P)
	Carmen Lee (DC)
	Arden Tucker (DC)
Staff	Andi Murphy

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Continuous System Improvement	
Chair	Susan Wilson (FM)
Chair Elect	Lorraine Flores (FM)
	Monica Nepomuceno (State)
	Celeste Hunter (FM)
	Karen Hart (FM)
	Walter Shwe (DC)
	Amy Eargle (State)
	Raja Mitry (CRA)
	Patricia Bennett (P)
	Bill Wilson (DC)
Staff	Laura Leonelli

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Health Care Integration	
Chair	Steven Grolnic-McClurg (P)
	Cindy Claflin (FM)
	Josephine Black (DC)
	Dale Mueller (P)
	Cheryl Treadwell (State)
	Kathleen Casela (DC)
	Terry Lewis (FM)
	Joseph Robinson (P)
	Deborah Pitts (P)
	Robbie Powelson (FM)
	Daphyne Watson (CRA)
	Jeff Riel (State)
Staff	Tracy Thompson

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Patients' Rights	
Chair	Daphne Shaw (CCMH)
	Cindy Claflin (FM)
	Carmen Lee (DC)
Vice Chair	Adam Nelson (P)
	Walter Shwe (DC)
Ad Hoc Members	Dan Brzovic
	Richard Krzyzanowski
Staff	Laura Leonelli

X INFORMATION

TAB SECTION: 3

____ ACTION REQUIRED:

DATE OF MEETING: 12/19/14

PREPARED BY: Jones

DATE MATERIAL
PREPARED: 12/08/14

AGENDA ITEM: Council Budget and Expenditures for FY 2014-15

ENCLOSURES:

- MHSa Budget/Expenditures
- SAMHSA Budget/Expenditures

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

For your information.

CMHPC MHSAs Expenditures FY 14-15
Through November 30, 2014

	MHSA FY 2014/15 Projected Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Total	Balance Remaining
PERSONAL SERVICES											
Salaries	\$ 256,691	\$ 17,619	\$ 17,619	\$ 17,619	\$ 18,103	\$ 18,103				\$ 89,063	\$ 167,628
Temporary Help	\$ -										
Overtime	\$ -										
Staff Benefits	\$ 109,061	\$ 8,290	\$ 8,416	\$ 8,385	\$ 8,470	\$ 8,481				\$ 42,042	\$ 67,019
Total Personal Services	\$ 365,752	\$ 25,909	\$ 26,035	\$ 26,004	\$ 26,573	\$ 26,584				\$ 131,105	\$ 234,647
OPERATING EXP & EQUIP (OE&E)											
General Expense	\$ 113,900	\$ -	\$ 1,869	\$ 267	\$ 560	\$ 868.39				\$ 3,564	\$ 110,336
Printing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ -
Communications	\$ 7,000	\$ -	\$ 6	\$ 19	\$ 226	\$ 6.27				\$ 257	\$ 6,743
Postage	\$ 500									\$ -	\$ 500
Travel In-State	\$ 73,000	\$ 34	\$ 617	\$ 823	\$ 75	\$ 1,741				\$ 3,290	\$ 69,710
Travel Out-of-State	\$ -										\$ -
Training	\$ 40,000									\$ -	\$ 40,000
Facility Operations	\$ -										\$ -
Consultnt & Prof, Extrnl	\$ 158,100	\$ -	\$ -	\$ -	\$ 4,350	\$ 4,525				\$ 8,875	\$ 149,225
Equipment	\$ -										\$ -
Unalloted	\$ -										\$ -
Total OE&E	\$ 392,500									\$ 15,987	\$ 376,513
Departmental Services		\$ 220	\$ 123	\$ 195	\$ 207	\$ 189				\$ 935	\$ (935)
TOTAL DIRECT BUDGET	\$ 758,252									\$ 148,026	\$ 610,226

CMHPC SAMHSA Expenditures FY 14-15

Through November 30, 2014

	SAMHSA BG Projected FY 2014/15 Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Total	Balance Remaining
PERSONAL SERVICES											
Salaries	\$ 206,124	\$19,256	\$19,256	\$19,418	\$19,418	\$ 19,418				\$ 96,766	\$ 109,358
Temporary Help	\$ -									0	\$ -
Overtime	\$ -									0	\$ -
Staff Benefits	\$ 87,574	\$ 8,901	\$ 9,028	\$ 9,116	\$ 9,046	\$ 9,045				\$ 45,136	\$ 42,438
Total Personal Services	\$ 293,698	\$28,157	\$28,284	\$28,534	\$28,464	\$28,463				\$ 141,902	\$ 151,796
OPERATING EXP & EQUIP (OE&E)										\$ -	\$ -
General Expense	\$ 45,500	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 45,500
Printing										\$ -	\$ -
Communications	\$ 7,000	\$ -	\$ 38	\$ 438	\$ 110	\$ 90				\$ 677	\$ 6,323
Postage	\$ 500									\$ -	\$ 500
Travel In-State	\$ 76,000	\$ -	\$ 625	\$ 10	\$ 982	\$ 4,038				\$ 5,655	\$ 70,345
Travel Out-of-State	\$ -									\$ -	\$ -
Training	\$ 2,000									\$ -	\$ 2,000
Facility Operations	\$ -									\$ -	\$ -
Consltnt & Prof, External	\$ 20,000	\$ -	\$ -	\$ -	\$ 1,659					\$ 1,659	\$ 18,341
Equipment	\$ -									\$ -	\$ -
Unalloted	\$ -									\$ -	\$ -
Total OE&E	\$ 151,000									\$ 7,991	\$ 143,009
Departmental Services	\$ -	\$ 239	\$ 134	\$ 213	\$ 225	\$ 204				\$ 1,015	\$ (1,015)
TOTAL DIRECT BUDGET	\$ 444,698									\$ 150,908	\$ 293,790

X INFORMATION

TAB SECTION: 4

___ ACTION REQUIRED:

DATE OF MEETING: 12/19/14

PREPARED BY: Adcock

DATE MATERIAL
PREPARED: 12/09/14

AGENDA ITEM: Overview of Council Reports

ENCLOSURES:

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

Staff are currently finalizing the following reports for presentation to committees and/or the full Council in January.

- 1) Community Forum 2014 Report
- 2) Implementation of Assembly Bill 114 and Transition of Student Mental Health Services
- 3) Data Notebook 2014
- 4) Trauma Informed Care
- 5) Peer Certification in California

X INFORMATION

TAB SECTION: 5

___ ACTION REQUIRED:

DATE OF MEETING: 12/19/14

PREPARED BY: Adcock

DATE MATERIAL
PREPARED: 12/09/14

AGENDA ITEM: Discussion of Strategic Development of Council Process Structure,
Communication and Focus

ENCLOSURES: Overarching Goals

OTHER MATERIAL RELATED TO ITEM:

ISSUE:

Staff are working with a consultant to 1) address and improve communication avenues between staff and Council; 2) coordinate and converge committee activity with full Council work to result in directed annual reporting; and 3) generate area of focus for the year to ensure direction and cohesion.

Overarching Goals for Strategic Development of the CMHPC

- Improved communication between staff and EO
- Improved communication between staff and committees
- Improved communication between EO and council members
- Provide cohesive focus for committees
- Provide cohesive focus for council
- Improve relevance for council in mental health community
- Improve job satisfaction for all council staff

Initial Steps to achieve overarching goals

- Status meetings
- Status reports
- Development of work plans for committees and council (including Identification of committee mandate, focus)
- Prioritization of council's interests and mandate
- Review of council staff workload and division of labor
- Creating work process for staff
- Identification of staff (and council) roles in mental health community

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