

California Mental Health Planning Council

Executive Committee

Wednesday, June 15, 2016

Ontario Airport Hotel
700 N. Haven Avenue
Ontario, CA 91764

Sage Room
8:30 to 10:30 a.m.

Time	Topic	Presenter or Facilitator	Tab
8:30	Welcome and Introductions	Josephine Black, Chairperson	
8:35	April 2016 Executive Committee Minutes	Jo Black, Chairperson	1
8:40	FY 2015-16 Council Budget and Expenditures and Update on Contract Solicitations	Tamara Jones, Chief of Operations	2
8:55	Review and Approval of 2016-17 Transparency Statement	Jane Adcock, Executive Officer	3
9:05	Discussion of Council Focus on Children/Youth and Planning for 2016-17 General Session Presentations	All	4
9:35	Discussion of Public Forums and Planning for 2016-17	All	5
9:50	Update on Integration of SUD and Report on Little Hoover Commission Hearing re: MHSA	Jane Adcock, Daphne Shaw	
10:05	Liaison Reports for CALMHB/C and CCMH	Susan Wilson and Daphne Shaw	
10:20	Public Comment	Jo Black, Chairperson	
10:25	New Business	Jo Black, Chairperson	
10:30	Adjourn		

The scheduled times on the agenda are estimates and subject to change.

California Mental Health Planning Council

Executive Committee Members:

Officer Team	Jo Black	Susan Wilson	Cindy Claflin
Advocacy Cmte	Darlene Prettyman	Maya Petties	
CSI Cmte	Lorraine Flores	Walter Shwe	
HCI Cmte	Terri Lewis	Robert Blackford	
Patients' Rights	Daphne Shaw	Cindy Claflin	
Liaisons	Daphne Shaw, CCMH	Susan Wilson, CALBHB/C	Noel O'Neill, CBHDA
At Large	Arden Tucker, Consumer		
Executive Officer	Jane Adcock		

If reasonable accommodations are needed, please contact Chamenique at (916) 552-9560 not less than 5 working days prior to the meeting date.

1 TAB SECTION

DATE OF MEETING 6/15/16

MATERIAL
PREPARED BY: Adcock

DATE MATERIAL
PREPARED 5/13/16

AGENDA ITEM:	April 2016 Executive Committee Meeting Minutes
ENCLOSURES:	Draft Executive Committee Meeting Minutes for April 2016

BACKGROUND/DESCRIPTION:

Attached are the draft minutes for review and approval.

California Mental Health Planning Council

Executive Committee Meeting Minutes

April 20, 2016

Members Present:

Josephine Black, Darlene Prettyman, Lorraine Flores, Terri Lewis, Maya Petties, Walter Shwe, Robert Blackford, Daphne Shaw, Arden Tucker and Jane Adcock.

Approval of January 2016 Executive Committee Minutes

Motion to approve the minutes made by Daphne Shaw, 2nd by Darlene Prettyman. Motion passed.

FY 2015-16 Budget and Expenditures

Tamara Jones reviewed the spreadsheets depicting the expenditure through February 29, 2016. Exec Cmte members expressed an interest in participating in the scoring of proposals submitted for the two consultant contracts. The Scope of Work for both bid packages were sent to Exec Cmte members.

Executive Officer explained the process and requirements for justifying the need to secure a consultant via contract. State employee unions have been successful in requiring substantial justification including defining the need/work and why a state employee cannot do the work. Additionally, a legal review and signoff are required in addition to Human Resources review and signoff.

Committee Membership and Reporting Out Template

A color-coded roster of current committee membership was reviewed by the Exec Cmte members. Although there are differences in numbers across the committees, it was decided to leave membership as it is and continue to offer open choice to new members. A letter will be sent to all Council members prior to the October meeting outlining the ability to change committees and the process to request a change. The roster will be revisited at the end of the calendar year after any requests for changes have been made and it is known whether there are vacancies due to end of appointment terms.

A draft template for committee chairperson reporting out to the full Council regarding committee activity was reviewed and accepted by the committee members. It was

acknowledged that the template may change as it is used and new ideas are brought to light. In the meantime, a supply of the current template will be provided for use at each quarterly meeting.

Committee Roundtable on Work Plan Goals

All of the committee work plans (as of April 1, 2016) were shared among the committee members. Discussion occurred around whether the Exec Cmte would approve or just review the various committee work plans. It was decided that the Exec Cmte would discuss and review the committee work plan projects as a means to coordinate efforts that overlap, e.g, making only one request to an outside entity for information/data rather than 2 or 3 committees making the request. This review will occur each April as committees develop their projects for the upcoming fiscal year/theme. It was decided that a single work plan template will be developed, that an “End Product” will be added and that all committees will use the same work plan template which can be revised as new ideas/experience come up. Template changes will be reviewed and approved by the Exec Cmte.

Review of Strategic Planning Recommendations and Next Steps

A copy of the Strategic Planning Report Recommendations Matrix was reviewed by Exec Cmte. It was decided that items 2 and 3 under Deliverable #1 would be suspended for the time being as members do not endorse those recommendations. The other recommendations on the matrix will need to be addressed at a subsequent meeting. Currently, the Council and staff are fully engaged with existing work and projects and cannot take on anything new at this time. The matrix will be revisited for action in the future to ensure effective use of the consultant’s work.

Liaison Reports

Susan Wilson was not present to report about recent CALBHB/C meeting items. Daphne Shaw reported about activity at the Coalition for Mental Health (CCMH). At the March meeting, the members heard a presentation: **“Marijuana Legalization: Implications for the Public Behavioral Health Treatment System in California”** by Peter Banyas, MD, MSc Clinical Professor of Psychiatry, UCSF, and Past-President, California Society of Addiction Medicine. The Council will also be hearing from Dr. Banyas at this meeting.

New committees have been formed to address Housing, Parity and Criminalization of the Mentally Ill. Council has staff participation on the latter committee and both staff and member participation on the Housing committee. The Housing Committee reviewed the Housing Principles developed by the County Behavioral Health Directors Association and NAMI-CA. The Council has been asked to sign on and has been referred to the Advocacy Committee to discuss during their meeting on Thursday.

Public Comment

None

New Business

None

Meeting adjourned at 10:36am.

2 TAB SECTION

DATE OF MEETING 06/15/16

MATERIAL
PREPARED BY: Adcock

DATE MATERIAL
PREPARED 5/16/16

AGENDA ITEM:	FY 2015-16 Council Budget and Expenditures
ENCLOSURES:	MHSA and SAMHSA Mental Health Block Grant fund expenditures through April, 2016.

BACKGROUND/DESCRIPTION:

Attached for review are the budget and expenditure sheets for MHSA and MHBG funding.

CMHPC MHSA Expenditures FY 15-16
Through April 30, 2016

MMSA FY 2015/16 Projected Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Total	Balance Remaining	
PERSONAL SERVICES													
Salaries	\$ 256,691	\$ 21,262	\$ 21,168	\$ 23,332	\$ 18,594	\$ 19,012	\$ 19,012	\$ 19,012	\$ 19,012	\$ 19,159	\$ 198,575	\$ 58,116	
Temporary Help	\$ -												
Overtime	\$ -												
Staff Benefits	\$ 109,061	\$ 10,356	\$ 9,864	\$ 10,948	\$ 8,766	\$ 8,798	\$ 8,909	\$ 9,023	\$ 9,087	\$ 9,064	\$ 12,757	\$ 11,488	
Total Personal Services	\$ 365,752	\$ 31,618	\$ 31,032	\$ 34,280	\$ 27,360	\$ 27,810	\$ 27,921	\$ 28,035	\$ 28,099	\$ 28,076	\$ 31,916	\$ 296,147	\$ 69,605
OPERATING EXP & EQUIP (OE&E)													
General Expense ¹	\$ 113,900	\$ -	\$ 13,547	\$ 3,024	\$ 692	\$ 179	\$ 125	\$ 14,881	\$ 2,765	\$ 20,867	\$ 1,074	\$ 57,154	\$ 56,746
Printing	\$ -											\$ -	\$ -
Communications	\$ 7,000	\$ -	\$ -	\$ 42	\$ 487	\$ 15	\$ 114	\$ 361	\$ 226	\$ 12	\$ 86	\$ 1,343	\$ 5,657
Postage	\$ 500											\$ -	\$ 500
Travel In-State	\$ 73,000	\$ 174	\$ 423	\$ 1,442	\$ 3,443	\$ 62	\$ 1,001	\$ 2,037	\$ 9,402	\$ 6,208	\$ 1,577	\$ 25,769	\$ 47,231
Travel Out-of-State	\$ -												\$ -
Training	\$ 40,000											\$ -	\$ 40,000
Facility Operations	\$ -					\$ 168	\$ -	\$ 50	\$ -				\$ (218)
Consultnt & Prof, Extrnl ²	\$ 158,100	\$ -	\$ 1,366	\$ -	\$ 3,381	\$ 4,454	\$ 875	\$ 1,213	\$ 3,165	\$ 3,563	\$ -	\$ 18,016	\$ 140,084
Equipment	\$ -												\$ -
Unalloted	\$ -												\$ -
Total OE&E	\$ 392,500	\$ 174	\$ 15,336	\$ 4,509	\$ 8,004	\$ 4,878	\$ 2,115	\$ 18,542	\$ 15,557			\$ 102,283	\$ 290,217
Departmental Services		\$ 247	\$ 243	\$ 250	\$ 306	\$ 348	\$ 433	\$ 310	\$ 351	\$ 295	\$ 235	\$ 3,019	\$ (3,019)
TOTAL DIRECT BUDGET	\$ 758,252											\$ 401,449	\$ 356,803

¹ This line item covers supplies, equipment, meeting venue costs, etc. Currently encumbered is \$2300 conf rm chairs and \$6853 computers (shared w/ MHBG)

² This line item has the following encumbrances for FY 2015-16: \$16,250 C. Burt, Consultant Contract--contract cancelled by consultant
\$45,000 Proposed Consultant Contract for MH Master Plan goals/recos update
\$25,000 Proposed consultant contract for CALBHB/C
total = \$136,250

CMHPC SAMHSA-MHBG Expenditures FY 15-16
Through April 30, 2016

SAMHSA BG Projected FY 2015/16 Budget	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Total	Balance Remaining	
PERSONAL SERVICES													
Salaries	\$ 206,124	\$19,903	\$19,903	\$19,903	\$19,903	\$ 14,214	\$ 13,578	\$ 20,813	\$ 19,989	\$ 19,321	\$ 187,430	\$ 18,694	
Temporary Help	\$ -										0	\$ -	
Overtime	\$ -										0	\$ -	
Staff Benefits	\$ 87,574	\$ 9,317	\$ 9,394	\$ 9,452	\$ 9,547	\$ 9,451	\$ 6,460	\$ 6,369	\$ 8,755	\$ 8,423	\$ 12,059	\$ 89,227	\$ (1,653)
Total Personal Services	\$ 293,698	\$29,220	\$29,297	\$29,355	\$29,450	\$29,354	\$20,674	\$19,947	\$29,568	\$28,412	\$31,380	\$ 276,656	\$ 17,042
											\$ -	\$ -	
OPERATING EXP & EQUIP (OE&E)											\$ -	\$ -	
General Expense ¹	\$ 45,500	\$ -	\$ 5,100	\$ 351	\$ -	\$ -	\$ 10,670	\$ 3,046	\$ 3,046	\$ 10,546	\$ (3,006)	\$ 29,752	\$ 15,748
Printing												\$ -	\$ -
Communications	\$ 7,000	\$ -	\$ 41	\$ 38	\$ 121	\$ 132	\$ 124	\$ 92	\$ 61	\$ 363	\$ 66	\$ 1,038	\$ 5,962
Postage	\$ 500											\$ -	\$ 500
Travel In-State	\$ 76,000	\$ 885	\$ -	\$ 280	\$ 452	\$ 2,085	\$ 3,840	\$ -	\$ 241	\$ 268	\$ (135)	\$ 7,915	\$ 68,085
Travel Out-of-State	\$ -											\$ -	\$ -
Training	\$ 2,000											\$ -	\$ 2,000
Facility Operations	\$ -											\$ -	\$ -
Constnt & Prof, External ²	\$ 20,000											\$ -	\$ 20,000
Equipment	\$ -											\$ -	\$ -
Unalloted	\$ -											\$ -	\$ -
Total OE&E	\$ 151,000	\$ 885	\$ 5,141	\$ 669	\$ 573	\$ 2,217	\$ 14,634	\$ 3,138	\$ 3,348			\$ 38,705	\$ 112,295
Departmental Services	\$ -	\$ 228	\$ 227	\$ 227	\$ 289	\$ 336	\$ 403	\$ 279	\$ 323	\$ 336	\$ 407	\$ 3,054	\$ (3,054)
TOTAL DIRECT BUDGET	\$ 444,698											\$ 318,416	\$ 126,282

¹ This line item covers supplies, equipment, meeting venue costs, etc. Currently encumbered is \$6853 computers (shared w/ MHSA)

² This line item has the following encumbrances for FY 2015-16: none

3 TAB SECTION

DATE OF MEETING 6/15/16

MATERIAL
PREPARED BY: Adcock

DATE MATERIAL
PREPARED 5/13/16

AGENDA ITEM:	Review and Approve 2016-17 Transparency Statement
ENCLOSURES:	Proposed 2016-17 Transparency Statement

BACKGROUND/DESCRIPTION:

Attached is the proposed Transparency Statement for FY 2016-17 for Executive Committee review and approval.

**CMHPC Transparency Statement
2016-17**

Date Reported	Council Member Name	Activity	Executive Committee Agenda
5/9/16	Darlene Prettyman	<ul style="list-style-type: none"> • MHSOAC Consumer and Family Member Leadership Committee • CalMHSA Advisory Committee • Kingsview Corp., Board of Directors • Tulare County Mental Health Board 	6/15/16
5/16/16	Patricia Marrone Bennett	<ul style="list-style-type: none"> • Contracts with the following counties: Yolo, Contra Costa, Alameda, Santa Clara, , Alpine and Kings. • Contract with OSHPD • Alameda County BH Dept. Planning and Facilitation 	6/15/16
5/10/16	Karen Hart	<ul style="list-style-type: none"> • DHCS Compliance Advisory Committee • DHCS Delphi Panel 	6/15/16
5/5/15	Susan Wilson	<ul style="list-style-type: none"> • CiBHS contractor • Director of Right Road Recovery Programs, Inc. a Medi-Cal funded recovery program 	6/15/16
5/5/15	Walter Shwe	<ul style="list-style-type: none"> • Consultant to Behavioral Health Concepts, EQRO contractor of DHCS • DHCS Compliance Advisory Committee 	6/15/16
5/8/15	Cindy Claflin	<ul style="list-style-type: none"> • Contract with OSHPD • Contract with MHSOAC 	6/15/16
5/9/16	Maya Petties	<ul style="list-style-type: none"> • Clinical and Forensic Psychologist, Dept. of State Hospitals 	6/15/16
5/9/16	Barbara Mitchell	<ul style="list-style-type: none"> • Executive Director, Interim Inc., contracts with Dept of Rehabilitation and County of Monterey, Behavioral Health Division 	6/15/16
5/17/16	Steve Leoni	<ul style="list-style-type: none"> • Contractor, Progress Foundation San Francisco 	6/15/16

MATERIAL
PREPARED BY: Adcock

DATE MATERIAL
PREPARED 5/13/16

AGENDA ITEM:	Discussion of 2016-17 Focus on Children/Youth and Planning for General Session Presentations
ENCLOSURES:	

BACKGROUND/DESCRIPTION:

Recently Executive Officer, Jane Adcock, sent an email to Executive Committee members outlining an idea for General Session presentations that would provide information regarding the various systems that individuals with mental illness may be/become involved with. Many of the individuals served in the public mental health system also are or have been involved with other systems such as foster care, criminal/juvenile justice, and special education. These multi-system users are very costly not only in dollars but also in lives. When it is children who are multi-system involved, most likely they are not on a positive path for success in their adulthood. In many ways, when an individual is involved in multiple systems, we have failed him/her.

So the idea proposed was to have presentations over the next year from the various systems about services, challenges, best practices, etc. Ultimately, the Council would seek to highlight the successes, problems, best practices and provide recommendations for system changes to ensure better outcomes for California's youth.

Subsequent to the email notice, several Executive Committee members indicated a desire to discuss the idea as well as other ideas for General Session presentations for the 2016-17 year's theme of children and youth.

For June, the Council will hear from County Foster Care staff, advocates, providers, parents and youth from Riverside and San Bernardino counties. At the state level, legislation and reform have recently impacted the Child Welfare System in California which seek to improve the processes and result in less out of home placement for many children. This is a complicated system and perhaps should be addressed over more than one meeting? Also, the CA Dept. of Social Services should be included as well.

5 TAB SECTION

DATE OF MEETING 6/15/16

MATERIAL
PREPARED BY: Adcock

DATE MATERIAL
PREPARED 5/17/16

AGENDA ITEM:	Discussion of Public Forums and Planning for 2016-17
ENCLOSURES:	

BACKGROUND/DESCRIPTION:

Welfare and Institutions Code Section 5772(h) authorizes the Planning Council, “To conduct public hearings on the state mental health plan, the Substance Abuse and Mental Health Services Administration block grant, and other topics, as needed.”

In 2014, the Council held a series of public forums around the state to discuss the myriad of changes to the public mental health system over the last decade including Parity, Criminal Justice Realignment, the MHSA, the Affordable Care Act and resulting Expanded Medi-Cal, etc. We issued a report <http://www.dhcs.ca.gov/services/MH/Documents/CMHPCCommForumsRpt2014.pdf>

In 2015, the Council focused the public forums around access to services by ethnic and cultural communities who are un- or under-served including Hmong, Cambodian, Nor Rel Muk tribe, and LGBTQ. We also issued a summary report on those forums. http://www.dhcs.ca.gov/services/MH/Documents/2015_CommunityForumsReport.pdf

This year we were planning to continue the forums with more cultural and ethnic groups including Afghan and Syrian Refugees, Latino Spanish-Speaking and Deaf and Hard of Hearing communities.

This agenda item will engage the Executive Committee members in discussion whether to continue the forums and if so, in the planning of topics and focus of the 2016 public forums.