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**Emily Q Settlement Team:  
TBS Accountability, Communications, and Training (TACT) Task Group**  
*DRAFT Meeting Notes – February 24, 2010; 10:00 AM – 12:00 NOON*

In October 2008, two task groups were formed to create and monitor the development of an accountability structure and training and outreach strategy to implement the Court-approved Nine-Point Plan. In June 2009, the DMH merged the ASIS and TACT task groups to better manage resources due to the State's fiscal situation, loss of staff resources, and the recognition that both task groups were addressing integrated issues. –Sean Tracy, Assistant Deputy Director, Community Services Division

**Attendance:** Melinda Bird (Disability Rights CA), Amber Burkan (California Youth Empowerment Network; CAYEN), Bill Carter (CiMH), Kathleen Carter Nishimura (DMH), Glenn Fujii (DMH), David Gray (Special Master Consultant), Don Kingdon (CMHDA by phone), Troy Konarski (DMH), Rita McCabe (DMH), Janet McKinley (DMH), Jim Preis (Mental Health Advocacy Services, Inc.), Cindy Robbins-Roth (Parent/Family Advocate), Rick Saletta (Special Master), Gail Schifsky (DMH), Nicette Short (CA Alliance for Child and Family Services), Tom Sodergren (Casa Pacifica), Sean Tracy (DMH), Melinda Vaughn (AG's Office), Barbara Zweig (DMH).

#### Action items

1. **DMH to coordinate the efforts of the Family/Youth/Cultural Competence (FYCC) Strategy Workgroup to ensure that duplication with similar efforts are prevented. The group will continue to meet in March to address outreach, including family\youth and cultural competency issues with TBS.**
2. **DMH will present the TBS MHP Progress Report to the Emily Q Settlement Team prior to releasing the Report to the Court in March 2010.**
3. **DMH will work with CiMH on the development of an introduction for the Coordination of Care Best Practices Manual, due for release in March 2010.**
4. **TACT will discuss concrete implementation steps for the Small County Strategy at the March 24 meeting.**
5. **DMH will review comments from CMHDA and MHPs about the TBS Documentation Manual In March - April 2010.**

#### Welcome, Introductions, and Business Issues

1. Review of Agenda
2. DMH Update:
  - a. DMH met with CMHDA on February 17, 2010 regarding feedback to the TBS Documentation Manual.
  - b. CMHDA outlined several of their concerns (trauma, IMD lockouts, client planning and progress notes) in a letter to DMH which will be discussed at a future DMH Policy meeting.
  - c. DMH does not anticipate making changes without the Super TACT Task Group's feedback and the Emily Q Settlement Team's support of revisions.

## Discussion

### 1. Family/Youth/Cultural Competence Strategy

- a. DMH held two conference calls with this Workgroup who are tasked with designing a strategy to engage family and youth in a culturally competent way to promote the Nine Point Plan and to improve local TBS efforts.
- b. In alignment with Point 3 – Accountability of the Nine Point Plan, the goal is to educate and empower family and youth so that they can inform counties through existing networks rather than create new networks/silos.
- c. The Workgroup discussed different models for families and youth which could be conducted in the form of surveys, conference calls, webinars or focus groups.
- d. The Workgroup will continue to meet during March and April 2010 and return with a formed strategy proposed to Super TACT and the Emily Q Settlement Team.

### 2. Coordination of Care Best Practices Manual Update:

- a. CiMH submitted the manual to DMH for review. Once the review is completed, CiMH and DMH will proceed with finalizing and distributing the manual by March 2010.
- b. DMH recommended that CiMH add an introduction and appendix of resources (available on the DMH website) to the manual. The introduction will be distributed to the TACT Task Group for comment.
- c. An introduction letter is being developed to market the Manual.
- d. A conference call is recommended for the Marketing Groups. (Lead: Gail Schifsky)
- e. The Department of Social Services (DSS) developed an “All County DSS Director” letter about TBS that could be included in the Coordination of Care Best Practices Manual.
- f. Los Angeles County DMH shared a letter that demonstrated ways MHPs could finance greater access and utilization of TBS that could be included in the manual.

### 3. March 2010 TBS Implementation Progress Report:

- a. DMH is preparing to submit the 2009 progress report to the Court in March 2010.
- b. The progress report will provide an assessment of how MHPs are implementing the Nine-Point Plan, including the quality of County Stakeholder and Decision-Maker meetings.
- c. Once DMH has finalized the progress report, it will be discussed with the TACT Task Group before being submitted to the Court in March 2010.

### 4. TBS Data Dashboards:

- a. All Data Dashboards have been updated for Calendar Year 2008.
- b. Copies of the Statewide, Butte, San Diego and Los Angeles County Data Dashboards were distributed at the meeting to share some examples of new material.
- c. The Statewide Dashboard shows that the numbers of EPSDT eligible beneficiaries are increasing statewide.
- d. APS reported that the data lag for 2009 is increasing as counties switch over to new data systems and move to Short/Doyle II.
- e. APS is scheduled for a presentation on the Data Dashboards at the March 24 meeting.

### 5. Small County Strategy

- a. DMH shared the draft “Small County Strategy” with the Small County Directors Committee of CMHDA in February 2010. MHP Director Jaye Vanderhurst of Napa County is the leader for CMHDA efforts and will serve as liaison between Super TACT and CMHDA.
- b. CMHDA agreed to arrange for DMH to meet with the Small County Directors to work on the Small County Strategy.
- c. Super TACT recommended that the next steps are clarified and prioritized in a concrete manner which would be measureable for improving TBS.
- d. DMH met its Court and Nine-Point Plan timeline for this strategy.

## 6. Training Requests

- a. San Diego, Monterey, and Los Angeles have requested TBS training. DMH and CiMH continue discussions with these counties to further specify their training needs, adapt current training and create new training materials to meet their needs.
- b. San Diego County is interested in a training on behavioral interventions and working with the school setting.

## TACT Roundtable Discussion

### ***Myth Management***

TACT discussed how to address the myths once they have been identified. Various options include: developing frequently asked questions and posting them on the DMH website; holding conference calls; using the SMART pages on the DMH website; issuing clarifications via DMH Information Notices. The Myths of TBS should be evaluated for the best way to address or clarify TBS policy.

### **Myth #1 – Certification of Providers and/or Facilities**

- A few counties believe that there exists a state-certification provider process. A few counties have asked CiMH to produce TBS training materials for their TBS providers.
- It would be helpful to TBS stakeholders to have DMH Compliance clarify MHP certification requirements for TBS providers.

### **Myth #1 Busted!**

- DMH verified that there is no state-level TBS certification process for providers. MHPs are responsible for hiring and contracting qualified providers.

### **Myth #2 – Parents must be present at TBS sessions or it will be an issue for disallowance.**

- Super TACT asked for clarification in the Documentation and/or Coordination of Care Best Practices Manuals.
- Super TACT recommended that DMH research and provides an official clarification on the issue and report back at a future meeting.

### **Closing Business and Adjourn**