



CALIFORNIA DEPARTMENT OF

Mental Health

1600 9th Street, Sacramento, CA 95814
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Emily Q Settlement Team:
TBS Accountability, Communications, and Training (TACT) Task Group
DRAFT Meeting Notes – August 12, 2009; 1:00 – 4:00 PM

In October 2008, two task groups were formed to create and monitor the development of an accountability structure and training and outreach strategy to implement the Court-approved Nine-Point Plan. In June 2009, the DMH merged the ASIS and TACT task groups to better manage resources due to the State's fiscal situation, loss of staff resources, and the recognition that both task groups were addressing integrated issues. –Sean Tracy, Chief DMH Office of Strategic Planning & Policy

Attendance: Melinda Bird (ACLU by phone), Bill Carter (CiMH), Lynn Farr (EMQ Families First), Betsy Fitzgerald (LA County by phone), Joe Ford (5 Acres), Mike Gorodezky (APS by phone), David Gray (facilitator), Catherine Hendon (DMH), Steve Korosec (facilitator), John Krause (DHCS), Rita McCabe (DMH), Christopher Medrano (DMH), Carol Sakai (DMH), Rick Saletta (Special Master), Gail Schifsky (DMH), Saumitra SenGupta (APS), Nicette Short (CA Alliance for Child and Family Services), George Siler (Youth for Change, Butte County), Tom Sodergren (Casa Pacifica), Todd Sosna (CiMH by phone), Dawn Sung (DMH), Sean Tracy (DMH), Melinda Vaughn (AG's Office), Rick Williams (APS by phone), Barbara Zweig (DMH Legal).

Action items

1. **Version 2.0 of the TBS Documentation Manual is scheduled to be posted in September 2009.**
2. **Bill Carter (CiMH) will e-mail the 10 Level II Focus MHPs to set up a conference call to discuss the TBS training proposal. CiMH will present the training plan progress at the next TACT meeting scheduled for September 9, 2009.**
3. **APS will present the final webinar feedback survey results at the next TACT meeting scheduled for September 9, 2009.**
4. **Although neither the Federal Court nor DMH are requiring standardization of TBS forms, a county requested that sample forms be posted. Perhaps some "best of MHP TBS forms." This item will be discussed at the next TACT meeting scheduled for September 9, 2009.**
5. **The Alliance will poll their provider members who serve the small counties to identify any issues they may be facing. Nicette Short will provide an update at the next TACT meeting.**
6. **In Fall 2009, TACT will discuss the roll of Family/Youth (recruited by APS Healthcare) in the Nine Point Plan implementation process.**
7. **DHCS will check whether the current TBS brochures are available in Spanish.**
8. **DMH will be preparing a report to the Court in October 2009. TACT and the Settlement Team have twice reviewed the outline. DMH will present first draft to the Settlement Team in August 2009 for review; DMH will circulate to TACT for review in October 2009.**

Welcome, Introductions, and Business Issues

1. Review of Agenda
2. Updated TACT charter and web page.
3. State now has a budget.
 - a. The DMH will be closed the first three Fridays of each month due to furloughs.

- b. Budget includes \$19 million State General Fund for EPSDT growth. With the Federal match, this becomes \$38 million; and when you take FMAP into account, the total becomes \$48.6 million.

Discussion

1. TBS Training

- a. Training Needs Survey
 - i. Located on the DMH TBS Website at https://pogi1.dmh.ca.gov:8443/lfservlet/tbs_training_development.
 - ii. DMH is noting major themes in the survey responses. This will be combined with other outreach efforts to develop appropriate TBS trainings for the counties.
- b. TACT Proposal
 - i. Convene a county-to-county training conversation in August or September 2009.
 - ii. CiMH will facilitate the discussion and bring themes and ideas back to the TACT task group.
 - iii. Many counties already have experience in this type of learning collaborative.
 - iv. Training Conversation
 - 1. Discuss county TBS training needs, priorities, and strengths.
 - 2. Rely on peer-to-peer information sharing.
 - 3. Create shared training opportunities.
 - 4. Focus on locally developed training.
 - 5. Discuss options for county-specific trainings.
 - 6. Discuss the possibility of developing county plans to increase access and utilization of TBS that will compliment the Nine Point Plan.
 - 7. Bring interagency teams into the training efforts.
 - 8. This will be part of the ongoing TBS training and technical assistance activities.
 - 9. Include how to engage and train TBS providers.
- c. County Feedback to Proposal
 - i. Counties present: Alameda, Fresno, Kern, Los Angeles, Monterey, San Bernardino, San Diego, and Tulare.
 - ii. Counties voiced approval for this TBS training discussion.
 - iii. Northern California TBS coordinators meet in October. Other California regional meetings are coming soon. This forum could be used to discuss TBS training, then a conference call could be held afterward, among all regions.
- d. DMH will send follow-up information to Butte, San Joaquin, and Sonoma counties who were not on the call.
- e. DMH is working with CiMH and Kern/Tulare to develop a training at their request. A planning meeting is scheduled for August 13, 2009 to develop a draft agenda.
- f. Next Steps: Bill Carter (CiMH) will e-mail the 10 Level II Focus MHPs to set up a conference call to discuss the training proposal. CiMH will present the training plan progress at the next TACT meeting scheduled for September 9, 2009.

2. Level II MHPs Webinar Feedback

- a. In general, attendees said that the webinar was very helpful. TACT is interested in whether the information has resulted in any changes in behavior.
- b. APS Healthcare surveyed the attendees and is gathering feedback. They will present the final results at the next TACT meeting scheduled for September 9, 2009.

3. Local TBS Meetings

- a. Based on the Information Notice 09-10 enclosure form, MHP Responsibilities for 2009, DMH has developed a calendar of local TBS meetings.

- b. This will be posted to the DMH TBS website after being reviewed by the Settlement Team.
- c. DMH is following up with MHPs who have held their local meetings, but not yet submitted their [4 questions/meeting summary report](#).

4. Documentation Manual Version 2.0

- a. Thanks to those who submitted feedback to version 1.0. DMH has considered all suggestions and has a draft version of 2.0 completed. It is currently under review by DMH and will be reviewed by the Settlement Team at their August 2009 meeting.
- b. Version 2.0 of the TBS Documentation Manual is scheduled to be posted in September 2009.
- c. Although neither the Federal Court nor DMH are requiring standardization of TBS forms, counties request that sample forms be posted. Perhaps some “best of MHP TBS forms.” This item will be discussed at the next TACT meeting scheduled for September 9, 2009.

5. Track 2 Data Dashboard

- a. Note: this data is a proxy to the Emily Q class, since there is no way to count the youth being considered for psychiatric hospitalization. We can only count those who received this higher level of service.
- b. TACT members are asked to submit comments to Catherine Hendon, DMH, by August 27, 2009. Please keep in mind the Nine Point Plan requirements; the type of data included in the dashboard was already determined by the Settlement Team process.

6. Coordination of Care Meeting

- a. A meeting is scheduled for August 25, 2009 to discuss the Coordination of Care process, and best practice models for inclusion in the next TBS manual.
- b. TACT members are invited. If interested, please contact Catherine Hendon, DMH.

7. Small County Strategy

- a. CMHDA has offered to invite DMH/TACT to a small county coordination call.
- b. At the next TACT meeting, scheduled for September 9, 2009, members will discuss what questions to ask the small counties, and potential next steps.
- c. TACT members suggest that issues may include:
 - i. Limited financial resources
 - ii. Staffing issues
 - iii. Geography/traveling to reach families
 - iv. Lack of provider network
- d. The Alliance will poll their provider members who serve the small counties to identify any issues they may be facing. Nicette Short will provide an update at the next TACT meeting.

8. Agenda Preparation for September 2009 TACT meeting

- a. Claims data evaluation: September 2009 snapshot

9. DMH Update

- a. The webinar and Nine Point Plan orientation will be posted after editing to reduce file size. Target completion date: September 2009.
- b. The DMH TBS website now has over 300 subscribers!

Adjourn