

**FY 2013-2014 Quarterly Performance Report (QPR)**

County Name:

Reporting period:     1<sup>st</sup> Quarter    2<sup>nd</sup> Quarter    3<sup>rd</sup> Quarter    4<sup>th</sup> Quarter

**1. Outreach, Enrollment, and Discharge Information**

a. Total number of PATH eligible persons who received any PATH service during the quarter	
b. Total number of persons who were outreached/contacted during the quarter	
c. Total number of outreaches/contacts during the quarter	
d. Total number of persons who were outreached/contacted that became enrolled during the quarter	
e. Total number of PATH-enrolled persons who were discharged during this quarter	

**2. Services and Referrals Provided (Summary)**

a. Total number of fully or partially PATH-funded services provided during the quarter	
b. Total number of referrals given during the quarter	

**2a. Services Provided to PATH-Enrolled Individuals During the Quarter (Detailed)**

Service Provided	Total Number of Times Service was Provided	Number of Persons Receiving this Service
Outreach		
Screening/Assessment		
Habilitation/Rehabilitation		
Community Mental Health		
Substance Use Treatment		
Case Management		
Residential Support Services		
Housing – Minor Renovation		
Housing – Moving Assistance		
Housing – Technical Assistance		
Housing – Security Deposits		
Housing – One-time Rent for Eviction Prevention		
Other		

**2b. Referrals Provided to PATH-Enrolled Individuals During the Quarter (Detailed)**

Referral Provided	Total Number of Times this Type of Referral was Made	Number of Persons Receiving This Type of Referral	Number of Persons that <i>Attained</i> this Type of Referral
Community Mental Health			
Substance Use Treatment			
Primary Health Services			
Job Training			
Educational Services			
Relevant Housing Services			
Housing Placement Assistance			

Income Assistance			
Employment Assistance			
Medical Assistance			

### PATH Quarterly Performance Report (QPR) Instructions

The PATH Quarterly Performance Report provides information on enrollment, discharge, services provided, and referrals provided. The purpose of the QPR is to assist the State of California in monitoring and oversight of PATH-funded activities at the county/provider level, and provide data relevant to the PATH Annual Data Report.

**As a condition of receiving PATH funding, counties are required to submit four QPRs per fiscal year. Counties must submit the four QPRs electronically to [PATH@dhcs.ca.gov](mailto:PATH@dhcs.ca.gov). QPRs are due twenty days after the end of each quarter: October 20<sup>th</sup>, January 20<sup>th</sup>, April 20<sup>th</sup>, and July 20<sup>th</sup>.**

**County Name** – Insert the county name.

**Reporting Period** – Check the box to the corresponding reporting period.

#### 1. Outreach, Enrollment, and Discharge Information

- Enter the number of PATH eligible (mentally ill; homeless or at risk of homelessness) persons who received any PATH-funded service during the quarter. This includes outreach/engagement activities, regardless of whether or not the individual was enrolled into the PATH program.
- Enter the total number of persons who were outreached/contacted during the quarter. This should be a non-duplicated number. Outreach may also include “in-reach,” defined as when placement of outreach staff is in a service site frequented by individuals who are homeless. This field should also include individuals that were outreached but were found to be ineligible for PATH.
- Enter the total number of outreaches/contacts during the quarter. Rather than being a count of persons who were contacted, this indicates the number of outreaches/contacts made overall. For example, if a provider contacted 100 persons during the quarter, and each person was contacted three times before PATH enrollment, this field would be equal to 300.
- Enter the total number of persons who were outreached/contacted that became enrolled during the quarter. This field should be non-duplicated.
- Enter the total number of PATH-enrolled persons who were discharged from the PATH program during this quarter. This field should be non-duplicated.

#### 2. Services and Referrals Provided (Summary)

- Enter the total number of fully or partially PATH-funded services provided during the quarter to PATH-enrolled individuals. For example, if one client was provided case management, substance use treatment, and residential support services, and another client was provided assessment and moving assistance, the total number entered here would be 5. Only enter data for services that are partially or fully PATH-funded. This field should be a total of column #1 (Total Number of Times Service was Provided) of table 2a.
- Enter the total number of assisted referrals given during the quarter. For example, if one client was provided referrals for community mental health and job training, and another client was provided referrals for educational services and income assistance, the total number entered here would be 4. Please see the 2013 Provider Guide or the 2013-14 PATH Application Instructions for the definition of “Assisted Referral.”

#### 2a. Services Provided to PATH-Enrolled Individuals During the Quarter

- In column #1 (Total Number of Times Service was Provided), enter all partially or fully PATH-funded services provided in the quarter. For example, if one client received substance use treatment services on three separate occasions, enter 3 in this field. The total of this column should be equal to #2a.
- In column #2 (Number of Persons Receiving this Services), enter the unduplicated number of PATH-enrolled individuals that received the service.

#### 2b. Referrals Provided to PATH-Enrolled Individuals During the Quarter

- In column #1 (Total Number of Times this Type of Referral was Made), enter all referrals made for each service. For example, if one client received referrals on three separate occasions for job training, enter 3 in this field. The total of this column should be equal to #2b.

- b. In column #2 (Number of Persons Receiving this Type of Referral), enter the unduplicated number of PATH-enrolled individuals that received the service.
- c. In column #3 (Number of Persons that *Attained* this Type of Referral), enter the unduplicated number of PATH-enrolled individuals who attained the service indicated. Please see the 2013 Provider Guide or the 2013-14 PATH Application Instructions for the definition of “Attained Referral.”