



CALIFORNIA DEPARTMENT OF
Mental Health

1600 9th Street, Sacramento, CA 95814
(916) 654-2309

January 31, 2012

PATH LETTER NO.: 11-03

TO: COUNTY MENTAL HEALTH DIRECTORS
COUNTY MENTAL HEALTH PROGRAM CHIEFS
COUNTY MENTAL HEALTH ADMINISTRATORS
COUNTY MENTAL HEALTH FISCAL OFFICERS
COUNTY HOMELESS COORDINATORS
(PATH Homeless Formula Grant Counties Only)

SUBJECT: STATE FISCAL YEAR (SFY) 2010-11 FEDERAL MCKINNEY
PROJECTS FOR ASSISTANCE IN TRANSITION FROM
HOMELESSNESS GRANT FINAL ALLOCATION AND COST
REPORT

This letter transmits the MH 1772B, Final Allocation Worksheet (Enclosure I) and Year End Cost Report forms for settlement of the SFY 2010-11 Projects for Assistance in Transition from Homelessness (PATH) funds. For further guidance, counties should reference the Catalog of Federal Domestic Assistance Number 93.150 when referring to or auditing this grant.

Final Allocation

The Final Allocation is the State Department of Mental Health's (DMH) approved level of PATH Grant funding for the county.

Counties must incur expenditures before receiving payments from their PATH grant allocation. Payments are based on actual expenditures documented on quarterly expenditure reports, which are due 20 days after the quarter: October 20th, January 20th, April 20th, and July 20th.

According to the PATH grant terms and conditions, counties must have all SFY 2010-11 PATH funds obligated by June 30, 2011, but will have until June 30, 2012 to report SFY 2010-11 expenditures.

If there are unspent funds as of June 30, 2011, counties can continue to submit prior year quarterly expenditure reports for SFY 2010-11 through June 30, 2012.

Final Budget

The Federal Grant Detailed Program Budget (MH 1779) is used as a program control document and is not intended for fiscal audit control. Counties have received an approved budget for each of the programs funded by the PATH Grant. **Requests for budget revisions must be submitted and approved before remittance of the final quarterly expenditure report.**

Cost Report

The SFY 2010-11 PATH Cost Report is due December 31, 2012. The following forms to complete the Year End Cost Report are enclosed:

- MH 1767, Federal Grant Expenditure Report
- MH 1767-S, Federal Grant Expenditure Report Summary
- MH 1784, Grant Financial Status Report
- MH 1785, Grant Cash Transaction Report

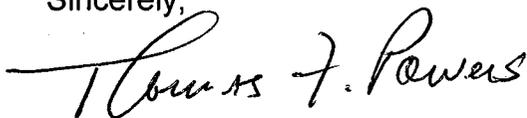
All forms for the Year End Cost Report should reflect total PATH and county match expenditures.

Please mail your signed cost report and final allocation worksheet to:

Kimberly Wimberly
California Department of Mental Health
Grant Programs Management
1600 9th Street, Room 150
Sacramento, CA 95814

If you have any questions or would like more information, please call Kimberly Wimberly at (916) 653-7968.

Sincerely,



THOMAS POWERS
Acting Deputy Director
Office of Community Services

Enclosures

cc: Fiscal Compliance
Accounting and Fiscal Systems
Grants Management