

MINUTES
QUALITY IMPROVEMENT COMMITTEE

June 16, 2011

Embassy Suites
Burlingame, CA 94010

Room: Santa Clara

**Planning Council Members
in Attendance:**

Daphne Shaw - Chairperson
Jennie Montoya
Jo Black
Monica Wilson
Walter Shwe
Karen Hart
Gail Nickerson
Adam Nelson
Debra Allen

Planning Council Staff in Attendance:

Karen Hudson
Michael Gardner
Ann Arneill-Py
Others in Attendance:
Saumitra SenGupta
Mike Reiter
Beryl Nielsen

Noting that a quorum was present, the Chairperson, Daphne Shaw, called the meeting to order at 8:30 a.m.

Planning Council Member Issue Requests

No requests at this time.

Welcome and Introductions

The Chairperson, Daphne Shaw, introduced herself and then the rest of the Quality Improvement Committee members and the audience introduced themselves.

Review Work Plan

The committee reviewed the workplan. The committee decided to 'table' the first item on the workplan dealing with the SQIC and Performance Outcome Committees. The remainder of the work plan projects appeared to be on track, but will continue to be monitored by the committee and reviewed at each quarterly meeting.

Presentation of the QI Research Paper – *Health Information Technology/Electronic Personal Health Records*

The committee then discussed and commented on the research paper, *Health Information Technology/Electronic Personal Health Records*. The committee, after reviewing, decided that the paper contained information that may be useful. They determined that the paper would be posted on the Planning Council website for ease of access and would be distributed as needed/requested by other groups and individuals.

Update on Mental Health Board and Commission Training and Workbook Project

Staff then reported to the committee on the status of the Mental Health Board workbook trainings and the progress made in developing the next workbook. Discussion centered on the focus of the next training as well as the contract process.

Report from External Quality Review Organization

The committee was presented with a report from Mike Reiter and Saumitra SenGupta on their research regarding acute hospitalization data for California. This data included information on age groups, gender, race/ethnicity, eligibility and service categories.

The presentation included Medi-CAL claims data for Alameda County for calendar year 2009.

Meeting Evaluation and Future Agenda Items

The committee agreed that the material presented was informative and also that they would like follow ups on future agendas. The committee also thought that limiting the number of presentations afforded the committee more time to interact and discuss issues.

Suggestions for the October, 2010 meeting include having a presentation from Sacramento County Quality Improvement Department on their 'electronic health record' project; Ann's analysis of the workbook data; report on the next county workbook; a follow-up to the perception of care survey discussed today; and adding a new column to the issue matrix for race/ethnicity.

Respectfully submitted,

Michael Gardner