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**Emily Q Settlement Team:
Super TBS Accountability, Communications, and Training (TACT) Task Group**
Meeting Notes – August 25, 2010; 10:00 AM – 12:00 NOON

In October 2008, two task groups were formed to create and monitor the development of an accountability structure and training and outreach strategy to implement the Court-approved TBS Nine-Point Plan. In June 2009, the California Department of Mental Health (CDMH) merged the Accountability Structure Implementation Strategy (ASIS) and Technical Assistance, Communications and Training (TACT) task groups to better manage resources due to the State's fiscal situation, loss of staff resources, and the recognition that both task groups were addressing integrated issues. The new task group is known as "Super TACT." – Sean Tracy, Assistant Deputy Director, Community Services Division, DMH.

Attendance: Melinda Bird (Disability Rights, CA by phone), Amber Burkan (CAYEN), Michelle Ernst (DMH), Betsy Fitzgerald (LA County by phone), David Gray (Special Master Consultant), Steve Korosec (Special Master Consultant), Mary Hargrave (DMH CiMH consultant), Julie Inderkum (DMH), David Jones (DMH), Don Kingdon (CMHDA by phone), Troy Konarski (DMH), Rita McCabe (DMH), Vickie Mendoza (UACF by phone), Kathleen Carter Nishimura (DMH), Kim Nguyen-Pierce (LA County by phone), Jim Preis (Mental Health Advocacy Services, Inc.), Mike Reiter (DMH APS consultant), Cindy Robbins-Roth (Parent/Family Advocate), Richard "Rick" Saletta (Special Master), Gail Schifsky (DMH), Saumitra SenGupta (DMH APS consultant), Nicette Short (Alliance), Tom Sodergren (Casa Pacifica), Sean Tracy (DMH), Melinda Vaughn (DOJ), Roxanne Vincent (DMH), Stacey Wofford (CDE), Oscar Wright (UACF by phone), Barbara Zweig (DMH).

Action Items:

1. **Discussion of Family and Youth Strategy.**
2. **Small County Update.**

Welcome and Introductions -- Sean Tracy/DMH welcomed everyone and introduced Mary Hargrave as the new CIMH consultant for TBS and Super TACT.

Roundtable Discussion: Family and Youth Strategy

Richard Saletta suggested that Don Kingdon from CMHDA could coordinate with the family/youth strategy by inviting DMH to participate in the CMHDA Children's System of Care Committee to build awareness and support. Don agreed and stated that he would make this arrangement. Cynthia Robbins-Roth reported that she sent an e-mail to the TBS Coordinators regarding the family/youth efforts and plans to attend the San Mateo meetings.

1. Seven organizations are participating in the Family and Youth Strategy. The key roles are **communication, coordination and collaboration**. David Gray/Special Master Consultant outlined the roles, responsibilities and framework for commitment and interdependencies. Kathleen Carter Nishimura/DMH discussed the Family and Youth Strategy matrix handout.
2. Amber Burkan/CAYEN will identify youth who are interested in participating in the ongoing TBS Family/Youth Strategy process.

3. DMH will work with CMHDA to survey the TBS Coordinators to determine if they have existing outreach efforts with parents and youth that can support TBS local conversations. DMH, CiMH, CDMHA and other partners plan to develop a training module for family and youth by January 2011. Clarification of the roles of CiMH, APS, CAYEN, Alliance, UACF will be discussed at a future meeting hosted by the Alliance, and supported by DMH.
4. Nicette Short/Alliance will survey member providers to share information about the strategy. Vickie Mendoza/UACF recommended contact with the school-based health clinicians in 27 counties as part of the family and youth effort. Don Kingdon said that an option is to roll out the family and youth strategy by utilizing the quality improvement structure, as well as the MHSA and MH boards to consult with the 27 Level II counties on the best methods to meet the family and youth goals that involve TBS.
5. Richard Saletta recommended that CiMH/CMHDA make an announcement to the MHP Directors, the Children's System of Care, and Small County Committee to inform the local mental health leaders about the family and youth strategy.

TBS Equivalent Services

1. Steve Korosec/Special Master Consultant reported that they have scheduled dates in September 2010 for the chart review in San Francisco for TBS equivalent services. Butte, Kern, Orange and Santa Cruz Counties have also expressed an interest in TBS equivalent services.
2. Betsy Fitzgerald/LA County stated that they are in the process to identify three programs to petition for TBS equivalency.

TBS Data

1. Sean Tracy/DMH reported that efforts continue to pull the TBS data from the Short Doyle II system.
2. Sean Tracy/DMH indicated that proposals are being considered for counties that may want to submit their data for 4% goal evaluation. Troy Konarski/DMH is the contact for MHPs interested with working with DMH for this service.

TBS Training Updates

1. San Diego and Stanislaus Counties are interested in provider trainings for behavioral analysis for providers.
2. Troy Konarski/DMH asked the Super TACT to consider options for MHPs that request trainings beyond DMH training resources.
3. Betsy Fitzgerald reported that LA County plans to fund a one day supervisors training in late October 2010, and that others could use their curriculum which is on the DMH website.
4. Jim Preis suggested the use of regional events to maximize resources.

TBS Coordination of Care Best Practices Manual

1. Troy Konarski/DMH stated that the matrix of comments has been distributed electronically. Imperial County had specific comments about TBS and an *Individual Educational Plan* (IEP). Stacey Wofford/CDE responded that she would assist in crafting different language for the manual. Nicette Short/Alliance requested that she be included in the IEP efforts for the manual.
2. Special Master Richard Saletta recommended that the manual be distributed by September 15, 2010, the target date, and that it can be further developed in future editions.

Small County Strategy Update

1. Sean Tracy/DMH said that Jaye Vanderhurst/Napa County, reported that they have developed an outline for the small county strategy and monthly monitoring tool, with a focus on county staff for training.
2. Mary Hargrave will work with Napa County and other MHPs to develop a training proposal for Small Counties. Planning will begin in September and training will be scheduled post the State Budget being approved.