

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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March 4, 2010

TO: COUNTY ALCOHOL AND DRUG PROGRAM ADMINISTRATORS
DRUG MEDI-CAL DIRECT CONTRACT PROVIDERS

SUBJECT: REVISED GOOD CAUSE CERTIFICATION FORMS FOR SUBMISSION
OF DRUG MEDI-CAL CLAIM FILES UNDER THE
SHORT-DOYLE/MEDI-CAL PHASE 2 SYSTEM

The purpose of this letter is to provide you updated Good Cause Certification forms and instructions for submission of Drug Medi-Cal (DMC) claims. After discussions with trading partners, the Department of Alcohol and Drug Programs (ADP) has modified the requirements for the submission of late claims that are impacted based on Delay Reason Code 8. As a result of this change, there are two separate Good Cause Certification forms (6065A and 6065B). Below explains the requirements for the appropriate form.

The new requirements are:

- For Delay Reason Codes 4 and 11. The process previously identified in our letter dated December 31, 2009, remains the same. Trading partners must obtain prior approval from ADP. Once prior approval has been granted, the trading partner must submit to ADP the completed Good Cause Certification form (6065A). Upon ADP's receipt of the Good Cause Certification form based on the pre-approval, ADP will then release the associated claims for further adjudication. ADP will then sign-off on the form and send a copy back to the trading partner.
- For Delay Reason Code 8. While pre-approval is NOT required, Good Cause Certification form (6065B) must be completed and submitted to ADP. Upon ADP's receipt of the Good Cause Certification form (6065B), ADP will release the associated claims for further adjudication. ADP will then sign-off on the form and send a copy back to the trading partner.



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General

Additionally, I would like to remind all trading partners of the following:

- All related DMC claim submission forms must be either faxed to (916) 322-1176 or be submitted via hard copy in the mail. If documents are faxed to other fax numbers within ADP, there is no guarantee that it will reach the appropriate destination.
- The DMC Monthly Summary Invoice (1592) is no longer required to be submitted to ADP for processing DMC claims.

Please contact your assigned FMAB analyst for all DMC billing questions.

Sincerely,



SUSAN L. KING, Manager
Fiscal Management and Accountability Branch
Program Services Division

Enclosures:

- Good Cause Certification (ADP 6065A) – form and instructions
- Good Cause Certification (ADP 6065B) – form and instructions