

## REQUEST FOR CANCER DETECTION SECTION DATA

Return to: California Department of Public Health  
 Cancer Detection Section  
 Evaluation and Research Unit, MS 7203  
 P.O.Box 997377,  
 Sacramento, CA 95899-7377  
 FAX (916) 449-5310

Data from Cancer Detection Programs: Every Woman Counts.

*(Please type or print. Sign and date below)*  
 Requester name

Requester title

Organization Name and NPI Number

Mailing address		City	State	Zip
Telephone number ( )	Fax number ( )	Date of request	Desired completion date	
<b><i>(Please allow at least ten working days for a reply)</i></b>		Email address		

### Detailed Description of Data / Assistance Requested

Is this data being requested on behalf of a third party? Yes  No  If yes, please identify:

Please describe your request in detail (attach an additional sheet if needed and include NPI for requested entities if applicable):

What is the goal of your request?

Who is your target audience?

**Please Note: Any information that can be used to identify a CDS client is Protected Health Information (PHI) under the federal Health Insurance Portability and Accountability Act (HIPAA). CDS will only release PHI on the basis of a demonstrated need to know, a signed confidentiality agreement or a healthcare service provider agreement, and with the approval of the affected client or designee.**

**Please read and sign the attached CDS Public Use of Data Agreement**

***For office use only:*** Data request ID number: \_\_\_\_\_

## Cancer Detection Section: Public Use of Data Agreement

**By the signature below, I, the requestor, agree to abide by the following provisions regarding use of California Cancer Detection Section (CDS) data:**

- Original CDS data is released “as is.” Neither CDS, CDIC, nor the California Department of Public Health, or any of their respective divisions or subdivisions, make any representations, express or implied, about data completeness or accuracy, or fitness of the data for a particular purpose.
- Requestors assert that technical descriptions of the data published or distributed are consistent with those provided by CDS. Consultations with CDS staff to discuss uses and limitations of the data are encouraged.
- The data provided is only to be used for the purposes stated in the data request form, unless the Requestors obtain prior written approval.
- CDS data is for the exclusive use of the individual requesting the data. The requestor will not alter, share, release or redistribute original CDS data.
- Public communications must include a disclaimer attributing the Requestor's own interpretations or opinions to the authors and not to CDS.
- All publications using the information provided must acknowledge the California Department of Public Health, Cancer Detection Section (CDPH/CDS) as the original source of material.
- Requestors will notify CDS of all writings, public communications and/ or presentations, including but not limited to published articles, accepted abstracts, academic papers, and conference presentations or papers, that include or are based on CDS data.
- Requestors agree to send to CDS one (1) copy of any public communication or publication derived from the information requested.
- Research requests for de-identified products of analysis may require approval of the Department of Public Health Committee for the Protection of Human Subjects (DPH/CPHS). The CPHS may be contacted at 1600 Ninth Street, Room 432, Sacramento, CA 95814, telephone (916) 653-0176.
- Requestors agree not to use de-identified data to determine the identity of individual persons. Attempting to determine individual identities from public data is a violation of the federal Privacy Act, 5 U.S.C and the HIPAA Privacy Rule.

“**Protected Health Information**” or “**PHI**” means any information, whether oral or recorded in any form or medium that relates to the past, present, or future physical or mental condition of an individual, the provision of health and dental care to an individual, or the past, present, or future payment for the provision of health and dental care to an individual; and that identifies the individual or there is a reasonable basis to believe the information can be used to identify the individual. PHI shall have the meaning given to such term under HIPAA and HIPAA regulations.

- CDPH and our Clinicians and Primary Care and Referral Providers agree to protect the privacy and provide for the security of PHI created, received, maintained, transmitted, used or disclosed pursuant to *agreements under separate cover*, in compliance with HIPAA and HIPAA regulations and other applicable laws.
- Computer or paper files containing PHI must be protected under lock and key and/or by encryption, and must be destroyed upon completion of all analyses pertaining to each request.
- Requestors are not authorized to release any of the data containing PHI to a third party.

Signature	Type or print name of person signing	Date
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**For office use only:** Data request ID number: \_\_\_\_\_