

CMS Net

Personal Injury

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Preface

Legend

In procedures on the following pages you will see various symbols used.

- ✓ The check mark indicates the result of an action.
- ➔ When a procedure is described, the arrow indicates a content note.

Personal Injury

Steps to Access Personal Injury

The Personal Injury Screen can be accessed either through the Eligibility Menu or through Event Tracking.

From the Eligibility Menu:

Step	Action
1	Start from the Eligibility Menu. ✓ The Patient Identification screen displays.
2	Identify and select the client.
3	Select the program period.
4	From the Eligibility Menu, select Personal Injury.
5	Press <Enter>.
6	✓ The Personal Injury screen displays.

From Event Tracking:

Step	Action
1	Start from the Event Tracking.
2	Select Personal Injury.
3	Press <Enter>. ✓ The Patient Identification screen displays.
3	Identify and select the client.
4	✓ The Personal Injury screen displays.

Notes

Notes

Personal Injury Field Descriptions

The following table provides a brief description of the data displayed on the Personal Injury screen.

Field Name	Description
(Header)	Display only System displays the standard patient header.
Pgrm Begin Date	Display only Program begin date. System displays this date from the Pending Eligibility screen.
End	Display only Program end date. System displays this date from the Pending Eligibility screen.
CCS Elig Status	Display only System displays the client's CCS eligibility status.
Worker's Comp #	If accident type is Workers Compensation Claim, Worker's Comp # is Required Worker's Comp # Valid Values: <ul style="list-style-type: none"> • Worker's Compensation Number. (10 character alphanumeric) • Ask Client If user enters any accident type other than Worker's Compensation Claim, then the system disables the Worker's Comp # field. If user enters 'NO' or leaves the PI Indicator field blank, user must enter the Worker's Comp field.
Pol #	If accident type is anything other than Workers Compensation Claim, Pol # is Required Policy # Valid Values: <ul style="list-style-type: none"> • Policy # (10 character alphanumeric) • Ask Client If user enters accident type Worker's Compensation Claim, then the system disables the Pol # field.
Accident Type	Required Type of Accident. Select type of accident from pick list: <ul style="list-style-type: none"> • Animal Attack (Dog Bite Etc) • Car Accident • Medical Malpractice • Motor Vehicle Accident (Other Than Car) • Other Liability • Premises Liability (Other Than Slip+Fall)

Notes

Field Name	Description
	<ul style="list-style-type: none"> • Product Liability • Slip And Fall • Victim of Violence • Workers Compensation Claim
Accident Date	Required Enter date of accident MM/DD/YYYY, MMDDYYYY, or MM-DD-YYYY
Comment	Optional Enter comments.
Last Update By	Display only System displays the last user's name that modified any data.
Date	Display only System displays the date of the last change.

Notes

Action Menu Commands The Personal Injury Action Menu has three selections:

Command	Action
Save	Save will: Save data on the screen. If the case status is “Active,” this information is sent to Third Party Liability when the “Save” function is selected. The user is taken to the Branch Menu after saving.
Cancel	Cancel will: Return the user to either the Eligibility Menu or Event Tracking depending on how the user entered the Personal Injury screen. The system will NOT save any changes.
Quit	Quit will: Remove the Action Menu and return to the Personal Injury screen.

Step	Action
1	Enter the appropriate option.
2	Press <Enter>.

Notes

Personal Injury Narratives

When the user accesses the Personal Injury screen from Eligibility or Event Tracking, the branch menu is no longer be displayed after the system saves Personal Injury information. A narrative will automatically be generated with the updated information and will appear as a Case Note in CMS Net Web.

Case notes will appear as one case note, per accident type, per day. Updates made to this accident type on the same day will modify the current day's Case Note instead of creating a new one. Changing the Accident Type will create a separate case note for that day.