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Department of Health Services
Children's Medical Services Network
(CMS Net) - Information Bulletin #155

DUE PROCESS FOR CCS ORTHODONTIC CLIENTS WHO SCORE LESS THAN 26 POINTS AND DO NOT HAVE AN AUTOMATIC QUALIFYING CONDITION ON THE HLD INDEX ORTHODONTIC SCORING FORM **REVISED******

This is to provide information on the first level appeal and fair hearing process for clients who score less than 26 points and do not have an automatic qualifying condition on the HLD Index Scoring Form for CCS orthodontics. Beginning with this notice, any child who is determined by the orthodontist to be medically ineligible for CCS orthodontics (HLD index score is less than 26 points and no automatic qualifying condition present) must be sent a Notice of Action (NOA).

The following procedures apply:

- When issuing a SAR with the Dental SCG S02, indicate that the orthodontist fax/send each HLD scored form with a total score of less than 26 points and no automatic qualifying condition to the appropriate CCS office. Provide the orthodontist with your fax number. The following special instructions will be added:

“Fax/send completed HLD Index scored forms with less than 26 points and no automatic qualifying condition to this CCS office”

- A NOA must be sent to all clients who have HLD index scores less than 26 points and there is no automatic qualifying condition present (in these cases no TAR is sent by the provider to Denti-Cal).
- The response to first level of appeal, if requested, will be a referral to a second orthodontist with a new SAR for another HLD scoring (Dental SCG S02).
- If the second orthodontist also scores the HLD index at less than 26 points, the client shall be offered a fair hearing by the CCS program.

- If the second orthodontist scores 26 or more points, a TAR for study models will be submitted by the provider to Denti-Cal.
- Subsequently, if Denti-Cal authorizes the course of orthodontic treatment after the submission of study models, the family may choose either orthodontist for the orthodontic care. However, it is preferable and less complicated to stay with the second authorized orthodontist.

In the event that Denti-Cal denies the authorization of orthodontic treatment following the submission of study models, the due process requirements will be carried out by the State.