

# This Computes!



## Department of Health Services Children's Medical Services Network (CMS Net) - Information Bulletin #359

### January 22, 2011 Change Cycle

The CMS Net applications will be down from 5:00 p.m., Friday, January 21<sup>st</sup> until 5:00 p.m., Saturday, January 22<sup>nd</sup> to implement changes included in the January 2011 change cycle. During this change cycle, we will be converting and integrating the Genetically Handicapped Persons Program (GHPP) data into the CMS Net system. Several screen changes have been made to support the introduction of GHPP:

- The CCS # to Case # throughout the system.
- Change CCS Elig Status to Client Elig Status
- Remove any CCS reference as a field label both in legacy and web.
- GHPP will have a unique county code of "78."
- Allow seamless client transfers between GHPP and CCS programs.
- CMSFS-40 screen is modified and will include new Special Care Center tracking fields: Assigned Special Care Center, Special Care Center Type, Center Name, Street address, City, State, Zip, Phone Number, Fax Number and Email.
- Both GHPP and CCS clients will display on the Client Search Results screen.
- The menu title CCS modules renamed to Program modules.
- Providers will see GHPP client activity in PEDI.
- Two new GHPP reports will be made available for GHPP only.

Note: During the conversion of GHPP, several duplicate cases were discovered between the CCS and GHPP. The referral information, eligibility information and case notes were merged onto one ongoing record. A list of affected cases will be distributed to the CCS county programs the week of January 24<sup>th</sup>.

## **CMS Net Web**

Several web modules have modified to reduce user required action and improve the look and feel of the screens.

- Cursor Focus: The cursor lands on the Case # in every search screen.
- Header: Minimized the header to only few identifiers such as name, DOB, Case # with the ability to expand to see more details. Except the SAR screens.
- Remove the excess spaces between the title of the screen and the title bar.
- Reduced the spaces above the date range on the main Case Notes screen.
- Reduced the spaces below the Advance Search screen and the buttons on the main Case Notes screen.
- Made the client search dynamic. The space below the fields will grow as clients are added.
- Correspondence search screen: Moved the county next to the date fields instead of below.
- Removed the scroll bar in the provider search screen.
- The paging on the bottom of Case Notes Search Results screen is static.
- Removed the spaces between the title and the search fields on the Main Web Correspondence screen.
- Moved the Web Messages on the same line (the far right side) as the Home Page| CCS Modules|Reports|Administration
- The notes display dynamically in the main Web Messages screen
- Reduced spaces and removed the scroll bar on the Provider Registration, Provisional Provider screen, Provider Status Update/Provisionally Approved Provider, Quarterly Reports and the Access screen.
- The menu title CCS modules renamed to Program modules.

## Retain Client Identifier

Search - Service Authorization:

- The client search will retain selected client and function like the Case Notes and Correspondence search. Only 1 client can be selected at a time.
- The 'Back' button is added to the 'Search Results - List of SARs' page.
- User can search using the following criteria:
  - By SAR Number alone
  - By Client alone
  - By Client, DOS, Status, and/or Service code
  - By Provider, DOS, Status, and/or Service code

## Correspondence

- A new EPSDT NOA letter is generated when denying or cancelling an EPSDT SAR.
- Added Child's name, Case # and County to Letter # 4027 – MTP Consent.
- The indexing on provider name on the Miscellaneous Correspondence screen is corrected.

## SAR

- Removed the Alternate Code and Alternate Description fields from the SAR screen. Thus allowing SAR 'Service Description' area to fit all on one line.
- The 'By Provider and Service code' will allow 25 or more records to be retrieved when clicking next page.
- When a SAR authorized to an "Inpatient Hospital" is cancelled, CMS Net will:

**NOT recalculate** the number of days in the *Number of Days* field if the service date range period is greater.

**WILL recalculate** the number of days in the *Number of Days* field if the service date range period is less. The number of days will be one day less than the number of days in the date range on SAR.

- When adding service codes on a SAR that only has one type and no other choices, CMS Net will auto default a check in the box to auto select the one code.

## Provider Registration

- Provider Enrollment staff may update records to Non-PMF providers correspondence address.

## Reports

- Modified SCG51 Authorizations Report to allow for searches up to 3 months
- New GHPP Only Reports:
  - GHPP Application Status Report
  - GHPP Enrollment Fee Agreement Report
- Modify the Caseload Summary Report to only allow users with County Admin, State Admin or an Admin. Flag for the Organizational Unit (OU) (and client's OU) to generate the report

## Caseload Maintenance

- A user may select up to 5 users in OU and use the check box to remove and save the results.
- County and State System Administrators may retrieve and un-flag a caseload/OU marked as "deleted" if the user wants to reuse the same caseload name/ID

## Caseload Transfer

- The client search will allow the user to click on next record and previous records and see all results including closed, denied & not open results.
- A user may select multiple cases for the transfer process. The "select all" box selects all the caseloads.
- Added a new check box to allow users to unshelter multiple cases at a time when executing a case transfer.
- Added the capability to retrieve cases from several generic caseloads to assign to a new caseload/OU.
- Prevent multiple occurrences of the same case from appearing on the search results screen. A case to display only once even when the name and the birth name are the same.
- All cases including sibling's cases are included in the transfer process.

## **Legacy**

### **Application Status**

- Comments may be from being deleted Application Status screen.

Updated CMS Net User Manuals have been posted at <http://www.dhcs.ca.gov/services/ccs/cmsnet/Pages/Manuals.aspx> for the effected modules: Patient Registration, Application Status, Medical Report Request, Pending Eligibility, Caseload and SAR manuals.