June 11, 2003

CHDP Provider Information Notice No.: 03-10

TO: ALL COUNTY / CITY CHILD HEALTH AND DISABILITY PREVENTION (CHDP) PROGRAM DIRECTORS, DEPUTY DIRECTORS, STATE CHILDREN’S MEDICAL SERVICES (CMS) BRANCH STAFF AND REGIONAL OFFICE STAFF

SUBJECT: CHDP GATEWAY

Starting July 1, 2003, Child Health and Disability Prevention (CHDP) Program providers will have the opportunity to participate in the new CHDP Gateway Program that will pre-enroll children into temporary Medi-Cal by using the Internet or the Point of Service (POS) device.

Provider Transition Period Extended

CHDP providers will have a six-month period in which to completely adopt the automated pre-enrollment process in their offices. After January 1, 2004, low-income children who are not already full-scope Medi-Cal recipients must pre-enroll through the CHDP Gateway to access CHDP health assessment services.

From July 1, 2003 through December 31, 2003, CHDP providers who continue to deliver State funded CHDP services using the paper CHDP Eligibility Information form known as the "pink" DHS 4073 will not be pre-enrolling children into temporary Medi-Cal.

Provider Training

Providers are encouraged to attend a training session for the new CHDP Gateway. A schedule of dates and locations for regionally based training can be viewed at the CHDP website: www.dhs.ca.gov/chdp. To register for a training session, please call EDS, at 1-800-541-5555.

Do your part to help California save energy. To learn more about saving energy, visit the following web site: www.consumerenergycenter.org/flex/index.html


**Gateway Requirements**

In order to participate in the CHDP Gateway beginning July 1, 2003, CHDP providers must have access to the Medi-Cal Web site or the POS network. Participation requires the following:

- An active provider identification number (PIN); and either
- A POS device; or
- Internet access

Providers who do not have an active PIN must contact the EDS POS/Internet Help Desk, at 1-800-427-1295.

**Parent Materials**

Two flyers have been prepared for parents or legal guardians of children participating in the CHDP Gateway. The first is a pre-visit flyer (see attachment A) which explains the Gateway process very simply. When the child is pre-enrolled into temporary Medi-Cal through the POS device or Internet, a take-home flyer (see Attachment B) is given to the family when they leave the provider’s office. It describes the benefits of being enrolled in Medi-Cal and encourages them to complete a Medi-Cal/Healthy Families joint application. These flyers are being shipped to local CHDP programs before the July 1 implementation. The local CHDP Program will distribute them to your offices. The flyers will also be available to download from either the CHDP or Medi-Cal website on July 1, 2003.

**DHS 4073**

During the six-month transition period for providers, July 1, 2003, through December 31, 2003, two versions of the DHS 4073 will be in use.

The *CHDP Eligibility Information* form (DHS 4073) is the “pink” paper form currently used to determine eligibility when providing CHDP services to non-Medi-Cal, low-income children. It is attached to the PM 160 for billing purposes. You can continue to order these through your local CHDP office. These forms may be used until December 31, 2003.
The CHDP Pre-Enrollment Application (DHS 4073, dated July 2003) is to be used when pre-enrolling children through the CHDP Gateway beginning July 1, 2003. The information on this form is provided by the family and entered into the POS device or Internet in your office. This electronic transaction is used to confirm or establish temporary Medi-Cal for the eligible child. Beginning July 1, the form can be obtained from the:

CHDP website [www.dhs.ca.gov/chdp](http://www.dhs.ca.gov/chdp), or

Medi-Cal website [www.medi-cal.ca.gov](http://www.medi-cal.ca.gov), or

It can be ordered from the local CHDP Program office.

The one page single-sided form should be printed on white paper before it is given to the parent for completion. It is available from your local CHDP Program office in Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, and Vietnamese.

**PM 160**

The CMS Branch will continue to distribute and use version 6 of the Confidential Screening/Billing Report (PM 160) until supplies have been exhausted. You will continue to order these through your local CHDP office. When your office is ready and chooses to participate in the Gateway process for children not already on Medi-Cal, you must remember to enter the child's BIC number assigned through the POS device or Internet in the Patient Eligibility field to ensure reimbursement.

**CHDP Provider Manual**

New Child Health and Disability Prevention (CHDP) Program provider manuals are being released this month for use beginning July 1, 2003. The former CHDP Provider Manual and PM 160 Instructions Manual have been consolidated in the new manual. The new Manual includes information on the CHDP Gateway enrollment process.

**CHDP Provider Manual Assembly and Introduction Information**

CHDP Providers will receive a manual package that contains the contents of the manual and:

To prepare for the July 1 start-up, manual users should follow the assembly instructions included in the manual package. Three sections provide an overview for navigating through the new alphabetically arranged CHDP provider manual. Providers should also read these introductory sections:

A) Manual Organization – One-page overview
B) How to Use This Manual – Details about manual components
C) Manual Ordering – Ordering information

Internet users may access the new CHDP manual on the Medi-Cal Web site at www.medi-cal.ca.gov, beginning July 1.

Provider Support

Providers who do not receive their new manual packages by July 1, 2003, or who need assistance, may call the EDS Provider Support Center (PSC) at 1-800-541-5555. Look for more information on the CHDP Gateway and a list of local CHDP programs at www.dhs.ca.gov/chdp.

If you have any questions about the CHDP Gateway, contact your local CHDP office.

Original Signed by Maridee Gregory, M.D.

Maridee A. Gregory, M.D., Chief
Children’s Medical Services Branch
Welcome to the improved CHDP program! If your child is eligible, he or she will get a CHDP well-child check-up today. The information that you give on the CHDP Pre-enrollment Application is confidential and will be used to:

- Determine your child's eligibility for today's CHDP exam
- Determine your child's eligibility for temporary health care coverage through Medi-Cal
- Include your child in the California Department of Health Services confidential record system

Temporary Medi-Cal at no cost to you!
If your child is eligible today for temporary Medi-Cal, he or she can get health care services paid for by Medi-Cal until the end of next month. Services include dental, vision, prescriptions, doctor visits, and more. A Benefits Identification Card (“BIC” or Medi-Cal card) will be mailed to you if your child does not already have one.

How can my child continue to have health coverage?
Your child may be able to continue no- or low-cost health care coverage with Medi-Cal or Healthy Families. Apply for Medi-Cal or Healthy Families to continue the health coverage. Mark “yes” on the CHDP Pre-enrollment Application, and an application for Medi-Cal/Healthy Families will be mailed to you.

- Using CHDP or temporary Medi-Cal health coverage cannot prevent you or your child from getting a green card by making you a “public charge” and cannot prevent you or your child from becoming a U.S. citizen.

What if my child is not eligible for Medi-Cal or Healthy Families?
Your child may still be eligible for CHDP well-child check-ups and temporary Medi-Cal.

If your child is not eligible for a CHDP exam today, he or she may still be eligible for other health programs. Contact the CHDP Program in your county’s health department for more information.

With health insurance, you can get the health care your child needs when sick, and the care he or she needs to stay healthy.
¡Bienvenido al programa CHDP mejorado! Si su hijo cumple con los requisitos, recibirá un examen de salud de CHDP hoy mismo. La información que usted proporciona en la Solicitud previa a la inscripción en CHDP es confidencial y se usará para:

- Determinar si su hijo cumple con los requisitos para el examen CHDP de hoy
- Determinar si su hijo cumple con los requisitos para la cobertura de salud temporal mediante Medi-Cal
- Incluir a su hijo en el sistema de datos confidenciales del Departamento de Servicios de Salud de California

¿Medi-Cal temporal sin costo para usted!
Si su hijo cumple hoy con los requisitos para Medi-Cal temporal, podrá obtener servicios de atención de la salud pagados por Medi-Cal hasta el fin del próximo mes. El servicio incluye atención dental, de la vista, medicamentos bajo receta médica, visitas al médico y más. Si su hijo todavía no tiene una Tarjeta de identificación de beneficios (tarjeta “BIC” o Medi-Cal) le enviaremos una por correo.

¿Cómo puedo seguir teniendo cobertura de salud para mi hijo?
Es posible que su hijo pueda seguir teniendo cobertura de salud gratuita o de bajo costo con Medi-Cal o Healthy Families. Llene una solicitud de Medi-Cal o Healthy Families para continuar la cobertura de salud. Marque “sí” en la solicitud previa a la inscripción en CHDP, y le enviarán una solicitud para Medi-Cal/Healthy Families por correo.

- El uso de cobertura CHDP o Medi-Cal temporal no impide que usted o su hijo obtengan una tarjeta residencia permanente por hacerlos una “carga pública” y no puede impedir que usted o su hijo se hagan ciudadanos de los Estados Unidos.

¿Qué pasa si mi hijo no cumple con los requisitos para Medi-Cal o Healthy Families?
Su hijo puede todavía ser elegible para exámenes de salud de CHDP y Medi-Cal temporal.

Si su hijo no cumple con los requisitos para el examen de CHDP hoy, es posible que califique para otros programas de salud. Póngase en contacto con el Programa CHDP en el departamento de salud de su condado para obtener más información.

Con un seguro de salud su hijo puede obtener la atención médica que necesita cuando está enfermo y la atención que necesita para permanecer sano.
Your child now has free temporary Medi-Cal health coverage.

__________________________’s coverage will stop at the end of next month (___________), unless you complete and return an application for Medi-Cal/Healthy Families. If your child does not have one, a Benefits Identification Card (BIC/MediCal Card) will be sent to you by mail.

What health services does my child get with temporary Medi-Cal?

- Dental care (exams, x-rays, cleanings and fillings)
- Doctor visits
- Prescription medicines
- Mental health care
- Vision care (eye glasses)
- Hospital services
- X-rays and lab tests
- Specialty care

How can my child use these services after today?

Make an appointment by calling a Medi-Cal doctor or dentist. If you need help finding a health care provider, call your local CHDP program. Take with you to any appointment:

- The temporary receipt you got today or,
- The Medi-Cal (BIC) card you get in the mail

How can my child keep these health services?

- Apply for Medi-Cal or Healthy Families.
- You can use the application that will be mailed to you within the next 2 weeks if you marked “yes” on the enrollment form. Fill out and mail the application right away.
- If the application is returned before the end of next month, temporary Medi-Cal will be extended until final eligibility determination is made.
- For help or questions about an application, call 1-800-880-5305. It’s FREE!
- Using CHDP or temporary Medi-Cal cannot prevent you or your child from getting a green card by making you a public charge and cannot prevent you from becoming a U.S. citizen.

Medi-Cal and Healthy Families provide low- or no-cost health insurance. Health insurance can help pay for the care your children need when they are sick and the care they need to stay healthy.

If your child is not eligible for Medi-Cal or Healthy Families, he/she may continue to get well-child exams at no cost through the CHDP program.

For more information, call your local CHDP program:

06/05/03
Su hijo ahora tiene cobertura de salud Medi-Cal temporal gratuita.

La cobertura de ________________ finalizará al final del próximo mes (___________), a menos que usted complete y envíe una solicitud para Medi-Cal/Healthy Families. Si su hijo no tiene una Tarjeta de identificación de beneficios (tarjeta “BIC” o Medi-Cal) le enviaremos una por correo.

¿Qué servicios de salud obtiene mi hijo con Medi-Cal temporal?

• Atención dental (exámenes, radiografías, limpieza y empastes)
• Visitas al médico
• Medicamentos bajo receta médica
• Atención de la salud mental
• Atención de la vista (lentes)
• Servicios de hospital
• Radiografías y análisis de laboratorio
• Atención de especialistas

¿Cómo puede mi hijo usar estos servicios después de hoy?

Haga una cita llamando a un médico o dentista de Medi-Cal. Si necesita ayuda para encontrar un proveedor de la salud, llame al programa CHDP local. Lleve a todas sus citas:

• el recibo temporal que le dieron hoy o
• la tarjeta Medi-Cal (BIC) que reciba por correo.

¿Cómo puede mi hijo mantener estos servicios de salud?

• Solicite Medi-Cal o Healthy Families.
• Puede usar la solicitud que le enviaremos por correo dentro de las próximas 2 semanas si marcó “sí” en el formulario de inscripción. Llene la solicitud y envíela sin demora.
• Si envía la solicitud antes de que finalice el próximo mes, la cobertura de Medi-Cal temporal se extenderá hasta que se determine si su hijo califica o no.
• Para ayuda con la solicitud, o preguntas, llame al 1-800-880-5305. ¡Es GRATIS!
• El uso de cobertura CHDP o Medi-Cal temporal no puede impedir que usted o su hijo obtengan una tarjeta residencia permanente por hacerlos una “carga pública” y no puede impedir que usted o su hijo se hagan ciudadanos de los Estados Unidos.

Medi-Cal y Healthy Families brindan seguro de salud de bajo costo o gratuito. El seguro de salud lo puede ayudar a pagar la atención que necesitan sus hijos cuando están enfermos y la atención que necesitan para permanecer sanos.

Si su hijo no califica para Medi-Cal o Healthy Families, puede seguir obteniendo exámenes de salud gratuitos por medio del programa CHDP.

Para obtener más información llame al programa CHDP local: